

#62  
07/16/2024

(O-2024-139)

ORDINANCE NUMBER O- 21838 (NEW SERIES)

DATE OF FINAL PASSAGE JUL 22 2024

AN ORDINANCE OF THE COUNCIL OF THE CITY OF  
SAN DIEGO APPROVING A ONE-YEAR EXTENSION OF AN  
EMPLOYEE RECRUITMENT AND APPLICANT TRACKING  
CONTRACT WITH NEOGOV.

WHEREAS, the City of San Diego (City) Personnel Department is responsible for overseeing the classification, recruitment, selection, promotion, and removal of Classified employees and maintaining a competitive merit system that provides equal opportunity for all City job applicants; and

WHEREAS, the primary tool currently used by the City to recruit and track City job applicants is NEOGOV software; and

WHEREAS, the Personnel Department has been using NEOGOV software since January 2010; and

WHEREAS, by San Diego Ordinance O-21741 (November 6, 2023) the San Diego City Council (City Council) approved a one-year extension current of the City's contract with NEOGOV for the period August 19, 2023 through August 18, 2024 to allow the City to complete a Request for Proposal (RFP) seeking a service provider for a recruitment and applicant tracking system; and

WHEREAS, in accordance with the City's procurement policies, an RFP seeking a service provider for a recruitment and applicant tracking system has been released; and

WHEREAS, it has become apparent that the completion of the RFP process, City Council approval, and execution of a new contract may not be completed by the end of the current contract term, August 18, 2024; and

WHEREAS, until the RFP process is completed, the Personnel Department wishes to extend the contract with NEOGOV to avoid service disruption; and

WHEREAS, the proposed contract extension with NEOGOV will run retroactively from August 19, 2024 through August 18, 2025 for an amount not to exceed \$127,057.56; and

WHEREAS, the extension will continue the contractual relationship between the City and NEOGOV, requiring compliance with San Diego City Charter (Charter) section 99, which provides that no contract, agreement, or obligation where the City incurs debt extending for a period of more than five years may be authorized except by ordinance adopted by a two-thirds majority vote of the City Council; and

WHEREAS, the funding source for the NEOGOV contract extension will be the Department of Information Technology, Fund 200610; and

WHEREAS, the Office of the City Attorney has drafted this ordinance based on the information provided by City staff, with the understanding that this information is complete, true, and accurate; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the agreement between the City and NEOGOV, presented to this City Council and on file in the Office of the City Clerk as Document No. <sup>04-</sup>~~21838~~ is approved, and the Mayor or his designee is authorized to execute the agreement.

Section 2. That a two-thirds vote is required for City Council approval of this ordinance, pursuant to Charter section 99.

Section 3. That the Chief Financial Officer is authorized to appropriate and expend an amount not to exceed \$127,057.56 from the Department of Information Technology,

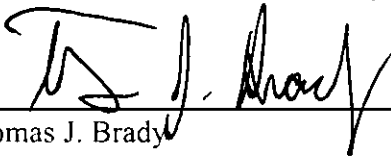
Fund 200610, for employee recruitment and applicant tracking software for the period August 19, 2024 through August 18, 2025.

Section 4. That this ordinance applies retroactively to August 19, 2024 to continue the contractual relationship without a break in services.

Section 5. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 6. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By   
Thomas J. Brady  
Senior Deputy City Attorney

TJB:jvg  
June 20, 2024  
Or.Dept: Personnel Department  
Doc. No. 3692292

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of JUL 16 2024.

DIANA J.S. FUENTES  
City Clerk

By   
Deputy City Clerk

Approved: 7/19/24  
(date)

  
TODD GLORIA, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
TODD GLORIA, Mayor

(Note: The date of final passage is July 22, 2024, which represents the day this ordinance was returned to the Office of the City Clerk with the Mayor's signature of approval.)

Passed by the Council of The City of San Diego on JUL 16 2024, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Henry L. Foster III	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUL 22 2024

AUTHENTICATED BY:

TODD GLORIA  
Mayor of The City of San Diego, California.

(Seal)

DIANA J.S. FUENTES  
City Clerk of The City of San Diego, California.

By Connie Patterson, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

JUL 02 2024, and on JUL 22 2024.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

DIANA J.S. FUENTES  
City Clerk of The City of San Diego, California.

By Connie Patterson, Deputy

Office of the City Clerk, San Diego, California
Ordinance Number O- <b>21838</b>