

ORDINANCE NUMBER O- 21113 (NEW SERIES)

DATE OF FINAL PASSAGE AUG 09 2019

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SAN DIEGO EXEMPTING ONE PROGRAM MANAGER POSITION AND ONE PROGRAM COORDINATOR POSITION IN THE COUNCIL ADMINISTRATION DIVISION FROM THE CLASSIFIED SERVICE OF THE CITY OF SAN DIEGO.

WHEREAS, on July 11, 2019, the San Diego Civil Service Commission (Civil Service Commission) reviewed a request from the Council Administration Division (Division) to exempt one Program Manager position and one Program Coordinator position from the Classified Service of the City of San Diego (City); and

WHEREAS, in accordance with San Diego Municipal Code section 22.2101, the Division is under the administrative and policy direction of the Council President, and is responsible for coordinating the intragovernmental and intergovernmental administrative functions of the City Council, including the individual City Council offices; and

WHEREAS, the proposed positions will serve in managerial, support roles to the Council President in the Division; and

WHEREAS, the Program Manager will serve as the City Council's liaison to the City's Government Affairs Department, working to enhance the implementation of the City Council's legislative priorities; communicate and coordinate with the City's Government Affairs Department to receive and review reports from Government Affairs staff and the City's federal and state lobbyists; serve as a resource to City Council staff members by developing an expertise in pending and proposed federal and state legislation to assist the City Council in its decision-making on federal and state legislative matters; track implementation of City Council priorities in the legislative platform; work closely with the Council President to develop priorities for

inclusion into the City's legislative platform, which will be presented to the City Council for determination; may serve as a representative of the Council President or the City Council, as directed, before organizations and agencies on the City Council's role or position in federal or state legislative matters; and may respond to requests for support or opposition to proposed legislation, working collaboratively with the Government Affairs Department staff. The Program Manager must be knowledgeable of applicable laws, including the separation of authority set forth in the San Diego City Charter (Charter), City Council-adopted ordinances, and the Ralph M. Brown Act, and must act with sufficient authority and independence to ensure compliance with these laws; and

WHEREAS, the Program Coordinator position will assist all City Council offices on public communications matters; serve as a resource to staff in all City Council offices, and as a liaison between the Division, Council office communication staff, and the City's Communications Department, with the goal of effectively and expeditiously communicating to the public the goals, priorities, and accomplishments of the City Council; and assist with the development and implementation of City Council policies related to communications related to the legislative body. The Program Coordinator must be knowledgeable of all laws applicable to this work, including the Charter, City Council-adopted ordinances, the Ralph M. Brown Act, and the Political Reform Act, among others, and must act with sufficient authority and independence to ensure compliance with these laws; and

WHEREAS, Charter section 117 states the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified

Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, on July 11, 2019, the Civil Service Commission reviewed the duties and responsibilities of the Program Manager position and the Program Coordinator position as described by the Division, and found they meet the intent of Charter section 117 to exempt the positions from the Classified Service; NOW THEREFORE,


BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to Charter section 117, the Council Administration Division initiated advisory review and comment from the Civil Service Commission related to the proposed exemption of one Program Manager position and one Program Coordinator position from the Classified Service. On July 11, 2019, the Civil Service Commission reviewed the proposed exemptions and commented favorably upon them as meeting Charter section 117 criteria for placement of the positions in the Unclassified Service. Having considered and reviewed the finding of the Civil Service Commission, as set forth in the memorandum to the Honorable Council President and members of the City Council, prepared on behalf of the Civil Service Commission by the Personnel Director, the Council now exempts from the Classified Service the Program Manager position and Program Coordinator position identified in the memorandum by the Council Administration Division, performing the duties described in the memorandum, and declares the positions to be in the Unclassified Service.

Section 2. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

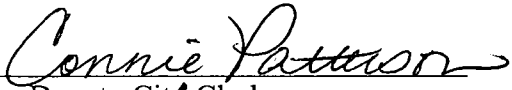
APPROVED: MARA W. ELLIOTT, City Attorney

By   
Miguel Merrell  
Deputy City Attorney

MM:jvg  
July 10, 2019  
Or.Dept: Council President Office (District 9)  
Doc. No.: 2047997

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of AUG 06 2019.

ELIZABETH S. MALAND  
City Clerk

By   
Deputy City Clerk

Approved: 8/9/19  
(date)

  
KEVIN L. FAULCONER, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on AUG 06 2019, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Barbara Bry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Ward	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Georgette Gómez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage AUG 09 2019.

AUTHENTICATED BY: KEVIN L. FAULCONER  
Mayor of The City of San Diego, California.

(Seal) ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By Connie Patterson Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on JUL 23 2019, and on AUG 09 2019.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal) ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By Connie Patterson, Deputy

Office of the City Clerk, San Diego, California  
Ordinance Number O- 21113