

ORDINANCE NUMBER O- 20877 (NEW SERIES)

DATE OF FINAL PASSAGE DEC 08 2017

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING ONE PROGRAM COORDINATOR
POSITION IN THE PURCHASING AND CONTRACTING
DEPARTMENT FROM THE CLASSIFIED SERVICE.

WHEREAS, on July 13, 2017, the City of San Diego (City)'s Civil Service Commission reviewed a request from the City's Purchasing and Contracting Department (Department) to exempt one Program Coordinator position from the Classified Service; and

WHEREAS, the Program Coordinator will oversee the City's new Administrative Appeals Program for City enforcement activities related to parking and San Diego Municipal Code violations; and

WHEREAS, this position will formulate policies and procedures related to the Administrative Appeals Program; manage the City's appeals process for parking and administrative citations for civil violations related to code compliance, storm water compliance, and police-regulated activities; work with the Office of the City Treasurer, the Office of the City Attorney, and other City departments to ensure due process is provided to individuals issued a parking or civil citation; serve as an independent hearing officer, when necessary; and oversee contracts with third party law firms; and

WHEREAS, San Diego Charter (Charter) section 117(a)(17) states that the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council"; and

WHEREAS, on July 13, 2017, upon review of the duties and responsibilities of the Program Coordinator position, as provided by the Department, the Civil Service Commission determined that the Program Coordinator position meets the standard set forth in Charter section 117(a)(17) to be placed in the Unclassified Service; and

WHEREAS, the determinations of the Civil Service Commission are set forth in a memorandum dated July 17, 2017, from Hadi Dehghani, Personnel Director, to the Honorable Council President and City Council; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the City Council has received and reviewed a memorandum from Personnel Director Hadi Dehghani, dated July 17, 2017, which documents that, on July 13, 2017, the City's Civil Service Commission reviewed and favorably commented on a proposal from the Department to exempt one Program Coordinator position from the Classified Service, who will oversee the new Administrative Appeals Program for City enforcement activities related to parking and San Diego Municipal Code violations. This position will formulate policies and procedures related to the Administrative Appeals Program; manage the City's appeals process for parking and administrative citations for civil violations related to code compliance, storm water compliance, and police-regulated activities; work with the Office of the City Treasurer, the Office of the City Attorney, and other City departments to ensure due process is provided to individuals issued a parking or civil citation; serve as an independent hearing officer, when necessary; and oversee contracts with third party law firms.

Section 2. That pursuant to Charter section 117(a)(17), with the Civil Service Commission's review and approval, the City Council exempts from the Classified Service and declares to be in the Unclassified Service of the City one Program Coordinator position,

performing the duties set forth in the July 17, 2017, memorandum from Personnel Director Hadi Dehghani to the Honorable Council President and City Council, and in this ordinance.

Section 3. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the City Council and the public prior to the day of its passage.

Section 4. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:jdf
09/27/17
Or.Dept: Purchasing and Contracting
Doc. No.: 1592016

I certify that this Ordinance was passed by the Council of the City of San Diego, at this meeting of DEC 05 2017.

ELIZABETH S. MALAND
City Clerk

By Kevin L. Faulconer
Deputy City Clerk
Kevin L. Faulconer
KEVIN L. FAULCONER, Mayor

Approved: 12/18/17
(date)

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on DEC 05 2017, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Barbara Bry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Ward	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgette Gomez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage DEC 08 2017

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Stacy Brady, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

NOV 07 2017, and on DEC 08 2017.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Stacy Brady, Deputy

Office of the City Clerk, San Diego, California

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