

ORDINANCE NUMBER O- 20851 (NEW SERIES)

DATE OF FINAL PASSAGE SEP 20 2017

AN ORDINANCE OF THE COUNCIL OF THE CITY OF  
SAN DIEGO EXEMPTING ONE PROGRAM COORDINATOR  
POSITION IN THE RISK MANAGEMENT DEPARTMENT  
FROM THE CLASSIFIED SERVICE.

WHEREAS, on July 13, 2017, the City of San Diego (City)'s Civil Service Commission reviewed a request from the City's Risk Management Department (Department) to exempt one Program Coordinator position from the Classified Service; and

WHEREAS, the Program Coordinator will be responsible for the administration of the Citywide leave management program; and

WHEREAS, this position will develop and implement a leave counseling program to educate employees on available benefits programs; develop amendments to the Long Term Disability Plan to include changes to injury criteria, the duration of benefit awards, and administrative regulations related to industrial leave or leave benefits; assist with enhancements for the SAP Benefits Module and implement system solutions to ensure compliance with applicable regulations; monitor and research leave programs in the market and develop strategic plans for future leave program consideration; monitor the cost and usage of leave programs; and develop training and communication materials to promote leave programs; and

WHEREAS, San Diego Charter (Charter) section 117(a)(17) states that the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council"; and

WHEREAS, on July 13, 2017, upon review of the duties and responsibilities of the Program Coordinator position, as provided by the Department, the Civil Service Commission determined that the Program Coordinator position meets the standard set forth in Charter section 117(a)(17) to be placed in the Unclassified Service; and

WHEREAS, the determinations of the Civil Service Commission are set forth in a memorandum dated July 17, 2017, from Hadi Dehghani, Personnel Director, to the Honorable Council President and City Council; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the City Council has received and reviewed a memorandum from Personnel Director Hadi Dehghani, dated July 17, 2017, which documents that, on July 13, 2017, the City's Civil Service Commission reviewed and favorably commented on a proposal from the Department to exempt one Program Coordinator position from the Classified Service, who will be responsible for the administration of the Citywide leave management program, including developing and implementing a leave counseling program to educate employees on available benefits programs; developing amendments to the Long Term Disability Plan to include changes to injury criteria, the duration of benefit awards, and administrative regulations related to industrial leave or leave benefits; assisting with enhancements for the SAP Benefits Module and implementing system solutions to ensure compliance with applicable regulations; monitoring and researching leave programs in the market and developing strategic plans for future leave program consideration; monitoring the cost and usage of leave programs; and developing training and communication materials to promote leave programs.

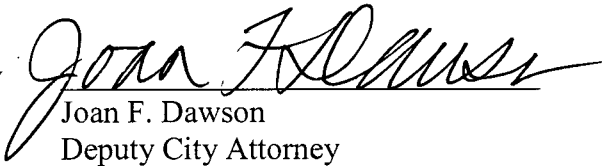
Section 2. That pursuant to Charter section 117(a)(17), with the Civil Service Commission's review and approval, the City Council exempts from the Classified Service and declares to be in the Unclassified Service of the City one Program Coordinator position,

performing the duties set forth in the July 17, 2017, memorandum from Personnel Director Hadi Dehghani to the Honorable Council President and City Council, and in this ordinance.

Section 3. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the City Council and the public prior to the day of its passage.

Section 4. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

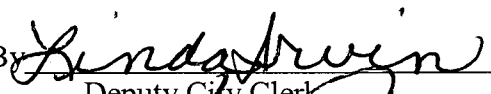
APPROVED: MARA W. ELLIOTT, City Attorney

By   
Joan F. Dawson  
Deputy City Attorney

JFD:jdf  
07/17/17  
08/23/17 COR. COPY  
Or.Dept: Risk Management  
Doc. No.: 1542005\_2

I certify that this Ordinance was passed by the Council of the City of San Diego, at this meeting of SEP 12 2017.

ELIZABETH S. MALAND  
City Clerk

By   
Deputy City Clerk

Approved: 9/19/17  
(date)

  
KEVIN L. FAULCONER, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
KEVIN L. FAULCONER, Mayor

(Note: The date of final passage is September 20, 2017, which represents the day this ordinance was returned to the Office of the City Clerk with the Mayor's signature of approval.)

Passed by the Council of The City of San Diego on SEP 12 2017, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Barbara Bry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Ward	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgette Gomez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage SEP 20 2017

AUTHENTICATED BY:

(Seal)

KEVIN L. FAULCONER  
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By *Linda Irwin*, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

AUG 01 2017

, and on

SEP 20 2017

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By *Linda Irwin*, Deputy

Office of the City Clerk, San Diego, California

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