

#619  
11/01/22

(O-2023-42)

ORDINANCE NUMBER O- 21565 (NEW SERIES)

DATE OF FINAL PASSAGE NOV 03 2022

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 2, DIVISION 7 OF THE SAN DIEGO MUNICIPAL CODE BY RETITLING DIVISION 7, AND AMENDING SECTION 22.0710, REPEALING SECTION 22.0711; AND AMENDING CHAPTER 2, ARTICLE 2, DIVISION 41 BY AMENDING SECTION 22.4103 RELATING TO THE CONSOLIDATION OF THE DEBT MANAGEMENT DEPARTMENT WITHIN THE FINANCE DEPARTMENT.

WHEREAS, San Diego Charter (Charter) section 26 requires the Council of the City of San Diego (Council) to include an Administrative Code in the San Diego Municipal Code, describing the detailed powers and duties of City administrative offices and departments; and

WHEREAS, the Office of the City Comptroller was established by San Diego Ordinance O-20864 in 2017, which was subsequently consolidated with the Financial Management Department to form the Finance Department by San Diego Ordinance O-21001 in 2018; and

WHEREAS, the Debt Management Department was established by San Diego Ordinance O-20864 in 2017; and

WHEREAS, the Council desires to consolidate the Debt Management Department as a division of the Finance Department for consistency and streamlining of the financial disclosure preparation process and greater integration of the debt function with long-term financial planning of the Capital Improvement Program, to improve planning and oversight over the financing of the City's vehicle fleet and Climate Action Plan-related City facility improvements, and to improve coordination and collaboration as the City's financing, budgeting, and accounting functions are consolidated within one centralized department; and

WHEREAS, the adoption of this Ordinance will eliminate the Director of Debt Management position and the position no longer needs to be listed as a member of the Disclosure Practices Working Group in San Diego Municipal section 22.4103; and

WHEREAS, the Office of the City Attorney has drafted this Ordinance based on the information provided by City staff, with understanding that this information is complete, true, and accurate; and

WHEREAS, under Charter section 26, the Council must approve, by a two-thirds vote, an ordinance to combine existing departments in the Administrative Code; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That Chapter 2, Article 2, Division 7 of the San Diego Municipal Code is amended by retitling Division 7, and amending section 22.0710, to read as follows:

**Article 2: Administrative Code**

**Division 7: Chief Financial Officer and Finance Department**

**§22.0710 Finance Department**

- (a) The Finance Department is a City department. The department is responsible for the City's budget and general accounting functions, financial reporting, payment services, and City financing and loan activities.
- (b) [No change in text.]
- (c) The Finance Department, under the direction of the City Manager, with policy direction from the City Council, is responsible for performing those duties and functions assigned and directed by the City Manager, including developing and monitoring City budgets; forecasting revenues and

identifying new revenue resources; overseeing budget transfers and adjustments; preparing financial reports; overseeing the accounting function; processing vendor payments; processing payroll for all City employees; developing and monitoring citywide policies and procedures related to those functions; planning and managing all aspects of bond issuances, loans, and other financing activities to meet the City's short-, medium-, and long-term financing needs; providing information to current and prospective investors and credit-rating agencies; coordinating special district formation and related financing activities; coordinating enrollment and payment of assessments and special taxes; and bond post-issuance compliance.

Section 2. That Chapter 2, Article 2, Division 7 of the San Diego Municipal Code is amended by repealing section 22.0711.

Section 3. That Chapter 2, Article 2, Division 41 of the San Diego Municipal Code is amended by amending section 22.4103 to read as follows:

**§22.4103 Organization of the Disclosure Practices Working Group**

- (a) The Disclosure Practices Working Group shall consist of the following:
  - (1) through (3) [No change in text.]
  - (4) the Deputy City Attorney for Finance and Disclosure, who shall serve as Disclosure Coordinator of the Disclosure Practices Working Group, with responsibility for its operation, including arranging meetings, maintaining the agenda, and arranging for information to be provided to members and participants; and

(5) the City's outside disclosure counsel.

(b) through (c) [No change in text.]

Section 4. That a full reading of this Ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 5. That this Ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By /s/ David J. Karlin  
David J. Karlin  
Senior Deputy City Attorney

DJK:nja  
09/06/2022  
Or. Dept: Department of Finance  
Doc. No.: 3029818

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of NOV 01 2022.

ELIZABETH S. MALAND  
City Clerk

By Kristell Medina  
Deputy City Clerk

Approved: 11/3/22  
(date)

Todd Gloria  
TODD GLORIA, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on NOV 01 2022, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage NOV 03 2022.

AUTHENTICATED BY:

TODD GLORIA  
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By Krystell Medina, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

OCT 18 2022, and on NOV 03 2022.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By Krystell Medina, Deputy

<p>Office of the City Clerk, San Diego, California</p> <p style="text-align: right;">21565</p> <p>Ordinance Number O-_____</p>
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