

RESOLUTION NUMBER R- **310146**

DATE OF FINAL PASSAGE DEC 15 2015

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SAN DIEGO ADOPTING THE CITY OF SAN DIEGO CITY
CLERK ADMINISTRATIVE GUIDELINES RELATED TO
MUNICIPAL ELECTIONS

WHEREAS, the City Clerk serves as the election official for the City of San Diego; and

WHEREAS, the City of San Diego City Clerk Administrative Guidelines (the
Guidelines) are referenced in the San Diego Municipal Code and include requirements applicable
to municipal political candidates' designations of title on ballot materials, and to the form and
formatting requirements for referendum, initiative, and recall petitions; and

WHEREAS, certain form and formatting requirements previously referenced in the
San Diego Municipal Code now state that they are detailed in the Guidelines, providing the City
Clerk's Office with an easier way to keep the requirements updated and to reflect best practices;
and

WHEREAS, the Guidelines, once approved, would be brought back to the City Council
periodically for review and approval if amendments are proposed; and


WHEREAS, the Guidelines currently include a section titled "Designation of Principal
Profession or Occupation" for candidates, and a section titled "Recall Petitions," providing
guidelines related to the recall process; and

WHEREAS, the City Clerk now seeks to add a section titled "Referendum Petitions," and
a section titled "Initiative Petitions"; and

WHEREAS, the Guidelines will be available to the public at the Office of the City Clerk and also will be published on the City Clerk's website at www.sandiego.gov/city-clerk; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the City of San Diego City Clerk Administrative Guidelines are hereby adopted, with a copy as adopted to be placed on file in the Office of the City Clerk as Document No. RR- 310146 and also published on the City Clerk's website.

APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Sharon B. Spivak
Deputy City Attorney

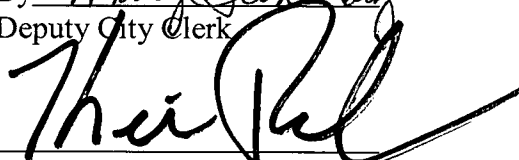
SBS:jdf
11/02/15
Or.Dept: City Clerk
Doc. No.: 1162743

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of DEC 08 2015.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 12/11/15
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on DEC 08 2015, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage DEC 15 2015

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By *Mary Amanda*, Deputy

Office of the City Clerk; San Diego, California

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