

#101  
12/13/22

(R-2023-278)

RESOLUTION NUMBER R- 314525

DATE OF FINAL PASSAGE DEC 20 2022

A RESOLUTION OF THE COUNCIL OF THE CITY OF  
SAN DIEGO AMENDING COUNCIL POLICY NO. 100-05  
USER FEE POLICY.

WHEREAS, the Council of the City of San Diego (Council) adopted a “Fees – Public Notification” resolution in April 1979, which was amended and retitled in 2009 as “Council Policy 100-05 User Fee Policy” (User Fee Policy); and

WHEREAS, the purpose of the User Fee Policy is to provide general guidelines and to incorporate best practices in establishing user fees to ensure that the City of San Diego (City) adequately recovers costs for services it provides to the public; and

WHEREAS, the User Fee Policy identifies factors that should be considered in establishing fees, setting the level of cost recovery to be sought and the frequency with which comprehensive user fee studies should be conducted; and

WHEREAS, the City’s Department of Finance has updated the User Fee Policy to implement a number of process improvements and enhancements and incorporate recommendations from the City Auditor’s performance audit of the City’s user fee process; and

WHEREAS, the Office of the City Attorney has drafted this Resolution based on the information provided by City staff, with the understanding that this information is complete, true, and accurate; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that Council Policy No. 100-05 titled “User Fee Policy” is amended as set forth in the Council Policy on file with the Office of the City Clerk as Document No. RR- 314525.

BE IT FURTHER RESOLVED, that the City Council directs the City Clerk to update the Council Policy Manual to reflect the amended Council Policy 100-05.

APPROVED: MARA W. ELLIOTT, City Attorney

By /s/ Bret A. Bartolotta  
Bret A. Bartolotta  
Deputy City Attorney

BAB:jdf  
11/9/2022  
Or.Dept: DoF  
Doc. No.: 3139416

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of DEC 13 2022

ELIZABETH S. MALAND  
City Clerk

By *[Signature]*  
Deputy City Clerk

Approved: 12/20/22  
(date)

*[Signature]*  
TODD GLORIA, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on DEC 13 2022, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage DEC 20 2022

**(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)**

AUTHENTICATED BY:

TODD GLORIA  
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND  
City Clerk of The City of San Diego, California.

By *Kristell Medina*, Deputy

Office of the City Clerk, San Diego, California

**314525**

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