

6/8/20  
# 011  
(O-2026-125)

ORDINANCE NUMBER O- 22107 (NEW SERIES)

DATE OF FINAL PASSAGE JUN 15 2026

AN ORDINANCE OF THE COUNCIL OF THE CITY OF  
SAN DIEGO APPROVING A FIRST AMENDMENT TO A  
PARKING CITATION PROCESSING SOLUTION CONTRACT  
WITH DUNCAN SOLUTIONS EXTENDING THE CONTRACT  
TERM AND INCREASING THE NOT-TO-EXCEED AMOUNT.

RECITALS

The Council of the City of San Diego (Council) adopts this Ordinance based on the following:

- A. The Office of the City Treasurer Parking Administration Program (Treasurer) administers the City of San Diego's (City) parking citation processing and related services.
- B. In fiscal year 2025, the Treasurer processed approximately 514,000 parking citations, 446,000 parking citation payments, 30,000 parking appeals, 13,400 residential parking permits, answered 48,000 calls, and mailed approximately 500,000 parking notices.
- C. In March 2021, the City issued RFP #10089804-21-S (RFP) for a Parking Citation Processing Solution and selected Professional Account Management dba Duncan Solutions (Duncan) as the provider based on its proven experience and ability to meet the City's business requirements.
- D. The contract with Duncan resulting from the RFP (Contract) included an initial term of five years with five additional one-year options to extend, for a total Contract term of up to ten years.
- E. The initial five-year term of the Contract will expire on November 9, 2026.
- F. The City is seeking authority to execute a first amendment to the Contract (First Amendment) extending the Contract for an additional one year with up to four additional one-year

options, for a total term of ten years, and increasing the not-to-exceed amount by \$3,093,535, for a new total not-to-exceed amount of \$6,041,814.

G. The First Amendment will ensure continued access to Duncan's comprehensive parking citation processing suite, which supports parking enforcement and customer service operations without disruption.

H. Under San Diego Charter section 99, no contract, agreement or obligation extending for a period of more than five years may be authorized except by Ordinance approved by a two-thirds majority vote of the City Council.

I. The Office of the City Attorney has drafted this ordinance based on the information provided by City staff with the understanding that this information is complete, true, and accurate.

#### ACTION ITEMS

Be it ordained by the Council of the City of San Diego:

Section 1. The Mayor or designee is authorized to execute the First Amendment. A copy of the First Amendment, when fully signed, shall be placed on file in the Office of the City Clerk as Document No. OO- 22107.

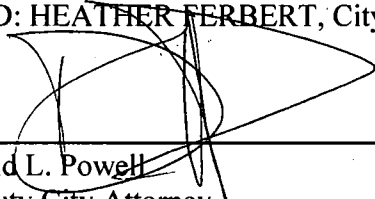
Section 2. The Chief Financial Officer is authorized to expend an amount not to exceed \$6,041,814 over the full term of the Contract (including all five one-year option periods), contingent upon the adoption of the Annual Appropriation Ordinance for the applicable fiscal years and contingent upon the Chief Financial Officer first furnishing one or more certificates certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

Section 3. A full reading of this Ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the Council and the public prior to the day of its passage.

Section 4. This Ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: ~~HEATHER FERBERT~~, City Attorney

By

  
\_\_\_\_\_  
David L. Powell  
Deputy City Attorney

DLP:jdf  
04/27/2026  
Or.Dept: City Treasurer  
Doc. No. 4409881

I certify that the Council of the City of San Diego adopted this Ordinance at a meeting held on  
JUN 08 2026

DIANA J.S. FUENTES  
City Clerk

By   
Deputy City Clerk

Approved: 6/15/26  
(date)

  
TODD GLORIA, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on June 8, 2026, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Henry L. Foster III	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUN 15 2026

**(Please note: When an ordinance is approved by the Mayor, the date of final passage is the date the approved ordinance was returned to the Office of the City Clerk.)**

AUTHENTICATED BY:

TODD GLORIA  
Mayor of The City of San Diego, California.

(Seal)

DIANA J.S. FUENTES  
City Clerk of The City of San Diego, California.

By [Signature], Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

MAY 12 2026, and on JUN 15 2026

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

DIANA J.S. FUENTES  
City Clerk of The City of San Diego, California.

By [Signature], Deputy

Office of the City Clerk, San Diego, California  
Ordinance Number **O-22107**