

ORDINANCE NUMBER O- 20717 (NEW SERIES)

DATE OF FINAL PASSAGE AUG 10 2016

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING TWO PROGRAM COORDINATOR
POSITIONS IN THE HUMAN RESOURCES DEPARTMENT
FROM THE CLASSIFIED SERVICE.

WHEREAS, on July 7, 2016, the City of San Diego (City)'s Civil Service Commission reviewed a request from the Human Resources Department (Department) to exempt two Program Coordinator positions from the Classified Service; and

WHEREAS, under the supervision of the California Public Records Act (PRA) Program Manager, the Program Coordinator positions will assist with the transition to a more centralized, consistent approach to receiving and responding to PRA requests; and

WHEREAS, these positions will assist the PRA Program Manager in developing processes to increase efficiencies, monitoring the work of all departmental PRA liaisons in the use of NextRequest, providing citywide trainings on the use of NextRequest and on PRA compliance, and formulating new policies and procedures to ensure compliance with state law and City policies; and

WHEREAS, San Diego Charter (Charter) section 117(a)(17) states that the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, on July 7, 2016, upon review of the duties and responsibilities of the Program Coordinator positions, as provided by the Department, the Civil Service Commission determined that the Program Coordinator positions meet the standard set forth in Charter section 117(a)(17) to be placed in the Unclassified Service; and

WHEREAS, the determinations of the Civil Service Commission are set forth in a memorandum dated July 8, 2016, from Hadi Dehghani, Personnel Director, to the Honorable Council President and City Council; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the City Council has received and reviewed a memorandum from Personnel Director Hadi Dehghani, dated July 8, 2016, which documents that, on July 7, 2016, the City's Civil Service Commission reviewed and favorably commented on a proposal from the Department to exempt two Program Coordinator positions from the Classified Service, who, under the supervision of the PRA Program Manager, will assist with the transition to a more centralized, consistent approach to receiving and responding to PRA requests, and other duties.

Section 2. That pursuant to Charter section 117(a)(17), with the Civil Service Commission's review and approval, the City Council exempts from the Classified Service and declares to be in the Unclassified Service of the City two Program Coordinator positions, performing the duties set forth in the July 8, 2016, memorandum from Personnel Director Hadi Dehghani to the Honorable Council President and City Council, and in this ordinance.

Section 3. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the City Council and the public prior to the day of its passage.

Section 4. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:ccm
July 13, 2016
Or.Dept: FM
Doc. No.: 1322170

I certify that this Ordinance was passed by the Council of the City of San Diego, at this meeting of AUG 02 2016.

ELIZABETH S. MALAND
City Clerk

By Mary Fernandez
Deputy City Clerk

Approved: 8/8/16
(date)

Kevin L. Faulconer
KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on AUG 02 2016, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage AUG 10 2016.

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By *Mary Fernandez*, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

JUL 19 2016

, and on AUG 10 2016.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By *Mary Fernandez*, Deputy

<p>Office of the City Clerk, San Diego, California</p> <p>Ordinance Number O- <u>20717</u></p>
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