

Item #334
6/10/14

(R-2014-769)

RESOLUTION NUMBER R- 309031

DATE OF FINAL PASSAGE JUN 10 2014

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH STAPLES BUSINESS ADVANTAGE, A DIVISION OF STAPLES CONTRACT AND COMMERCIAL, INC. FOR OFFICE SUPPLIES AND PRODUCTS.

WHEREAS, the City of San Diego's (City) contract for office supplies expired on May 31, 2014 and the City is in need of an exclusive provider of office supplies; and

WHEREAS, the City is authorized to use cooperative procurement contracts under Charter section 35, the San Diego Municipal Code, and Council Policy 100-01; and

WHEREAS, the City is a member of the National Purchasing Partners (NPP), which is a private agency that serves as a national municipal contracting agency; and

WHEREAS, the NPP is authorized to develop and offer cooperative procurement services to its members, including the City; and

WHEREAS, in 2012, the League of Oregon Cities issued a Request for Proposals (RFP) to provide office supplies and products (RFP #525) and awarded an exclusive contract to Staples Business Advantage (Staples); and

WHEREAS, the Department of Purchasing and Contracting determined that Staples best meets the City's office supply requirements and wishes to purchase office supplies from Staples under the terms of the contract procured by the League of Oregon Cities and administered by National Purchasing Partners; and

WHEREAS, consistent with San Diego Municipal Code section 22.3208(d), the Purchasing Agent has certified in writing that a cooperative procurement contract awarded by the

League of Oregon Cities is in the best interests of the City, to the City's economic advantage, and that the League of Oregon Cities' bidding process substantially complies with the City's competitive bidding requirements; and

WHEREAS, City staff seek authority to enter into a contract with Staples effective upon the signatures of both parties, and approved by the City Attorney, for the provision of office supplies and products for a one-year term in an amount not to exceed \$2,000,000, with such contract to include an option to extend the contract for an additional four, one-year terms for up to an additional \$2,000,000 per year, thus resulting in a total expenditure not-to-exceed \$10,000,000; and

WHEREAS, the terms of the contract between the City and Staples is on file with the City Clerk as Document No. RR-309031; and


WHEREAS, City staff have determined that this activity is not a project and is therefore not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15060(c)(3); NOW, THEREFORE,

BE IT RESOLVED, by the City Council of the City of San Diego, that the Mayor, or his designee, is authorized to execute, for and on behalf of the City, the contract, including four, one year options to renew, between the City and Staples on file in the Office of the City Clerk as Document No. RR-309031; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to appropriate and expend an amount not to exceed \$2,000,000 for fiscal year 2015, for the purchase of as-needed office supplies and products, to be paid from the operating budgets of each department, and an amount not to exceed \$2,000,000 for each of fiscal years 2016, 2017, 2018 and 2019, contingent upon the adoption of the fiscal year 2015, 2016, 2017, 2018, and

2019 Appropriations Ordinance and contingent upon the Chief Financial Officer furnishing a certificate certifying that funds necessary for the expenditure are, or will be, on deposit with the City Treasurer.

APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Lara E. Easton
Deputy City Attorney

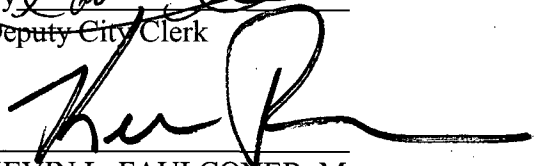
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5/27/2014
Or.Dept:P&C
Doc. No.: 794406

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of 6/10/2014.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 6/10/14
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on JUN 10 2014, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Harris	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUN 10 2014

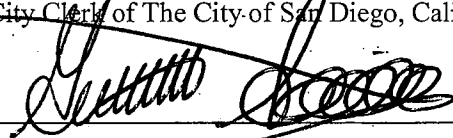
(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By , Deputy

Office of the City Clerk, San Diego, California
Resolution Number R- 309031