

EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO

DATE ISSUED: September 16, 2011
ATTENTION: Natural Resources & Culture Committee
Agenda of September 28, 2011
ORIGINATING DEPARTMENT: Public Utilities
SUBJECT: Security Guard Services Contract with Able Patrol and
Guard, Bid # 9331-08-B
COUNCIL DISTRICT(S): Citywide
STAFF CONTACT: Susan LaNier, (858) 292-6466

REQUESTED ACTION:

This action would authorize a Security Guard Services Contract with Able Patrol and Guard, to provide security guard services at various City sites, in an amount not-to-exceed \$4,685,495 over a period of five years (two-year initial term plus three one-year options to renew) beginning in Fiscal Year 2009 and ending in Fiscal Year 2013.

STAFF RECOMMENDATION:

Adopt the Resolution.

EXECUTIVE SUMMARY:

The City has contracted with Able Patrol and Guard since FY2009 to provide security guard services at the following nine City facilities: Metro Biosolids Center, North City Water Reclamation Plant, Pt. Loma Wastewater Treatment Plant, South Bay Water Reclamation Plant, Grove Avenue Pump Station, San Pasqual Water Reclamation Plant, Environmental Services Operations Station, Miramar Landfill, and Pump Station 77. The Purchasing Contract No. C008200013, Bid No. 9331-08-B, is a two year contract with the option to renew for three additional one-year periods. The first option year was executed in FY2011.

The cost of services for FY2009 through FY2011 was under \$1 million a year, for each of the three fiscal years. Due to an increase in the Living Wage, the full cost of the fourth year of services will be \$1,002,881. At the time of the original award (FY2009), the dollar amount was analyzed on a per year basis to determine if City Council authorization was required, and since each contract year was below \$1 million, Council approval was not sought at that time. However, the Public Utilities Department has since learned from the Purchasing and Contracts Department that the City Attorney clarified in a Memorandum of Law (No. ML-2009-20) that City Council approval is required before the award of a contract that will exceed \$1 million during the whole contract term, as was the case with this contract. This Council action will now ratify the original contract and authorize execution of the option years.

Security services at all nine facilities are essential for the safety and security of the sewage treatment process, and for the two Environmental Services facilities, including the Miramar landfill. Following is a summary of the rationale for security services:

- At all the facilities there is up to a 24 hour / 7 days a week period of ongoing traffic, including work trucks, employee vehicles, and the general public, that requires monitoring and discernment by trained guards to allow or disallow entrance into the facilities at the gates. These guards log

in and log out the vehicle traffic and monitor the premises while making their rounds, which is part of the service they provide.

- Four of the 9 facilities are regulated by the State Water Resources Control Board (SWRCB). In order to meet our regulatory obligations, Plant Operators are required to ensure that each treatment facility is secure.
- During natural disasters, medical emergencies, fires, or power outages, these guards are essential personnel for responding to such incidents. They are there to assist City personnel with their knowledge of the plants and logistics of the facilities.
- During off hours (weekdays after 4 p.m., holidays, and weekends), some facilities are staffed by only two City personnel on the shift to operate the entire facility. These guards are essential personnel necessary to ensure security to the City facility.

EQUAL OPPORTUNITY CONTRACTING:

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

FISCAL CONSIDERATIONS:

The total not to exceed amount for the full five year contract period is \$4,685,495. The not to exceed amount for the final two option years (FY2012 and FY2013) is \$2,042,529. Funding in the amount of \$1,002,881 is available in two Sewer Operating Funds: Fund 700000 (Muni Sewer Revenue) and Fund 700001 (Metro Sewer Utility); and three Environmental Services Operating Funds: Fund 700039 (Refuse Disposal Enterprise) and Fund 700048 (Recycling Enterprise) and Fund 100000 (General Fund). Funding in the amount of \$1,039,648 will be available in the Sewer and Environmental Services Operating Funds, contingent upon the adoption of the Fiscal Year 2013 Annual Appropriation Ordinance and contingent upon the City Comptroller furnishing one or more certificates certifying that the funds necessary for expenditure under the established contract are, or will be, on deposit with the City Treasurer.

PREVIOUS COUNCIL/COMMITTEE ACTION:

None.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

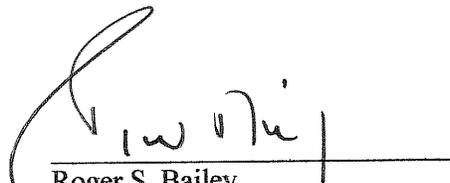
None.

KEY STAKEHOLDERS:

Able Patrol and Guard



Alex Ruiz
Assistant Public Utilities Director


Roger S. Bailey
Director of Public Utilities

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

DATE:

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

September 13, 2011

SUBJECT: Security Guard Services – Able Patrol and Guard, Option Years 2 and 3, Bid No. 9331-08-B

GENERAL CONTRACTOR INFORMATION

Recommended Contractor: Able Patrol & Guard (Not Certified)

Amount of this Action: \$4,685,495

Goals: N/A

Funding Source: City of San Diego

SUBCONTRACTOR PARTICIPATION

There are no subcontractors associated with this action.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity: Required

Able Patrol & Guard submitted a Work Force Report for their San Diego County employees dated July 20, 2011 indicating 116 employees. The Work Force Report Analysis reflects under representations in the following categories:

Female in Administrative Support and Services
Filipino in Services
Hispanic in Services

Able Patrol & Guard has an approved EEO Plan on file, dated September 15, 2011. Staff will continue to monitor the firm's efforts to implement their plans.

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

ADDITIONAL COMMENTS

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City of San Diego
EQUAL OPPORTUNITY CONTRACTING (EOC)
 1200 Third Avenue • Suite 200 • San Diego, CA 92101
 Phone: (619) 236-6000 • Fax: (619) 235-5209

WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED
CONTRACTOR IDENTIFICATION

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: Locator Services, Inc.

ADA/DBA: Able Patrol & Guard

Address (Corporate Headquarters, where applicable): 4616 Mission Gorge Place

City: San Diego County: San Diego State: CA Zip: 92120-4133

Telephone Number: (619) 229-6100 Fax Number: (619) 229-6106

Name of Company CEO: George M. Grauer Sr.

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: same as above

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: () _____ Fax Number: () _____

Type of Business: Security Service Type of License: Private Patrol Operator (PPO) - State Issued

The Company has appointed: Deborah L. Kopki

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 4616 Mission Gorge Place San Diego, CA 92120-4133

Telephone Number: (619)229-6100 Fax Number: (619)229-6106

- One San Diego County (or Most Local County) Work Force - Mandatory
 Branch Work Force *
 Managing Office Work Force

Check the box above that applies to this WFR.

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

I, the undersigned representative of Able Patrol & Guard (Firm Name)

San Diego, California (County) (State) hereby certify that information provided

herein is true and correct. This document was executed on this 20 day of July, 2011

DKopki
 (Authorized Signature)

Deborah L. Kopki
 (Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: Locator Services, Inc. DBA Able Patrol & Guard DATE: 07/20/2011

OFFICE(S) or BRANCH(ES): San Diego COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
	Management & Financial	0	1	1	1	0	0	0	0	0	0	2	1	0
Professional														
A&E, Science, Computer														
Technical														
Sales														
Administrative Support	2	0	1	1	0	0	0	0	0	0	3	4	0	0
Services	43	4	11	1	8	1	0	0	0	1	28	2	0	0
Crafts														
Operative Workers														
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	45	5	13	3	8	1	0	0	0	1	33	7	0	0
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Grand Total All Employees 116

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: Locator Service Inc. dba Able Patrol & Guard DATE: 07/20/2011

OFFICE(S) or BRANCH(ES): San Diego COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers	43	4	11	1	8	1	0	0	0	1	28	2	0	0
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column	43	4	11	1	8	1	0	0	0	1	28	2	0	0
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Grand Total All Employees 99

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
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