

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY) n/a
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TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Police Department	DATE: 11/23/2009
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SUBJECT: State 9-1-1 Customer Premise Equipment (CPE)Funding Allotment

PRIMARY CONTACT (NAME, PHONE): Cristina Del Razo,619-531-2881 MS#715	SECONDARY CONTACT (NAME, PHONE): ,
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COMPLETE FOR ACCOUNTING PURPOSES

FUND					
DEPT / FUNCTIONAL AREA					
ORG / COST CENTER					
OBJECT / GENERAL LEDGER ACCT					
JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	\$2,082,000.00	0.00	0.00	0.00	0.00

FUND					
DEPT / FUNCTIONAL AREA					
ORG / COST CENTER					
OBJECT / GENERAL LEDGER ACCT					
JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE): These State funds will pay \$2,082,000 for equipment & supplies needed to upgrade the Public Safety Answering Point System.

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Comptroller	Grants Administration	ORIG DEPT.	Ramirez, David 2/5/2010
Environmental Analysis		CFO	
Liaison Office		DEPUTY CHIEF	
Financial Management		COO	
Equal Opportunity Contracting		CITY ATTORNEY	
		COUNCIL PRESIDENTS OFFICE	

PREPARATION OF: RESOLUTIONS ORDINANCE(S) AGREEMENT(S) DEED(S)

1. Authorizing the Mayor or his representative to accept and expend State 9-1-1 Customer Premise Equipment

(CPE) Grant Funding Allotment in the amount of \$2,082,000.)

2. Authorize the Chief Financial Officer to establish a special interest bearing fund for the grant,if required.
3. Authorizing the Chief Financial Officer to appropriate and expend up to \$2,082,000 or the actual amount of funding authorized by the State 9-1-1 Customer Premise Equipment (CPE)Funding Allotment.
4. Authorize the Chief of Police to administer and operate this program.
5. Authorize the Chief Financial Officer to accept up to \$2,082,000 or the actual amount of funding authorized by the State 9-1-1 Customer Premise Equipment (CPE) Funding Allotment.

STAFF RECOMMENDATIONS:
Approve Requested Action

SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)

COUNCIL DISTRICT(S):	All
COMMUNITY AREA(S):	All
ENVIRONMENTAL IMPACT:	This activity is not a “project” and therefore is exempt from CEQA pursuant to the state guidelines section 15060 (c) (3).
CITY CLERK INSTRUCTIONS:	N/A

**COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO**

DATE: 11/23/2009

ORIGINATING DEPARTMENT: Police Department

SUBJECT: State 9-1-1 Customer Premise Equipment (CPE)Funding Allotment

COUNCIL DISTRICT(S): All

CONTACT/PHONE NUMBER: Cristina Del Razo/619-531-2881 MS#715

REQUESTED ACTION:

Requesting the City Council authorization to accept and expend \$2,082,000 from the State 9-1-1 Customer Service Equipment (CPE) Funding Allotment to upgrade the 9-1-1 Public Safety Answering systems and better serve the citizens of San Diego communities.

STAFF RECOMMENDATION:

Approve Requested Action

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The State of California is responsible for distributing the 9-1-1 tax funds to all emergency 9-1-1 centers, otherwise known as Public Safety Answering Points (PSAP) for the sole purpose of upgrading 9-1-1 telephone lines and systems every five (5) years. San Diego Police Communications sustained the PSAP for all 9-1-1 calls placed within the City of San Diego.

San Diego Police Communications is proposing to buy (CPE)Customer Premise Equipment in the amount of (\$1,150,000), a new logging recorder (approx \$700,000), and to provide adequate office furniture and other equipment needed to run a PSAP at an optimal level (approx. \$232,000).

FISCAL CONSIDERATIONS: None. All expenses resulting from this action are grant funded. There is no requirement for continued expenditures or services once grant funding is depleted to terminated.

EQUAL OPPORTUNITY CONTRACTING INFORMATION (Required): Any resultant contract is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708), and is subject to the Non Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

PREVIOUS COUNCIL and/or COMMITTEE ACTION: On November 3, 2003 City Council approved acceptance of State 9-1-1 CPE funds in a five year cycle (Resolution # 298538). Original awarded amount was modified and accepted on February 26, 2004(C-12659).

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: N/A

KEY STAKEHOLDERS AND PROJECTED IMPACTS: N/A

Ramirez, David

Originating Department

Deputy Chief/Chief Operating Officer

**OFFICE OF THE STATE CHIEF INFORMATION OFFICER**

Enterprise Services Office
Public Safety Communications Division
601 Sequoia Pacific Boulevard
Sacramento, CA 95811-0231
(916) 657-9903 FAX (916) 657-9259

December 17, 2009

Tracking Number: 11140

Ms. Kathy Ammon, Communications Manager
San Diego Police Department
1401 Broadway, MS 701
San Diego, CA 92101

Dear Ms. Ammon:

This letter will serve as notification of an increase to the allotment for the San Diego Police Department. In a letter dated February 28, 2008, our office indicated that you had a funding level not to exceed \$1,735,000 as of January 1, 2008. Beginning January 1, 2010, the available allotment for San Diego Police Department will be \$2,082,000. Please note that all maintenance for your existing 9-1-1 customer premise equipment (CPE) system beyond the five-year agreement that is direct billed, or reimbursed by the California 9-1-1 Emergency Communications Office (9-1-1 Office), will be deducted from your CPE funding allotment amount. In future correspondence and communication related to this request, please refer to the assigned funding request tracking number 11140.

If the final cost for your complete 9-1-1 system CPE replacement or certified upgrade is less than your public safety answering point's (PSAP's) CPE funding allotment eligibility amount, this residual amount is referred to as residual funds. These residual funds may be used for the purchase of additional 9-1-1 Office approved equipment and services as detailed in the *Service/Equipment Approval List For Residual Funds* provided in Chapter III. Planning and subsequent request for use of these residual funds must take place when the PSAP prepares and submits their purchase order (PO) package in accordance with the *Funding Process for 9-1-1 System Replacement or Certified Upgrade* as outlined in Chapter III.

The State of California has implemented a master purchase agreement (MPA) that provides PSAPs an effective procurement vehicle for system replacement or certified upgrade of their 9-1-1 telephone system CPE and services. The prices listed on the MPA for equipment and services are the maximum allowable, and the price of systems varies from contractor to contractor. PSAPs may be able to obtain price discounts or additional equipment by soliciting price offers from different providers on the MPA contract, thus increasing the buying power of their annual allotment. Use of the MPA is not mandatory; however, the PSAP will need to use their local procurement process should the PSAP choose not to use the MPA. To obtain a list of the contractors and their price lists, please refer to the 9-1-1 Office website at <http://www.cio.ca.gov/PSCD/Services/911/default.htm> then click on "Master Purchase Agreement" and then on "Contractors and Contract Price Lists".

To obtain final funding approval, you will need to prepare a purchase order as outlined in the funding processes of the 9-1-1 Manual, Chapter III, Funding. The entire manual can be found on the 9-1-1 Office website at <http://www.cio.ca.gov/PSCD/Services/911/default.htm> then click on the "Publications Tab" and then click on "9-1-1 Operations Manual".

Our records indicate that the Emergency Number System Plan/Agreement (TD-280) form for the San Diego Police Department is outdated. When your PO package is received by the 9-1-1 Office, a TD-280 form will be forwarded to you for signature and must be returned within 30 days. This form is an

agreement to be signed by the Chief of Police and Finance Officer which acknowledges that by accepting 9-1-1 Office CPE funding the agency commits to answering 9-1-1 calls 24 hours/day, seven days/week for at least an additional five-year period. In the event that your PSAP ceases to operate at that level, the remaining contracted CPE maintenance charges and monthly 9-1-1 network access expense may become the direct responsibility of the San Diego Police Department.

If you have any questions or need guidance through this process, please do not hesitate to email me at barbara.shackelford@state.ca.gov, or contact me at (916) 657-9680.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Shackelford". The signature is written in black ink and is positioned below the word "Sincerely,".

BARBARA SHACKELFORD, 9-1-1 Consultant
California 9-1-1 Emergency Communications Office

BS:ja

cc: William Lansdowne, Chief of Police, San Diego Police Department
Edith Enriquez, Fiscal Analyst, San Diego Police Department

Budget Narrative

Customer Premise Equipment (CPE)	\$1,150,000
Logging Recorder	\$600,000
Office Furniture & other Equip.	<u>\$332,000</u>
Total	\$2,082,000

EXECUTIVE SUMMARY

The State of California is responsible for distributing the 9-1-1 tax funds to all emergency 9-1-1 centers, otherwise known as Public Safety Answering Points (PSAP) for the sole purpose of upgrading 9-1-1 telephone lines and systems every five (5) years. San Diego Police Communications sustained the PSAP for all 9-1-1 calls placed within the City of San Diego. The State of California authorized SDPD to contract with an appropriate vendor to provide all necessary equipment and supplies for this upgrade. State funding for this upgrade has been determined to be \$2,082,000.

San Diego Police Communications is currently working with four (4) vendors, Verizon, NICE Systems, Humanscale and G/M Business Interiors. Each vendor will provide equipment necessary for the upgrade. Verizon of California has been selected to provide the Customer Premise Equipment (CPE) (\$1,150,000). SDPD Communications will also be procuring a new logging recorder (approx \$700,000). The device will record all incoming and outgoing phone calls and radio transmissions within the 9-1-1 Communications Center. The remaining funds (approx. \$232,000) will be used to provide adequate office furniture and other equipment needed to run a PSAP at an optimal level.

FISCAL IMPACT STATEMENT:

Upgrade to the Police Communications' Emergency 9-1-1 center will have no fiscal impact on the City of San Diego. All funding is provided by the State of California from monies collected from the 9-1-1 surcharge tax on all telephone service within the State.

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

DATE:

March 8, 2010

SUBJECT: State 9-1-1 Customer Premise Equipment (CPE) Funding Allotment

GENERAL CONTRACT INFORMATION

Recommended Contractor: Not Applicable

Amount of this Action: \$2,082,000.00

Funding Source: Grant

SUBCONTRACTOR PARTICIPATION

This action is to apply for, accept and expend funds. Any associated contracting activity will be captured in the subsequent semi-annual report.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity is required on any contracting activity resulting from these funds.

Any resultant contract is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708), and subject to the Non Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

ADDITIONAL COMMENTS

This action to make application to the State of California, and take all necessary actions to secure State funds that will pay \$2,082,000 for equipment and supplies needed to upgrade the Public Safety Answering System.

RW