

ORDINANCE NUMBER O- 20202 (NEW SERIES)

DATE OF FINAL PASSAGE OCT 10 2012

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING ONE PROGRAM COORDINATOR
POSITION FROM THE CLASSIFIED SERVICE IN THE DEBT
MANAGEMENT DEPARTMENT.

WHEREAS, on August 2, 2012, the San Diego Civil Service Commission approved the request to exempt one Program Coordinator position in the Debt Management Department (Department) from the Classified Service; and

WHEREAS, the Program Coordinator will primarily be assigned to manage all post-issuance administration duties for sixteen bond offerings issued by the former City of San Diego Redevelopment Agency (former RDA); and

WHEREAS, the Debt Management Department expects the employee in the Program Coordinator position to exercise the full range of management responsibilities similar to other unclassified Program Coordinators in the City; and

WHEREAS, major responsibilities of this position include: (1) coordinating the semi-annual debt service payments, (2) preparing required continuing disclosure requirements for each RDA bond series, (3) reviewing account balances including investment of reserves, (4) supporting ongoing credit review responsibilities, and (5) performing other duties and administration related to the former RDA bonds; and

WHEREAS, San Diego Charter (Charter) section 117 provides that the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority

and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the Program Coordinator position, the Civil Service Commission finds that it meets the intent of Charter section 117 to exempt the position from the Classified Service; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to Charter section 117(a)(17), the Debt Management Department initiated advisory review and comment from the Civil Service Commission relating to the proposed exemption of one Program Coordinator position from the Classified Service, and the Civil Service Commission reviewed the proposed exemption on August 2, 2012, and commented favorably upon it, as meeting Charter criteria for placement of the Program Coordinator position in the Unclassified Service. Having considered and reviewed the finding of the Civil Service Commission, as set forth in the Memorandum to the Honorable Council President and City Council, from Hadi Dehghani, Personnel Director, on behalf of the Civil Service Commission, dated August 3, 2012, attached to this Ordinance as Attachment A and fully incorporated into this Ordinance by its reference, the Council now exempts from the Classified Service one Program Coordinator position in the Debt Management Department, performing the duties described in the August 3, 2012, Memorandum, and declares the Program Coordinator position to be in the Unclassified Service.

Section 2. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the City Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:ccm
8/29/2012
Or.Dept:Debt Management
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I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of OCT 02 2012

ELIZABETH S. MALAND
City Clerk

By [Signature]
Deputy City Clerk

Approved: 10-10-12
(date)

[Signature]
JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

RECEIVED
COUNCIL OFFICES

CITY OF SAN DIEGO
MEMORANDUM 2012 AUG -8 AM 10:29

DATE: August 3, 2012

TO: Honorable Council President and City Council

FROM: Hadi Dehghani, Personnel Director

SUBJECT: Exemption of a Program Coordinator position from the Classified Service

On August 2, 2012, the Civil Service Commission reviewed a request from the Debt Management Department to exempt a Program Coordinator position from the Classified Service.

The position will perform similar duties to existing Program Coordinator positions and will primarily be assigned to manage all post issuance administration duties for sixteen bond offerings issued by the former City of San Diego Redevelopment Agency.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani
Personnel Director

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ATTACHMENT A