

ORDINANCE NUMBER O- 20780 (NEW SERIES)

DATE OF FINAL PASSAGE JAN 18 2017

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING ONE PROGRAM COORDINATOR
POSITION IN THE SAN DIEGO FIRE-RESCUE
DEPARTMENT FROM THE CLASSIFIED SERVICE.

WHEREAS, on November 7, 2016, the City of San Diego (City)'s Civil Service Commission reviewed a request from the San Diego Fire-Rescue Department (Department) to exempt one Program Coordinator position from the Classified Service; and

WHEREAS, the position will be responsible for managing the Department's Operating Budget and Fiscal Support Sections of the Fiscal Services Division and providing fiscal guidance to the Fire Chief and Executive Command staff; and

WHEREAS, the Program Coordinator will oversee and develop an annual operating budget of nearly \$237 million; manage the Department's billing, accounts payable, procurement card, travel, and petty cash functions; coordinate the preparation of audit responses and the compilation and analysis of complex payroll data involving various special pays; assist the Assistant to the Fire Chief in establishing section goals and priorities; develop department-wide internal controls; and formulate and administer standard operating procedures to ensure overall fiscal responsibility by the Department; and

WHEREAS, San Diego Charter (Charter) section 117(a)(17) states that the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council"; and

WHEREAS, on November 7, 2016, upon review of the duties and responsibilities of the Program Coordinator position, as provided by the Department, the Civil Service Commission determined that the Program Coordinator position meets the standard set forth in Charter section 117(a)(17) to be placed in the Unclassified Service; and

WHEREAS, the determinations of the Civil Service Commission are set forth in a memorandum dated November 8, 2016, from Hadi Dehghani, Personnel Director, to the Honorable Council President and City Council; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the City Council has received and reviewed a memorandum from Personnel Director Hadi Dehghani, dated November 8, 2016, which documents that, on November 7, 2016, the City's Civil Service Commission reviewed and favorably commented on a proposal from the Department to exempt one Program Coordinator position from the Classified Service. The Program Coordinator will oversee and develop an annual operating budget of nearly \$237 million; manage the Department's billing, accounts payable, procurement card, travel, and petty cash functions; coordinate the preparation of audit responses and the compilation and analysis of complex payroll data involving various special pays; assist the Assistant to the Fire Chief in establishing section goals and priorities; develop department-wide internal controls; and formulate and administer standard operating procedures to ensure overall fiscal responsibility by the Department.

Section 2. That pursuant to Charter section 117(a)(17), with the Civil Service Commission's review and approval, the City Council exempts from the Classified Service and declares to be in the Unclassified Service of the City one Program Coordinator position, performing the duties set forth in the November 8, 2016, memorandum from Personnel Director Hadi Dehghani to the Honorable Council President and City Council, and in this ordinance.

Section 3. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the City Council and the public prior to the day of its passage.

Section 4. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:cm
November 28, 2016
Or.Dept: Fire-Rescue
Doc. No.: 1398005

I certify that this Ordinance was passed by the Council of the City of San Diego, at this meeting of JAN 10 2017.

ELIZABETH S. MALAND
City Clerk

By Elizabeth Maland
Deputy City Clerk

Approved: 1/17/17
(date)

Kevin L. Faulconer
KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

(Please note: The date of final passage is January 18, 2017, which represents the day this ordinance was returned to the Office of the City Clerk with the Mayor's signature of approval.)

Passed by the Council of The City of San Diego on JAN 10 2017, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Barbara Bry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Ward	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgette Gomez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JAN 18 2017.

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Linda Arwin, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

DEC 13 2016, and on JAN 18 2017.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Linda Arwin, Deputy

<p>Office of the City Clerk, San Diego, California</p> <p>Ordinance Number O- <u>20780</u></p>
