

ORDINANCE NUMBER O- 21806

DATE OF FINAL PASSAGE MAY 24 2024

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO AUTHORIZING EXECUTION OF A CONTRACT
WITH ASSETWORKS, INC., FOR FLEET MANAGEMENT
INFORMATION SYSTEM SERVICES FOR A TERM OF
MORE THAN FIVE YEARS.

WHEREAS, the Department of General Services, Fleet Operations Division (FOD) provides City of San Diego (City) departments with comprehensive fleet management services by providing a dependable fleet of over 4,700 motive vehicles and equipment. FOD has used the FleetFocus Fleet Management Information System for over 20 years, serving as the City's fleet management information system of record, including maintaining details of the acquisition, upfitting, repair, maintenance, parts inventory and issuance, and disposal of City vehicles and equipment maintained by FOD; and

WHEREAS, on January 13, 2023, with the assistance of the City's Purchasing & Contracting Department, FOD issued a Request for Proposal (RFP Number 10089978-23-V) for a long-term contract for off-premise cloud-based Fleet Management Information System (FMIS) services with additional optional services. The City received seven responsive proposals and after review and scoring of all proposals, the RFP Committee recommended AssetWorks, Inc. as the highest scoring and therefore, the winning proposal; and

WHEREAS, AssetWorks' FleetFocus FMIS meets the requirements of the scope of work for the City's FMIS needs and provides for the optional integration of the City's telematics, fueling, electric vehicle charging, and other enterprise systems; and

WHEREAS, the new Contract will also provide for mobile device (tablet) capabilities and Application Programming Interface functionality; and

WHEREAS, FOD requests execution of a contract with AssetWorks, Inc. for an initial term of five (5) years, with five (5) additional one-year option periods, for a total not-to-exceed amount of \$4,000,000 for FMIS services. FMIS services will commence on July 1, 2024 under the Contract; and

WHEREAS, under San Diego Charter section 99, no contract, agreement or obligation extending for a period of more than five years may be authorized except by ordinance approved by a two-thirds majority vote of the City Council; and

WHEREAS, the Office of the City Attorney has drafted this ordinance based on the information provided by City staff with the understanding that this information is complete, true, and accurate; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the Mayor, or his designee, is authorized to execute, for and on behalf of the City, a contract with AssetWorks, Inc. for an initial term of five (5) years, with five (5) additional one-year option periods, to provide off-premise cloud-based Fleet Management Information System (FMIS) services with additional optional services, in an amount not-to-exceed \$4,000,000, under the terms and conditions set forth in the Contract, on file with the Office of the City Clerk as Document No. OO- 21806.

Section 2. That the Chief Financial Officer is authorized to expend an amount not-to-exceed \$4,000,000 from the applicable Fleet Operations Fund (Fund Number 720000), over the term of the Contract, including the five (5) additional one-year option periods through June 30, 2034, for off-premise cloud-based FMIS services with additional optional services, contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and

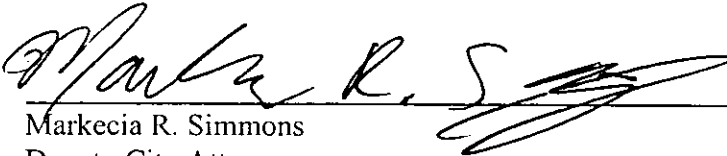
contingent upon the Chief Financial Officer furnishing one or more certificates certifying that funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

Section 3. That the Chief Financial Officer, upon advice from the administering department, is authorized to transfer excess funds, if any, to the appropriate reserves.

Section 4. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 5. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By 
Markecia R. Simmons
Deputy City Attorney

MRS:cw

March 1, 2024

Or.Dept: Department Of General Services, Fleet Operations Division

CC No.: N/A

Doc. No.: 3579038

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of MAY 14 2024.

DIANA J.S. FUENTES
City Clerk

By *Kristine Medina*
Deputy City Clerk

Approved: 5/24/24
(date)

Todd Gloria
TODD GLORIA, Mayor

Vetoed: _____
(date)

TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on MAY 14 2024, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Henry L. Foster III	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage MAY 24 2024

AUTHENTICATED BY:

TODD GLORIA
Mayor of The City of San Diego, California.

(Seal)

DIANA J.S. FUENTES
City Clerk of The City of San Diego, California.

By Krystell Medina, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

APR 22 2024, and on MAY 24 2024.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

DIANA J.S. FUENTES
City Clerk of The City of San Diego, California.

By Krystell Medina, Deputy

Office of the City Clerk, San Diego, California
Ordinance Number O- 21806