

**EXECUTIVE SUMMARY SHEET**  
CITY OF SAN DIEGO

DATE ISSUED: October 6, 2011  
ATTENTION: Natural Resources & Culture Committee  
Agenda of October 19, 2011  
ORIGINATING DEPARTMENT: Public Utilities  
SUBJECT: As-Needed Biological Services Contract for Public Utilities  
2012-2014  
COUNCIL DISTRICT(S): Citywide  
STAFF CONTACT: Keli Balo (858) 292-6423 MS 901  
Mike Elling (858) 292-6477 MS 901

**REQUESTED ACTION:**

Approve and execute an agreement with Helix Environmental Planning, Inc., for as-needed biological consulting services to support the Public Utilities Department, for an amount not to exceed \$1,000,000.

**STAFF RECOMMENDATION:**

Approve the requested action and adopt the resolution.

**EXECUTIVE SUMMARY:**

The Public Utilities Department proposes to enter into an agreement with Helix Environmental Planning, Inc., to provide as-needed biological consulting services for the Public Utilities Department. The agreement would be for a duration of three years and a not-to-exceed amount of \$1,000,000. With a new interpretation on contracts and task order issuance, Public Utilities needs multiple as-needed contracts to provide the needed services for extended project timelines in support of the Department.

Public Utilities advertised and requested proposals for the 2012-2014 As-Needed Biological Services Contract in April 2011. Seven proposals were received. A selection committee in compliance with City guidelines was convened, and two companies were short-listed. The two gave presentations to the committee, and Helix Environmental Planning, Inc., was selected as the most qualified firm overall.

The as-needed biological services consultant will work with Public Utilities to support the implementation of the City's sewer inspection, cleaning and maintenance program to comply with the United States Environmental Protection Agency Consent Decree, Canyon Sewer Program Programmatic Environmental Impact Report (PEIR), and other agency mandates, in addition to providing biological services for Water Branch operations maintenance activities. The Public Utilities Department's ongoing Canyon Sewer Cleaning Program is focused on cleaning approximately 253 miles of non-right-of-way sewer pipelines, many of which are located within canyons or other environmentally sensitive areas. In many cases, maintenance access through these environmentally sensitive lands does not exist. In these cases, the creation of temporary or permanent access paths has resulted in the need for biological expertise to minimize environmental impacts, evaluate environmental impacts, and satisfy regulatory requirements.

The as-needed consultant also would assist with the Wastewater Branch Emergency Canyon Access Program, and Water Branch Emergency and Maintenance Operations projects. Work to be performed under this contract will be completed on a task-by-task basis, and requires environmental regulatory expertise to satisfy State and Federal compliance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), as well as local and regional environmental compliance in support of Public Utilities operations. Public Utilities anticipates ongoing needs for biological surveys and monitoring; wetland delineations; environmental impact evaluations; preparation of mitigation, monitoring, and reporting programs (MMRP's); revegetation and habitat restoration plans; preparation of preliminary environmental constraints analyses and reports; water quality reports; construction monitoring; focused species surveys; acoustical analyses; preparation of contract drawings; access planning design; GIS mapping; regulatory permitting, and overall environmental document preparation. These tasks require Public Utilities to conduct work in a timely manner to meet required schedules and satisfy regulatory conditions.

EQUAL OPPORTUNITY CONTRACTING:

This Agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Section 22.3501 through 22.3517).

Funding Agency: City of San Diego -- Prevailing wages do not apply to this contract.

Other: Workforce Report submitted -- Equal Opportunity required.

Staff will monitor adherence to the Non-Discrimination in Contracting Ordinance.

FISCAL CONSIDERATIONS:

The total not-to-exceed authorization is \$1,000,000. Funds for individual projects and anticipated projects have been budgeted and will be available in Sewer Fund 700000, 700001, and Water Fund 700011. This project is not dependant on future financing proceeds.

PREVIOUS COUNCIL/COMMITTEE ACTION:

None.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

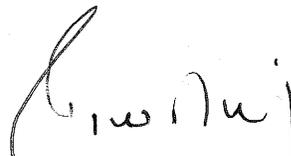
Staff will work with the communities during the implementation of individual projects.

KEY STAKEHOLDERS:

Helix Environmental Planning, Inc.  
Citywide



Ann Sasaki  
Assistant Public Utilities Director



Roger S. Bailey  
Director of Public Utilities