

RESOLUTION NUMBER R- **314938**DATE OF FINAL PASSAGE **JUN 12 2023**A RESOLUTION OF THE COUNCIL OF THE CITY OF  
SAN DIEGO AMENDING THE CITY OF SAN DIEGO CITY  
CLERK ADMINISTRATIVE GUIDELINES.

WHEREAS, the City Clerk serves as the election official for the City of San Diego; and

WHEREAS, the City of San Diego City Clerk Administrative Guidelines (the Guidelines) are referenced in the San Diego Municipal Code and serve to provide procedures, specifications, and clarifications regarding election materials ranging from municipal political candidate documents to the form and formatting requirements for referendum, initiative, and recall petitions; and

WHEREAS, the City Clerk periodically reviews the San Diego Municipal Code related to municipal elections and the Guidelines and recommends amendments thereto; and

WHEREAS, the Council of the City of San Diego (City Council) reviews and approves amendments to the San Diego Municipal Code or the Guidelines; and

WHEREAS, the City Clerk now seeks to amend the Guidelines to make changes including: (1) identifying Diana Fuentes as Interim City Clerk; (2) amending the Guidelines to reflect gender-neutral pronouns; (3) adding language addressing the content of recall petitions; and (4) addressing typographical errors in the Guidelines; and

WHEREAS, the Guidelines will be available to the public at the Office of the City Clerk and also will be published on the City Clerk's website at [www.sandiego.gov/city-clerk](http://www.sandiego.gov/city-clerk); and

WHEREAS, the Office of the City Attorney has drafted this resolution based on the information provided by City staff, with the understanding that this information is complete, true, and accurate; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the City of San Diego City Clerk Administrative Guidelines are hereby adopted, with a copy as adopted to be placed on file in the Office of the City Clerk as Document No. RR- **314938** and also published on the City Clerk's website.

APPROVED: MARA W. ELLIOTT, City Attorney

By   
David J. Karlin  
Senior Deputy City Attorney

DJK:nja  
03/28/2023  
Or. Dept: City Clerk  
Doc. No. 3262169

I certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of JUN 06 2023.

DIANA J.S. FUENTES  
City Clerk

By   
Deputy City Clerk

Approved: 6/12/23  
(date)

  
TODD GLORIA, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on JUN 06 2023, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUN 12 2023.

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

TODD GLORIA  
Mayor of The City of San Diego, California.

(Seal)

DIANA J.S. FUENTES  
Interim City Clerk of The City of San Diego, California.

By Connie Patterson Deputy

Office of the City Clerk, San Diego, California

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