#63 11-15-16 (O-2017-44 REV.) COR, COPY

ORDINANCE NUMBER O- 20746 (NEW SERIES)

DATE OF FINAL PASSAGE DEC 0 1 2016

AN ORDINANCE AMENDING CHAPTER 9, ARTICLE 8, DIVISION 3 OF THE SAN DIEGO MUNICIPAL CODE BY RETITLING DIVISION 3, AND BY AMENDING SECTIONS 98.0301 AND 98.0302, ALL RELATING TO HOUSING AND THE SAN DIEGO HOUSING COMMISSION AND THE RELOCATION APPEALS BOARD.

WHEREAS, the San Diego Housing Commission (Commission) currently acts in an advisory only role to the Housing Authority on certain specified matters, and the time between Commission action on an item and Housing Authority final approval can result in significant time delays and missed opportunities for the Commission; and

WHEREAS, to alleviate the Housing Authority agenda and reserve it for more significant matters, the City Council desires the Commission to take final action on additional matters; and

WHEREAS, while it is anticipated that the Commission would take action on more matters, the Housing Authority, City Council, and Mayor would retain sufficient oversight of the Commission because any of those decision makers could refer a Commission matter for Housing Authority action; and

WHEREAS, the Council desires to ensure an efficient Commission board appointment process; and

WHEREAS, the existing requirement that two Commission members be tenants of Housing Authority units is outdated since ownership of 1,366 residential units was transferred from the Housing Authority to the Commission in November 2007; NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That Chapter 9, Article 8, Division 3 of the San Diego Municipal Code is amended by retitling Division 3, and by amending sections 98.0301 and 98.0302, to read as follows:

# Division 3: San Diego Housing Commission and Relocation Appeals Board §98.0301 San Diego Housing Commission

- (a) Creation of *Commission*. There is hereby created a *Commission* to act as a Housing Commission under the Housing Authority Law of the State of California. The name of the *Commission* shall be the San Diego Housing Commission. The *Commission* is granted all rights, powers, and duties of a Housing Authority pursuant to the provisions of California Health and Safety Code sections 34200-34380, except those expressly retained by the Housing Authority of the City of San Diego in this section.
- (b) Definitions. For purposes of this section, defined terms appear in italics.The following definitions apply in this section:

Commission means the San Diego Housing Commission, a public agency created pursuant to the California Health and Safety Code.

Commission President means the President and Chief Executive Officer of the Commission.

Housing Authority Executive Director means the Commission President who also serves ex officio as the Executive Director of the Housing Authority and is appointed by the Housing Authority.

Housing Authority means the Housing Authority of the City of San Diego, a public agency created pursuant to the California Health and Safety Code.

Member means a commissioner of the San Diego Housing Commission.

Persons of low income means a group or family that lacks the amount of income necessary, as determined by the Housing Authority, to enable it to live without financial assistance in decent, safe, and sanitary dwellings without overcrowding.

- (c) Investigatory Functions of the *Commission*. The *Commission*'s investigatory functions include the following:
  - (1) [No change in text.]
  - (2) Determine where there is a shortage of decent, safe, and sanitary dwelling accommodations for *persons of low income*.
  - (3) [No change in text.]
  - (4) Make recommendations to the *Housing Authority* for changes or revisions in *Housing Authority* policies.
  - (5) through (6) [No change in text.]
  - (7) Perform such other functions not inconsistent with this section that the *Housing Authority* or City Council delegates to the *Commission* by resolution.
- (d) Administrative Functions of the *Commission*. The *Commission's* administrative functions include the following:
  - (1) Approve plans and specifications, authorize advertisements for bids and proposals, accept and reject bids and proposals, and approve expenditures for goods, services, public works, land clearance, loans, grants, claims, leases and other interests in real property, and other contracts and agreements; however, the

programs, projects or activities for such expenditures shall have been previously approved by the *Housing Authority*, or the expenditures shall be for items included in budgets previously approved by the *Housing Authority*.

- (2) Approve submission of applications for funds where such applications do not constitute a binding agreement to accept such funds, if awarded, and approve contracts for the receipt of such funds.
- (3) Approve guidelines for the administration of programs previously approved and funded by the *Housing Authority*.
- (4) Approve guidelines for the administration of programs previously approved and funded by *Housing Authority*.
- (5) Review conflict of interest codes and submit proposed conflict of interest codes for City Council approval in accordance with California Government Code section 82011.
- (6) Approve lease forms, grievance procedures, occupancy policies, rent and utility schedules, tenant council agreements, and other United States Department of Housing and Urban Development (HUD)-required documents for the administration of public housing and rent subsidy programs.
- (7) Act upon such other matters not inconsistent with this section that the *Housing Authority* or City Council delegates to the *Commission* by resolution.

- (8) Before a *Housing Authority* decision, hold a public hearing to consider the matter. The *Commission* shall make a written recommendation to the *Housing Authority*, or shall forward the matter to the *Housing Authority* without a recommendation.
- (9) Act upon all other administrative matters in accordance with federal, state, and local laws and regulations, except the matters set forth below in sections 98.0301(d)(9)(A)-(E), and except as provided in section 98.0301(e), in which case, the *Commission's* actions shall be advisory only, and shall be referred for *Housing Authority* action:
  - (A) The Commission's annual budget;
  - (B) Bond issuances and actions related to Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) hearings;
  - (C) Memoranda of Understanding between recognized employee organizations and the *Commission*;
  - (D) Adoption or amendment of any Commission policy; and
  - (E) Any other matters that are determined to be advisory only by City Council or *Housing Authority* resolution.
- (e) Finality of Actions.
  - (1) All *Commission* actions taken pursuant to section 98.0301(d) shall be final seven days after action by the *Commission*, except for *Commission* actions taken on the matters set forth in sections

- 98.0301(d)(9)(A)-(E), and except as provided in section 98.0301(e)(2).
- (2) Any *Commission* matter may be referred to the *Housing Authority* for final action, within seven days after the date of the Commission action by:
  - (A) Commission resolution.
  - (B) Housing Authority Executive Director written notification to the Commission chairperson.
  - (C) Written notice by two members of the City Council or

    Housing Authority, or the City Manager, to the Housing

    Authority Executive Director and Commission President.
- (3) If a matter is referred to the *Housing Authority* for final action in accordance with Section 98.0301(e)(2), the Chair of the *Housing Authority*, who shall be the Council President, as the role is defined in San Diego Municipal Code section 22.0101, shall set the matter on the next available agenda of the *Housing Authority*, and the action taken by the *Commission* shall be advisory.
- (4) The *Commission* shall provide written notice to the *Housing*Authority at least seven days prior to the *Commission* taking action on any of the following matters:
  - (A) Approval of any proposed acquisition, sale, or lease of real property for a term in excess of five years; and

- (B) Approval of any development project, rehabilitation loan commitment, or contract for the acquisition of goods or services, involving the expenditure of more than \$1,000,000.
- (f) Appointment of *Commission Members*. The *Commission* shall consist of seven *members* who shall be appointed by the Mayor subject to City Council confirmation.
  - (1) Two *members* shall be tenants of *Commission*-owned units, which include those owned by limited liability companies in which the *Commission* is the sole member, or recipients of housing assistance pursuant to HUD's tenant-based housing choice voucher program (Section 8). At least one of the *members* appointed pursuant to this subsection shall be over 62 years of age. So long as required by federal law, at least one of the *members* appointed pursuant to this subsection shall be a recipient of housing assistance in the tenant-based housing choice voucher program (Section 8).
  - (2) The term of office of each *member* shall be four years, except that the terms of office of the two *members* appointed pursuant to section 98.0301(f)(1) shall be two years as set forth in California Health and Safety Code section 34272. A *member* shall hold office until the *member's* successor has been appointed and confirmed.
  - (3) Vacancies occurring during a term shall be filled for the unexpired term by appointment made by the Mayor subject to City Council

- confirmation. Whenever the Mayor does not appoint a *member* within 45 days after a vacancy occurs, the Council shall make such appointment.
- (4) Each *member* shall receive as compensation the sum of \$50 for each *Commission* meeting attended, provided that the total compensation for each *member* shall not exceed \$100 in any one month. In addition, each *member* shall receive necessary travel and incidental expenses related to *member* duties. Any *member* may waive compensation by filing a written waiver of compensation form with the *Commission President*.
- (5) For inefficiency, neglect of duty, or misconduct in office, a *member* may be removed by majority vote of the City Council.
- (g) Organization of the *Commission*. The *Commission* shall determine the time, place, and frequency of its meetings. Four *members* shall constitute a quorum and the vote of at least four *members* shall be necessary for any action by the *Commission*. The *Commission* may adopt rules of procedure for the conduct of its business and do anything else necessary or proper to carry out its functions in accordance with federal, state, and local laws and regulations.
- (h) Indemnification of *Members*. To the fullest extent permitted under California Government Code sections 825, 995, and 995.2, City shall indemnify *members* of the *Commission* against civil actions brought against them in their individual or official capacities, or both, and pay

judgments and settlements for claims against the *members* for matters arising out of acts or omissions occurring within the scope of their service to the *Commission*, provided that the *member* cooperates and assists with the defense. Any indemnification shall not include punitive or exemplary damages.

#### §98.0302 Relocation Appeals Board

- (a) Membership. A Relocation Appeals Board shall consist of five members who shall serve without compensation. The members shall be appointed by the Mayor, subject to City Council confirmation. The members shall serve two-year terms and each member shall serve until the member's successor is appointed and confirmed. The members shall be appointed in such a manner that the terms of not more than three members shall expire in any year. The expiration date shall be October l. During October of each year, the Mayor may designate one member as chairperson; however, in the absence of such designation, the Relocation Appeals Board shall, on or after November 15, select from among its members a chairperson.
- (b) Qualifications. All members of the Relocation Appeals Board shall be electors of the City of San Diego and shall be specially qualified to act as a Relocation Appeals Board member by reason of training and experience in real estate, human relations, housing, urban development, redevelopment, or other relevant business or profession.
- (c) Meetings. The Relocation Appeals Board shall meet regularly to transact business on the second Tuesday in November of each year or more often if

necessary for the transaction of business. It shall establish its own rules and procedures necessary for the conduct of its business.

Three members of the Relocation Appeals Board shall constitute a quorum. The vote of at least three members shall be necessary for any action by the Relocation Appeals Board.

- (d) Functions.
  - (1) The Relocation Appeals Board shall promptly hear all complaints relating to relocation brought by persons displaced by City action.
  - (2) The Relocation Appeals Board shall, after a public hearing, transmit its findings and recommendations to the City Council.
- Section 2. That a full reading of this Ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.
- Section 3. That this Ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By

Heidi K. Vonblum Deputy City Attorney

HKV:nja 04/13/16

10/11/16 Cor. Copy 10/18/16 Rev. Cor. Copy

Or.Dept: SDHC Doc. No.: 1265452

San Diego, at this meeting of	
	ELIZABETH S. MALAND City Clerk
Approved:(date)	By Kindartuin Deputy City Clerk  Mex feath  KEVIN L. FAULCONER, Mayor
Vetoed:(date)	KEVIN L. FAULCONER, Mayor

(Note: The date of final passage is December 1, 2016, which represents the day this ordinance was returned to the Office of the City Clerk with the Mayor's signature of approval.)

#### STRIKEOUT ORDINANCE

**OLD LANGUAGE: Struck Out** 

**NEW LANGUAGE:** Double Underline

ORDINANCE NUMBER O	(NEW SERIES)
DATE OF FINAL PASSAGE	

AN ORDINANCE AMENDING CHAPTER 9, ARTICLE 8, DIVISION 3 OF THE SAN DIEGO MUNICIPAL CODE BY RETITLING DIVISION 3, AND BY AMENDING SECTIONS 98.0301 AND 98.Kr0302, ALL RELATING TO HOUSING AND THE SAN DIEGO HOUSING COMMISSION AND THE RELOCATION APPEALS BOARD.

#### **Article 8: Housing**

## Division 3: San Diego Housing Commission and Relocation Appeals Board §98.0301 San Diego Housing Commission

- Commission <u>Commission</u> to act as a Housing Commission under the Housing Authority Law of the State of California. The name of the Commission <u>Commission</u> shall be the San Diego Housing Commission.

  The San Diego Housing Commission <u>Commission</u> is granted all rights, powers, and duties of a Housing Authority pursuant to the provisions of the California Health and Safety Code <u>sections 34200-34380</u>, except those expressly retained by the Housing Authority of Tthe City of San Diego in this section.
- (b) Definitions: As used in For purposes of this article section, defined terms appear in italics, the The following definitions apply in this section:
  - (1) "City" shall mean the City of San Diego;

- (2) "City Council" shall mean the City Council of the City of San

  Diego;
- (3) "Commission Commission" shall means the San Diego Housing Commission, a public agency created pursuant to State the California Health and Safety Code;

Commission President means the President and Chief Executive

Officer of the Commission.

Housing Authority Executive Director means the Commission

President who also serves ex officio as the Executive Director of
the Housing Authority and is appointed by the Housing Authority.

- (4) "Housing Authority Housing Authority" shall means the Housing

  Authority of the City of San Diego, a state public agency created

  pursuant to section 34200 et seq. of the State the California Health

  and Safety Code;
- (5) "Mayor" shall mean the Mayor of the City of San Diego;
- (6) "Member <u>Member</u>" shall means a member <u>commissioner</u> of the San Diego Housing Commission;
- (7) "Person of low income Persons of low income" shall means a group or family which that lacks the amount of income which is necessary, as determined by the Housing Authority Housing

  Authority, to enable it without financial assistance to live without financial assistance in decent, safe, and sanitary dwellings without overcrowding.

- (c) Investigatory and Advisory Functions of the Commission Commission:

  The Commission's investigatory and advisory functions of the San Diego

  Housing Commission shall include, but not necessarily be limited to, the following:
  - (1) [No change in text.]
  - (2) Determine where there is a shortage of decent, safe, and sanitary dwelling accommodations for persons of low income persons of low income.
  - (3) [No change in text.]
  - (4) Make recommendations to the Housing Authority Housing
    <u>Authority</u> for changes or revisions in <u>Housing Authority</u> policies of
    the Housing Authority.
  - (5) through (6) [No change in text.]
  - (7) Perform such other functions <u>not inconsistent with this section</u> as may be delegated from time to time to the Commission by that the Housing Authority <u>Housing Authority</u> or City Council delegates to the Commission by resolution.
  - (8) Review and make recommendations on all matters to come before
    the Housing Authority prior to their action, except emergency
    matters and matters which the Commission, by resolution,
    excludes from Commission review and recommendation.

- (d) Administrative Functions of the Commission Commission: The

  Commission's administrative functions of the Commission shall include the following:
  - (1) Approve plans and specifications, authorize advertisements for bids and proposals, accept and reject bids and proposals, and approve expenditures for goods, services, public works, land clearance, loans, grants, claims, leases and other interests in real property, and other contracts and agreements; however, the programs, projects or activities for such expenditures shall have been previously approved by the Housing Authority Housing

    Authority, or the expenditures shall be for items included in budgets previously approved by the Housing Authority Housing Authority.
  - (2) Approve submission of applications for funds where such applications do not constitute a binding agreement to accept such funds, if awarded; and approve contracts for the receipt of such funds if the program, project or activity for which such funds are received has been previously approved by the Housing Authority.
  - (3) Approve guidelines for the administration of programs previously approved and funded by the Housing Authority Housing Authority.
  - (4) Approve guidelines for the administration of programs previously approved and funded by Housing Authority Housing Authority.

- (5) Approve Review conflict of interest codes prior to adoption by the

  Housing Authority and submit proposed conflict of interest codes

  for City Council approval in accordance with California

  Government Code section 82011.
- (6) Approve lease forms, grievance procedures, occupancy policies, rent and utility schedules, tenant council agreements, and other

  <u>United States Department of Housing and Urban Development</u>

  (HUD)—required documents for the administration of public housing and rent subsidy programs.
- (7) Act upon such other matters <u>not inconsistent with this section</u> as

  that the Housing Authority Housing Authority or City Council

  delegates to the Commission by may from time to time delegate by
  resolution to the Commission.
- (8) Before a Housing Authority decision, hold a public hearing to consider the matter. The Commission shall make a written recommendation to the Housing Authority, or shall forward the matter to the Housing Authority without a recommendation.
- (82) Notwithstanding Section 98.0301(d)(1) through (7), the actions of the Housing Commission upon the following administrative matters Act upon all other administrative matters in accordance with federal, state, and local laws and regulations, except the matters set forth below in sections 98.0301(d)(9)(A)-(E), and except as provided in section 98.0301(e), in which case, the

<u>Commission's actions</u> shall be advisory only, and shall be referred for <u>Housing Authority</u> action:

- (A) Approval of any proposed acquisition, sale, or lease of real property for a term in excess of five (5) years The

  Commission's annual budget;
- (B) Approval of any development project or rehabilitation loan commitment involving the expenditure of more than \$250,000 by the Housing Commission Bond issuances and actions related to Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) hearings;
- (C) Approval of any contract for acquisition of goods or services (other than a construction contract for a development project) involving the expenditure of more than \$100,000 by the Housing Commission Memoranda of Understanding between recognized employee organizations and the Commission;
- (D) The establishment or approval of any new major Adoption
  or amendment of any Commission policy relating to the
  method of operations of the Housing Commission; and
- (E) Any other matters that are determined to be advisory only

  by City Council or *Housing Authority* resolution.

The recommendation of the Housing Commission on these matters shall be referred for final action at the next available agenda of the Housing Authority. By resolution passed by majority vote, the City Council may, at any time, add, delete or otherwise modify the items on which the Housing Commission is advisory.

Notwithstanding anything to the contrary in Section 98.0301(d)(8), in circumstances where it is not feasible to obtain review and approval by the Housing Authority on or before the established deadline, the Executive Director shall have the authority to execute documents required to be executed by the United States Department of Housing and Urban Development ("HUD") or other agencies in a timely manner in order to meet any deadlines imposed by those agencies. In addition, the Executive Director shall have the authority, without prior Housing Authority approval, to prepare and submit applications for funding in support of programs consistent with the Housing Commission's approved mission and goals.

- (e) Finality of Actions:
  - All <u>Commission</u> actions of the Commission taken pursuant to

    Section 98.0301(d) shall be final seven (7) days after action by the

    Commission <u>Commission</u>, except for <u>Commission</u> actions <u>taken on</u>

    the matters set forth in of the Commission for which a review by

    the Housing Authority has been requested pursuant to Sections

    98.0301(ed)(9)(A)-(E), and except for those actions which require

    final action by the Housing Authority pursuant to as provided in

    Section 98.0301(de)(12)-(8).

- One or more of the persons set forth below, in the manner set forth below, may elect to refer a Any Commission matter may be referred to the Housing Authority Housing Authority for final action, within seven (7) days after the date of the Commission action by:
  - (A) The Commission Commission, by motion resolution.
  - (B) The <u>Housing Authority</u> Executive Director <u>Executive</u>

    <u>Director</u> of the Housing Authority, by notifying <u>written</u>

    <u>notification to</u> the <u>Commission</u> <u>Cchairperson of the</u>

    <u>Commission</u>.
  - (C) Three (3) Written notice by two members of the City

    Council or Housing Authority, or the City Manager, by

    written notice to the Housing Authority Executive Director

    Executive Director and Commission President.
- (3) If a matter is referred to the Housing Authority Housing Authority
  for final action in accordance with Section 98.0301(e)(2), the Chair
  of the Housing Authority, who shall be the Council President, as
  the role is defined in San Diego Municipal Code Section 22.0101,

  Executive Director shall promptly set the matter on the next
  available agenda of the Housing Authority Housing Authority, and
  the action taken by the Commission Commission shall be advisory.

- (4) The Commission shall provide written notice to the Housing

  Authority at least seven days prior to the Commission taking action
  on any of the following matters:
  - (A) Approval of any proposed acquisition, sale, or lease of real property for a term in excess of five years; and
  - (B) Approval of any development project, rehabilitation loan commitment, or contract for the acquisition of goods or services, involving the expenditure of more than \$1,000,000.
- (f) Appointment of Commission Commission Members Members. The

  Commission Commission shall consist of seven (7) members members

  who shall be appointed by the Mayor with the approval of the subject to

  City Council confirmation. Four members shall constitute a quorum and
  the affirmative vote of four members shall be necessary for any action by
  the Commission.
  - (1) Two (2) commissioners <u>members</u> appointed pursuant to this section shall be tenants of housing authority <u>Commission</u>-owned units, which include those owned by limited liability companies in which the <u>Commission</u> is the sole member, or recipients of housing assistance pursuant to HUD's tenant-based housing choice voucher program (Section 8). At least one (1) commissioner of the <u>members</u> so appointed <u>pursuant to this subsection</u> shall be over 62 years of age. So long as required by federal law, at least one of the

members appointed pursuant to this subsection shall be a recipient of housing assistance in the tenant-based housing choice voucher program (Section 8).

- (2) The term of office of each member member shall be four (4) years, except that the terms of office of the two (2) members members who are tenants of Housing Authority units appointed pursuant to section 98.0301(f)(1) shall be two (2) years, and as set forth in Section 34272 of the California Health and Safety Code of the State of California section 34272. A member shall hold office until the member's successor has been appointed and confirmed.
- (3) Vacancies occurring during a term shall be filled for the unexpired term by appointment made by the Mayor with the approval of the subject to City Council confirmation. Whenever the Mayor does not appoint a member member within forty-five (45) days after a vacancy occurs, the Council shall make such appointment. A Member shall hold office until his successor has been appointed and qualified.
- (4) Each member member shall receive as compensation the sum of Fifty Dollars (\$50) for each Commission Commission meeting attended; provided that the total compensation for each member member shall not exceed One Hundred Dollars (\$100.00) in any one month. In addition, each member member shall receive necessary travel and subsistence incidental expenses incurred in

- the discharge of his related to member duties. Any member member may waive compensation by filing a written waiver of compensation form with the Executive Director Commission President.
- (5) For inefficiency, neglect of duty, or misconduct in office, a

  member member may be removed upon the affirmative vote of a

  by majority vote of the members of the City Council.
- Organization of the Commission Commission: At its first meeting tThe

  Commission Commission shall determine the time, place, and frequency
  of its meetings. Four members shall constitute a quorum and the vote of at
  least four members shall be necessary for any action by the Commission.

  The Commission Commission may adopt rules of procedure for the
  conduct of its business and may do anything other thing else necessary or
  proper to carry out its functions in accordance with federal, state, and local
  laws and regulations.
- (h) Indemnification of Members Members. To the fullest extent that

  Commission would itself be permitted by law, under California

  Government Code sections 825, 995, and 995.2 and to the extent that

  insurance and other resources available to Commission are inadequate,

  City shall indemnify members members of the Commission Commission, including former members, against all expenses, judgments, fines,

  settlements and other amounts actually and reasonably incurred by them in connection with any threatened, pending or completed action or

them in their individual or official capacities, or both, and pay judgments and settlements for claims against the *members* for matters arising out of acts or omissions occurring within the scope of their service to the *Commission*, provided that the *member* cooperates and assists with the defense. Expenses shall include, without limitation, attorney's fees and any expenses of establishing a right to indemnification. City shall, where indemnification is warranted as provided above, advance expenses incurred by a member in defending any such proceeding, before final disposition thereof, on receipt by City of an undertaking on behalf of that member that the advance will be repaid unless it is ultimately determined that the member is entitled to be indemnified by City for those expenses. Any indemnification shall not include punitive or exemplary damages.

### §98.0302 Relocation Appeals Board

(a) Creation of Membership: There is hereby created a A Relocation Appeals
Board which shall consist of five (5) members who shall serve without
compensation. The members shall be appointed by the Mayor and
eenfirmed by the subject to City Council confirmation. The members shall
serve two (2) year two-year terms and each member shall serve until his
the member's successor is duly appointed and qualified confirmed. The
members shall be appointed in such a manner that the terms of not more
than three (3) members shall expire in any year. The expiration date shall
be October 1. Initial appointments to the Board shall be made after the

effective date of this ordinance, and be effected so that the expiration date of the terms of three (3) members shall be October 1, 1975 and two (2) members on October 1, 1974. During October of each year, the Mayor may designate one (1) member as Chairman chairperson; however, in the absence of such designation, the Relocation Appeals Board shall, on or after November 15, select from among their its members a Chairman chairperson.

- (b) Qualifications. All members of the Relocation Appeals Board shall be electors of the City of San Diego and shall be specially qualified to act as a Relocation Appeals Board member by reason of training and experience in real estate, human relations, housing, urban development, redevelopment, or other relevant business or profession.
- (c) Meetings. The Relocation Appeals Board shall meet regularly to transact

  business on the second Tuesday in November of each year or more often if
  necessary for the transaction of business. It shall establish its own rules
  and procedures necessary for the conduct of its business.

  Three (3) members of the Relocation Appeals Board shall constitute a
  quorum. The affirmative vote of not less than at least three (3) members
  shall be necessary for any action by the Relocation Appeals Board.
- (d) Functions.
  - (1) The Relocation Appeals Board shall promptly hear all complaints relating to relocation brought by persons displaced by City action, and in those cases relating to redevelopment projects shall

determine if the Redevelopment Agency has complied with those provisions of Chapter 4 of Part 1 of Division 24 of the Health and Safety Code (Sections 33300 et seq.) which relate to relocation and also, where applicable, federal regulations.

(2) The Relocation Appeals Board shall, after a public hearing,
transmit its findings and recommendations to the City Council, or,
in those eases relating to a redevelopment project, to the
Redevelopment Agency.

HKV:nja 04/13/16 10/11/16 Cor. Copy 10/18/16 Rev. Cor. Copy

Or.Dept: SDHC Doc. No.: 1265428 NOV 1 5 2016