

#57
08/02/2022

(O-2023-1)

ORDINANCE NUMBER O- 21515 (NEW SERIES)

DATE OF FINAL PASSAGE AUG 10 2022

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO AUTHORIZING EXECUTION OF AN
AGREEMENT WITH ASSETWORKS, INC., FOR FLEET
MANAGEMENT INFORMATION SYSTEM SERVICES.

WHEREAS, the Department of General Services, Fleet Operations Division (FOD) provides City of San Diego (City) departments with comprehensive fleet management services by providing a dependable fleet of over 4,500 vehicles and equipment. FOD has used the FleetFocus Fleet Management Information System for over 20 years, serving as the City's fleet management information system of record, including maintaining details of the acquisition, upfitting, repair, maintenance, parts inventory and issuance, and disposal of City vehicles and equipment that are maintained by FOD; and

WHEREAS, on February 6, 2017, the City executed a five (5) year sole source Software License Agreement with Assetworks, Inc., formerly known as AssetWorks LLC (Assetworks), for a software license and maintenance services. This sole source agreement automatically renewed annually and expired on February 6, 2022; and

WHEREAS, on February 7, 2017, the City executed a five (5) year contract with Assetworks to provide hosting services which expired on February 7, 2022; and

WHEREAS, there is a need for a temporary contract for continuation of all fleet management information system services, extending services beyond five (5) years. FOD requests authorization to execute a one (1) year sole source agreement as a stopgap measure to provide continuity of services for FOD's critical fleet management software; and

WHEREAS, during this one (1) year contract term, FOD and the City's Purchasing and Contracting Department will work together to issue a Request for Proposal for a long-term fleet

management information system services contract solution that complies with the City's contracting standards and requirements, provides value to the City, and is operationally efficient for FOD; and

WHEREAS, on June 27, 2022, pursuant to San Diego Municipal Code section 22.3016, the City's Purchasing and Contracting Agent certified that the award of a sole source agreement for the provision of software maintenance, support, and hosting of the City's FleetFocus Fleet Management Information System is necessary. Strict compliance with a competitive process would not produce an advantage to the City and would be impractical towards meeting the needs of the City and its citizens; and

WHEREAS, under Charter section 99, no contract, agreement or obligation extending for a period of more than five years may be authorized except by Ordinance approved by a two-thirds majority vote of the City Council; NOW THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the Mayor, or his designee, is authorized to execute for and on behalf of the City, a Sole Source Agreement with Assetworks, Inc. to provide software maintenance, support, and hosting of the City's FleetFocus Fleet Management Information System, in an amount not-to-exceed \$230,000, for a term extending through June 30, 2023, under the terms and conditions set forth in the Agreement, on file with the Office of the City Clerk as Document No. OO- 21515.

Section 2. That the Chief Financial Officer is authorized to expend an amount not-to-exceed \$230,000 from the applicable Fleet Operations Fund (Fund Number 720000), over the term of the Agreement, to provide software maintenance, support, and hosting of the City's FleetFocus Fleet Management Information System, contingent upon the Chief Financial Officer

furnishing one or more certificates certifying that funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

Section 3. That a full reading of this ordinance is dispensed with prior to its passage, a written copy having been made available to the City Council and the public prior to the day of its passage.

Section 4. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By /s/ Markecia R. Simmons
Markecia R. Simmons
Deputy City Attorney

MRS:jvg
6/27/2022
Or.Dept: Department of General Services, Fleet Operations Division
CC No.: 3000014965
Doc. No. 3017227

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of AUG 02 2022

ELIZABETH S. MALAND
City Clerk

By Connie Patterson
Deputy City Clerk

Approved: 8/10/22
(date)

Todd Gloria
TODD GLORIA, Mayor

Vetoed: _____
(date)

TODD GLORIA, Mayor

**The City of San Diego
COMPTROLLER'S CERTIFICATE**

CERTIFICATE OF UNALLOTTED BALANCE

ORIGINATING CC 3000014965
BUS. AREA NO.: 1317

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: _____

Purpose: _____

Date: _____ By: _____
COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA

Doc. Item	Funded Program	Fund	Grant Number	G/L Account	Functional Area	Business Area	Fund Center or Cost Center	Internal Order or WBS Element	Original Amount
TOTAL AMOUNT									

FUND OVERRIDE

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: \$230,000.00

Vendor: Assetworks, INC.

Purpose: To authorize the expenditure of funds to execute a one-year, not-to-exceed \$230,000 agreement with Assetworks, INC. for a Fleet Management Information System.

Date: July 1, 2022 By: Robert Barreras
DEPARTMENT OF FINANCE

ACCOUNTING DATA

Doc. Item	Funded Program	Fund	Grant Number	G/L Account	Functional Area	Business Area	Fund Center or Cost Center	Internal Order or WBS Element	Original Amount
1		720000	not relevant grant	513002	OTHR-00000000-GG	1317	1317001111		\$230,000.00
TOTAL AMOUNT									\$230,000.00

FUND OVERRIDE

Passed by the Council of The City of San Diego on AUG 02 2022, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage AUG 10 2022

AUTHENTICATED BY:

TODD GLORIA
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Connie Patterson, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

JUL 19 2022, and on AUG 10 2022.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By Connie Patterson, Deputy

<p>Office of the City Clerk, San Diego, California</p> <p>Ordinance Number O- <u>21515</u></p>
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