

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY) 3000004036
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TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Park and Recreation	DATE: 02/18/2011
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SUBJECT: Landscape Contract with Nissho of California, Inc. for Torrey Hills Maintenance Assessment District (Bid Number 9977-11-Q)

PRIMARY CONTACT (NAME, PHONE): Andrew Field, (619) 533-6724	SECONDARY CONTACT (NAME, PHONE): Rosa Lopez, (619) 533-6778
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COMPLETE FOR ACCOUNTING PURPOSES

FUND	200070				
DEPT / FUNCTIONAL AREA	OTHR-00000000-CL				
ORG / COST CENTER	1714151630				
OBJECT / GENERAL LEDGER ACCT	512134				
JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	\$200,597.00	0.00	0.00	0.00	0.00

FUND					
DEPT / FUNCTIONAL AREA					
ORG / COST CENTER					
OBJECT / GENERAL LEDGER ACCT					
JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE): FY 2011 \$200,597

FY 2012	\$611,820
FY 2013	\$642,411
FY 2014	\$674,532
FY 2015	\$708,258
FY 2016	\$487,653
TOTAL	\$3,325,272

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Environmental Analysis	ORIG DEPT.	LoMedico, Stacey	2/22/2011
Financial Management	CFO		
Comptroller	DEPUTY CHIEF		
Equal Opportunity Contracting	COO		

		CITY ATTORNEY		
		COUNCIL PRESIDENTS OFFICE		
PREPARATION OF:	<input checked="" type="checkbox"/> RESOLUTIONS	<input type="checkbox"/> ORDINANCE(S)	<input type="checkbox"/> AGREEMENT(S)	<input type="checkbox"/> DEED(S)
<p>1. Authorizing the Mayor or his designee to award and execute, for and on behalf of the City, a phase-funded contract with Nissho of California, Inc. for landscape maintenance services within the Torrey Hills Maintenance Assessment District (MAD), having an initial term of two years; and</p> <p>2. Authorizing the Mayor or his designee to exercise up to three one-year contract extension options with Nissho of California, Inc., contingent upon adoption of the resolution authorizing the levy of assessments within the MAD and the Annual Budget Appropriation Ordinance for the applicable fiscal year, and provided that the Chief Financial Officer first furnishes one or more certificates that the funds necessary for expenditure are, or will be, on deposit in the City Treasury; and</p> <p>3. Authorizing the Chief Financial Officer to expend an amount not to exceed \$3,325,272 over five years (\$200,597 in Fiscal Year 2011; \$611,820 in Fiscal Year 2012; \$642,411 in Fiscal Year 2013; \$674,532 in Fiscal Year 2014; \$708,258 in Fiscal Year 2015; \$487,653 in Fiscal Year 2016) from Fund No. 200070, Torrey Hills Maintenance Assessment District for the purpose of funding the above contract, contingent upon adoption of the resolution authorizing the levy of assessments within the MAD and the Annual Budget Appropriation Ordinance for the applicable fiscal year, and provided that the Chief Financial Officer first furnishes one or more certificates that the funds necessary for expenditure are, or will be, on deposit in the City Treasury.</p>				
<p>STAFF RECOMMENDATIONS: Staff recommends the City Council authorize the Mayor, or his designee, to execute, for and on behalf of the City, a landscape maintenance contract with Nissho for landscape maintenance services related to maintenance activities in the Torrey Hills Maintenance Assessment District in an amount not to exceed \$3,325,272.</p>				
<p>SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)</p>				
COUNCIL DISTRICT(S):	1			
COMMUNITY AREA(S):	Torrey Hills			
ENVIRONMENTAL IMPACT:	This project (contract for landscape maintenance services) is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 ("Maintenance of Existing Facilities") of the State CEQA guidelines.			
CITY CLERK INSTRUCTIONS:	Please contact Rosa Lopez at (619) 533-6778 when the resolutions are available.			

**COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO**

DATE: 02/18/2011

ORIGINATING DEPARTMENT: Park and Recreation

SUBJECT: Landscape Contract with Nissho of California, Inc. for Torrey Hills Maintenance Assessment District (Bid Number 9977-11-Q)

COUNCIL DISTRICT(S): 1

CONTACT/PHONE NUMBER: Andrew Field/(619) 533-6724

DESCRIPTIVE SUMMARY OF ITEM:

This action would authorize a landscape maintenance contract with Nissho of California, Inc. (Nissho) for the purpose of providing landscape maintenance services to the Torrey Hills Maintenance Assessment District in an amount not to exceed \$3,325,272 over a period of five years (two-year initial term plus three one-year options to renew) beginning in Fiscal Year 2011 and ending in Fiscal Year 2016.

STAFF RECOMMENDATION:

Staff recommends the City Council authorize the Mayor, or his designee, to execute, for and on behalf of the City, a landscape maintenance contract with Nissho for landscape maintenance services related to maintenance activities in the Torrey Hills Maintenance Assessment District in an amount not to exceed \$3,325,272.

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The City of San Diego's Park and Recreation Department manages 49 Maintenance Assessment Districts (MADs) throughout the City of San Diego. These districts provide landscape and lighting maintenance to identified community focal areas. The Assessment Districts are authorized by the State of California and provided for in the Landscape and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code), applicable provisions of Proposition 218 (Article XIID of the California Constitution), and provisions of the San Diego Municipal Code §65.201 et seq.

Under the provisions of these laws, the City may assess properties based on the amount of benefit each property will receive. To form a new district, the City ballots property owners. Each ballot is weighted based on the amount of maximum annual assessment for the parcel. If a majority of the ballots returned are in favor of forming an assessment district, the district may be formed by resolution of the City Council.

Torrey Hills Maintenance Assessment District was formed on July 30, 1996, per Resolution R-287713 as the Sorrento Hills Landscape Maintenance District. The district was reballoted for Proposition 218 compliance on June 16, 1998, per Resolution R-290285. The district name was changed from Sorrento Hills to Torrey Hills on June 16, 2003, per Resolution R-298086 for consistency with the community planning area name. Each year, the City Council authorizes approval of levying assessments in each district, most recently on July 20, 2010, per Resolution R-306029.

Landscape activities and areas of maintenance in Torrey Hills Maintenance Assessment District include care and cleaning of street medians, parkway landscaping, greenbelts, sidewalk, curb and gutter, and landscaped slopes. Regular maintenance tasks include litter removal, sweeping, edging, trimming, mowing, and related functions; these tasks are identified categorically within the contract. Special planting projects and repairs are funded through the extraordinary labor allocation. Due to the size of the district (over 109 acres of manicured areas along El Camino Real, Carmel Mountain Road, East and West Ocean Air Drive, Vista Sorrento Parkway, and other corridors within the district boundaries), staff estimates that maintenance activities require at least 13 workers daily, Monday through Friday or approximately 26,847 labor hours annually. Due to the anticipated cost of this maintenance work, this contract is eligible for Living Wage compliance in accordance with Municipal Code §22.4201 et seq.

The City issued a Request for Bids for the Torrey Hills Maintenance Assessment District Landscape Maintenance (Bid Number 9977-11-Q). The bid was posted on the City's website on November 3, 2010, and advertised on November 4, 2010. Staff conducted a pre-bid conference on November 19, 2010. Purchasing & Contracting Department mailed 22 bids and received 16 bids by the deadline of December 3, 2010. Staff analyzed bids and interviewed the lowest bid firms in accordance with Municipal Code §22.3001 et seq. Following a competitive selection and procurement process, the City selected Nissho as the lowest responsible bidder. Nissho began services on March 1, 2011.

The contract is phase funded, with authority granted for each phase contingent upon City Council approval of future appropriation ordinances and assessment levies. Since the term of the contract begins during the current fiscal year, the contract is divided into six separate phases that will span portions of six fiscal years and cumulatively a period not to exceed five years. This action will authorize the execution of the initial two-year term; authorize the execution of up to three one-year extensions; and authorize the expenditure of funds, contingent upon the City Council authorizing the levy of assessments within the district and adopting the annual appropriation ordinance for each fiscal year of the contract.

As the contract with Nissho will exceed \$1,000,000 over the extent of the five-year period (including the initial two-year term and three subsequent one-year options to renew), this contract requires City Council approval in accordance with San Diego Municipal Code §22.3211(d). The City Attorney recently clarified (in Memorandum of Law No. ML-2009-20) that City Council approval is required before awarding contracts that will exceed \$1 million during the contract period. The prior contract expired before Council approval could be obtained for the new contract. In order to continue to provide services while Council approval is requested, the vendor was authorized to initiate the provision of services contingent on Council approval. If City Council does not approve the contract then the contract will be terminated and the services will be re-bid. In order to meet ongoing community needs, the services will not be terminated until the new procurement process is completed.

Based on the scope of regular services and extraordinary labor requests, Nissho bid \$573,134 annually, with provisions for annual adjustments for Living Wage Ordinance (LWO) compliance, provisions allowing for inflationary increases tied to the San Diego-Urban Consumer Price Index (CPI), and contingencies required as a result of special projects, storms, or

unexpected needs. The bid amount includes extraordinary labor, which is a discretionary account used for special projects (such as replanting projects, repairs, irrigation upgrades, storm damage, subcontractor specialized work, and unexpected needs). The total five-year cost is projected to be \$3,325,272, with the contract to exceed \$1 million during the initial two-year term (in Fiscal Year 2013). See Attachment 1 for a detailed cost spreadsheet. The following chart summarizes the annual cost for the contract:

Fiscal Year	Amount
FY 2011	\$200,597
FY 2012	\$611,820
FY 2013	\$642,411
FY 2014	\$674,532
FY 2015	\$708,258
FY 2016	\$487,653
TOTAL	\$3,325,272

FISCAL CONSIDERATIONS:

Funding in the amount of \$200,597 is available from the Torrey Hills Maintenance Assessment District (Fund No. 200070) in Fiscal Year 2011 for the first phase. Additional funds for future phases will be available in future years contingent upon available reserves, approval to levy future annual assessments, and approval of the annual district budget and appropriation ordinance. This contract is solely funded by the Torrey Hills Maintenance Assessment District and does not impact the General Fund.

Cost estimates for future years include a cost indexing factor of a maximum of 5% annually based on changes to the CPI and LWO in accordance with contract specifications. Historically, the actual amount of the allowable cost indexing increase has generally been less than the 5% projection; however, the 5% basis is the most conservative approach. Any unspent funds will be returned to the district fund balance.

EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE):

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and the City's Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

PREVIOUS COUNCIL and/or COMMITTEE ACTION (describe any changes made to the item from what was presented at committee):

Torrey Hills Maintenance Assessment District was formed on July 30, 1996, per Resolution R-287713 as the Sorrento Hills Landscape Maintenance District. The district was rebaloted for Proposition 218 compliance on June 16, 1998, per Resolution R-290285. The district name was changed from Sorrento Hills to Torrey Hills on June 16, 2003, per Resolution R- 298086 for consistency with the community planning area name. Each year, the City Council authorizes

approval of levying assessments in each district, most recently on July 20, 2010, per Resolution R-306029.

This item will be heard by the Public Safety and Neighborhood Services Committee.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

The City's Purchasing & Contracting Department issued a Request for Bids for Torrey Hills Landscape Maintenance on November 3, 2010, and advertised in the San Diego Daily Transcript and on the City's website. The Torrey Hills Community Planning Board (citizen advisory committee for the Torrey Hills Maintenance Assessment District) approved the selection of Nissho at its meeting on March 15, 2011.

KEY STAKEHOLDERS AND PROJECTED IMPACTS:

Key stakeholders in this process are the property owners that are assessed as part of the Maintenance Assessment Districts program. The Torrey Hills Community Planning Board serves as the citizen advisory committee for the Torrey Hills Maintenance Assessment District in accordance with San Diego Municipal Code §65.0209 and §65.0210. The services identified in the Nissho contract are necessary in order to meet legal requirements and to provide Maintenance Assessment District services.

LoMedico, Stacey
Originating Department

Deputy Chief/Chief Operating Officer

ATTACHMENT 1 – COST ANALYSIS FOR NISSHO LANDSCAPE MAINTENANCE BID

District: Torrey Hills
Vendor: Nissho of California
Bid Number: 9977-11-Q
PA Number: To Be Determined
Initial Date: 3/1/2011
Ending Date: 2/29/2016

Fiscal Year	Contract Year	Date Range	# of Months	PA Total	LWO/CPI*	Contingency Factor
<i>Pricing Agreement Total:</i>				\$573,134	5%	5%
FY 2011	Year 1	3/1/11 - 6/30/11	4	\$191,045	\$191,045	\$200,597
FY 2012	Year 2	7/1/11 - 2/29/12	8	\$382,089	\$382,089	\$401,194
		3/1/12 - 6/30/12	4	\$191,045	\$200,597	\$210,627
FY 2013	Option 1	7/1/12 - 2/28/13	8	\$382,089	\$401,194	\$421,253
		3/1/13 - 6/30/13	4	\$191,045	\$210,627	\$221,158
FY 2014	Option 2	7/1/13 - 2/28/14	8	\$382,089	\$421,253	\$442,316
		3/1/14 - 6/30/14	4	\$191,045	\$221,158	\$232,216
FY 2015	Option 3	7/1/14 - 2/28/15	8	\$382,089	\$442,316	\$464,432
		3/1/15 - 6/30/15	4	\$191,045	\$232,216	\$243,827
FY 2016		7/1/15 - 2/29/16	8	\$382,089	\$464,432	\$487,653
TOTAL			60		\$3,166,926	\$3,325,272

* NOTE: Living Wage Ordinance (LWO) and Consumer Price Index (CPI) adjustments do not occur in the first contract year, so the contract is not indexed until the second year.

** See table below for summary of cost by fiscal year based on the above chart:

Fiscal Year	Amount
FY 2011	\$200,597
FY 2012	\$611,820
FY 2013	\$642,411
FY 2014	\$674,532
FY 2015	\$708,258
FY 2016	\$487,653
TOTAL	\$3,325,272

Term of service contract is 2-year initial term plus 3 one-year options to renew for a total of 5 years.



copy

2nd Low Bidder

CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPT.
1200 Third Avenue, Suite 200
San Diego, CA 92101-4195

Bid No. 9977-11-Q

REQUEST FOR BID

Closing Date: December 3, 2010

@ 3:00 pm P.S.T.

ADDENDUM A

Subject: Furnish the City of San Diego with Complete Landscape Maintenance of the Designated Medians, Green-belt/Mini Parks, Rights-of-Way, Areas Adjacent to Rights-of-Way and Slopes within Torrey Hills Maintenance Assessment District

Timeline: As may be required for a period of two (2) years from date of award, with options to renew for three (3) additional one (1) year periods, in accordance with the attached specifications.

License(s) Required: C-27 State Contractor

Note: Recommended Pre-Bid Conference and Site Inspection - See Page 7 for Details.

Company Nissho of California, Inc.
Federal Tax I.D. No. 33-0442847
Street Address 1902 S. Santa Fe Ave.
City Vista
State CA Zip Code 92083
Tel. No. (760) 727-9719 Fax No. (760) 727-8706
E-Mail service1@nisshoca.com

Name Tom Baird
Signature* [Handwritten Signature]
Title Senior Vice President
Date 12/3/10

*Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.

If your firm is not located in California, are you authorized to collect California sales tax? n/a Yes n/a No
If Yes, under what Permit # n/a
City of San Diego Business Tax Certificate #: B1998009388

SUBMITTED BIDS MUST HAVE AN ORIGINAL SIGNATURE.

Cash discount terms 5 % 20 days. [Terms of less than 20 days will be considered as Net 30 for bid evaluation purposes.]

FOR CONSIDERATION AS A RESPONSIVE BID, THE FOLLOWING IS REQUIRED:

- 1) Bid must be submitted on official City bid forms.
2) All information on this Request for Bid cover page must be completed.
3) This cover page must be signed with an original signature.
4) All bidders must complete and submit the Contractor/Vendor Registration Form with their bid.
5) Bid must be submitted on or before the exact closing date and time. Bid received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS BID, PLEASE CONTACT:

FRANK MORENO, CPPB/cnn, Senior Procurement Specialist

Phone: (619) 235-5212 Fax: (619) 533-3226 E-mail: FMoreno@sandiego.gov

CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPARTMENT
1200 Third Avenue, Suite 200
San Diego, CA 92101-4195
Fax: (619) 236-5904

ADDENDUM A

Bid No. 9977-11-Q

Revised Bid Closing Date: December 3, 2010
@ 3:00 p.m.

Bids for furnishing the City of San Diego with Complete Landscape Maintenance of the Designated Medians, Green-belt/Mini Parks, Rights-of-Way, Areas Adjacent to Rights-of-Way and Slopes within Torrey Hills Maintenance Assessment District.

The following changes to the specifications are hereby made effective as though they were originally shown and/or written:

1. **The bid closing date has been changed from November 29, 2010 to December 3, 2010 @ 3:00 p.m.**
2. *Delete* the original Request for Bid cover page and *replace* with the attached Addendum A Request for Bid cover page.
3. *Delete* the original page 61 and *replace* with the attached Addendum A page 61. (NOTE: Section V, paragraph A, has been changed.)
4. *Delete* the original page 63 and *replace* with the attached Addendum A page 61. (NOTE: Section V, paragraph H, has been changed.)

CITY OF SAN DIEGO PURCHASING & CONTRACTING DEPARTMENT

Frank Moreno, CPPB
Procurement Specialist
(619) 235-5212

November 24, 2010

FM/cen

CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPARTMENT
1200 Third Avenue, Suite 200
San Diego, CA 92101-4195
Fax: (619) 236-5904

ADDENDUM B

Bid No. 9977-11-Q

Bid Closing Date: December 3, 2010
@ 3:00 p.m.

Bids for furnishing the City of San Diego with **Complete Landscape Maintenance of the Designated Medians, Green-belt/Mini Parks, Rights-of-Way, Areas Adjacent to Rights-of-Way and Slopes within Torrey Hills Maintenance Assessment District.**

The following changes to the specifications are hereby made effective as though they were originally shown and/or written:

1. Delete the original page 10 and replace with the attached Addendum B page 10. (NOTE: Section II, paragraph C, Category III, has been changed.)
2. Delete the original page 14 and replace with the attached Addendum B page 14 and 14a. (NOTE: Section II, paragraph C, Category X, has been changed.)
3. Delete the original page 16 and replace with the attached Addendum B page 16. (NOTE: Section II, paragraph C, Category XII, has been changed.)
4. Delete the original page 17 and replace with the attached Addendum B page 17. (NOTE: Section II, paragraph C, Category XIII, has been changed.)
5. Delete the original page 40 and replace with the attached Addendum B page 40 and 40a. (NOTE: Section III, paragraph C, has been changed.)
6. Delete the original page 83 and replace with the attached Addendum B page 83. (NOTE: Section IV, Monthly Work Schedule, has been changed.)

CITY OF SAN DIEGO PURCHASING & CONTRACTING DEPARTMENT

Frank Moreno, CPPB
Procurement Specialist
(619) 235-5212

November 30, 2010

FM/cen

TABLE OF CONTENTS

I. Pricing Page	5
A. Designated Medians, Green-Belt/Mini Parks, Right-of-Way, Areas Adjacent To Rights-of-Way and Slopes within Torrey Hills MAD.....	5
B. Extraordinary Labor.....	6
II. Specific Provisions	
A. Recommended Pre-Bid Conference.....	7
B. Schedule of Task Costs Instructions.....	7
C. Schedule of Task Costs.....	9
D. Licenses	18
E. Submittals	18
1. Bid Submittal.....	18
2. Submittals Required with Bid	18
3. Submittals Required Upon Provisional Award	19
F. Award.....	19
G. Contract Period	19
H. Option To Renew.....	19
I. Insurance Requirements.....	20
J. Quality Assurance Meetings.....	23
K. References/Qualifications.....	23
L. General Provisions.....	24
M. Small Emerging Local Business Program	24
N. Business Tax Certificate	24
O. Living Wage	25
P. Contractor Standards.....	25
Q. Water Regulations & Restrictions Per Municipal Code Requirements.....	25
III. General Specifications	
A. Scope.....	26
B. Contract Site Locations.....	26
C. Service Frequencies	32
D. Quality of Work	43
E. Contractor's Responsibilities	43
1. Company Representative.....	43
2. Emergency Calls	43
3. Reporting Of Damages.....	43
4. Staffing	43
5. Repairs To Existing Facilities	45
6. Maintenance of Controller Cabinets and Battery Numbers	46
7. Operation of Automatic Irrigation Controllers.....	46

TABLE OF CONTENTS (cont.)

8. Safety Requirements	47
9. Hazardous Conditions	47
10. Hazardous Wastes Disposal Procedure	47
11. Use of Chemicals.....	48
12. Litter	48
F. Failure To Perform Satisfactorily	49
G. Payments Withheld.....	49
H. Invoicing Procedures	49
I. Graffiti	50
J. Water Conservation	50
K. Irrigation Water - Costs	50
IV. Landscape Maintenance Specifications	
A. Scope.....	51
B. Scheduling of Work	51
C. Method of Performing Work	52
1. Irrigation.....	52
2. Pruning Shrubs and Groundcover Plants	53
3. Tree Maintenance.....	53
4. Fertilization	54
5. Weed Control	55
6. Disease and Pest Control.....	55
7. Replacement of Plant Material.....	56
8. Turf Grass Mowing	56
9. Turf Grass Edging	57
10. Turf Grass Renovation and Aerification	57
11. Groundcovers.....	57
12. Facility Maintenance	58
13. Inspection.....	59
14. Site Inspection and Turnover.....	59
15. Traffic Control Plans	60
V. Specifications Unique To This Contract	
A. Estimated Hours.....	61
B. Materials	61
C. Fertilization.....	61
D. Mulching	61
E. Plant Material Maintenance	62
F. Pest Control.....	62
G. Irrigation Consideration(s).....	62
H. Staffing Requirements	63

TABLE OF CONTENTS (cont.)

I. Equipment.....	64
J. Skilled Equipment Operators.....	64
K. Blowers.....	64
IV. Forms	
Bidder's References.....	65
Bidder's Statement of Subcontractors.....	66
Bidder's Statement of Available Equipment.....	67
Bidder's Statement of Financial Responsibility.....	68
Contractor Information Form.....	69
Contractor/Vendor Registration.....	70
Contractor Standards Pledge of Compliance.....	73
Monthly Work Schedule.....	78
Weekly Work Schedule.....	87
Site Inspection Punch List.....	88
Street/Sidewalk Blockage Report Form.....	89

I. PRICING PAGE

A. DESIGNATED MEDIANS, GREEN-BELT/MINI PARKS, RIGHT-OF-WAY, AREAS ADJACENT TO RIGHTS-OF-WAY AND SLOPES WITHIN TORREY HILLS MAD

Category	Est. Qty.	U/M	Description	Total Cost Per Month	Total Cost Per Year
II	115,354	SQ FT	Street Medians, Landscaped with Trees, Shrubs and Groundcover	\$ 1,221.40	\$ 14,656.75
III	55,650	SQ FT	Stamped Concrete Medians	\$ 94.50	\$ 1,134.00
V	679,647	SQ FT	Right-of-Way Landscaped with Trees, Shrubs, Groundcover and Hardscape	\$ 7,275.46	\$ 87,305.50
VI	814,838	SQ FT	Slope Areas Adjacent to Rights-of-Way Landscaped with Trees, Shrubs and Groundcover	\$ 7,455.04	\$ 89,460.50
VII	2,812,835	SQ FT	Irrigated Slopes Landscaped with Trees, Shrubs and Groundcover	\$ 24,199.21	\$ 290,390.50
X	234,250	SQ FT	Green-belt Mini Parks Landscaped with Turf, Trees, Shrubs, Groundcover and Hardscape	\$ 3,129.90	\$ 37,558.75
XI	100,248	LIN FT	Gutters and Curbs	\$ 924.77	\$ 11,097.24
XII	8,760	LIN FT	Decomposed Granite Pathway	\$ 271.17	\$ 3,254.00
XIII	19,113	LIN FT	Brow Ditches	\$ 106.38	\$ 1,276.50
TOTAL SECTION A:				\$ 44,677.81	\$ 536,133.74

B. EXTRAORDINARY LABOR

Est. Qty.	U/M	Description	Cost Per Hour	Total Cost
2,000	HR	Extraordinary Labor	\$ 18.50	\$ 37,000.00

NOTE: The cost of the two thousand (2,000) hours of extraordinary labor will be added to the bid price to determine the overall low Bidder.

TOTAL SECTIONS A & B: \$ 573,133.74

II. SPECIFIC PROVISIONS

A. RECOMMENDED PRE-BID CONFERENCE

All Bidders are strongly encouraged to attend the pre-bid conference and site inspection of the proposed maintenance site. The pre-bid conference will be held at the corner of Senda Luna Llena and Calle Mar de Ballenas in Torrey Hills on Friday, November 19th, 2010 at 9:30 a.m. The site inspection will be scheduled in conjunction with the pre-bid conference. Allow two (2) hours for the pre-bid conference and site inspection.

The pre-bid conference is the only opportunity for Bidders to walk the site with the Contract Administrator.

Bidders are responsible for verifying site conditions and size of areas to be serviced. Failure to do so will not relieve the Contractor of their responsibility to perform in accordance with these specifications. No additional compensation or relief from any obligations of the contract will be granted because of lack of knowledge of the site.

By submitting a bid, Bidder acknowledges that they are relying on their own examination of the work site and have the capability to fulfill the contract requirements; and are knowledgeable of all other data and matters requisite to the fulfillment of the contract.

The information provided by the City is not intended to be a substitute for, or a supplement to the independent verification by the Bidder to the extent such independent investigation of site conditions is deemed necessary or desirable by the Bidder. Bidders acknowledge that they have not solely relied upon City furnished information regarding site conditions in preparing and submitting a bid.

Questions regarding this bid must be submitted in writing to the City of San Diego, Purchasing & Contracting Department, Attn: Frank Moreno, 1200 Third Avenue, Suite 200, San Diego, CA 92101; or by fax to (619) 533-3226; or by email to FMoreno@sandiego.gov, no later than 5:00 p.m. on Wednesday, November 24th, 2010.

B. SCHEDULE OF TASK COSTS INSTRUCTIONS

Bidders shall submit a one (1) time total cost for labor and materials for each of the tasks to be performed under this contract as listed in Section II, paragraph C, Schedule of Task Costs. Enter hourly labor rate, time required to accomplish the specified task one (1) time, and multiply to produce the Labor Cost, add the Materials Cost which will provide the total cost for performing the task one (1) time.

Example of how Section II, paragraph C, Schedule of Task Costs must be completed:

<u>TASK DESCRIPTION</u>	<u>LABOR COSTS</u>	<u>MATERIALS COST</u>		<u>TOTAL ONE (1) TIME COST</u>		<u>YEARLY FREQUENCY</u>		<u>YEARLY COST</u>
Litter Removal:	\$10.00 x 1 hr = \$10	+ \$1.00	=	\$11.00	x	26	=	\$286.00

Labor costs shall include all costs required to place and keep maintenance personnel on the job site, including but not limited to payroll and insurance costs. Material costs shall include the cost of materials plus any costs associated with transporting the materials to the job site. All material costs must be stated as such and shall not be included in the labor cost.

The information contained in the one (1) time cost breakdowns will be reviewed to determine a responsible bid. Bidder's may be required to justify their one (1) time cost based on the City's estimate of reasonable time to perform specific tasks and materials required. The City reserves the right to reject any bid when, in its opinion; the Bidder cannot perform the contract in accordance with the specifications herein.

The information in Section II, paragraph C, Schedule of Task Costs, may be used to determine amounts withheld for non-performance when inspections by City staff indicate a specified task was not performed.

C. SCHEDULE OF TASK COSTS

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category II: Street Medians Landscaped with Trees, Shrubs and Groundcover. Approximately 115,354 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY II:		Hourly Rate X Time				
• Supervisory Inspection	2	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Irrigation Inspection	4	\$18.50 x 4.0	\$10.00	\$84.00	26	\$ 2,184.00
• Litter Removal	5	\$18.50 x 5.0	\$0.00	\$92.50	12	\$ 1,110.00
• Weed Removal	11	\$18.50 x 11.0	\$10.00	\$213.50	26	\$ 5,551.00
• Pruning – Trees	12.5	\$18.50 x 12.5	\$6.00	\$237.25	2	\$ 474.50
• Pruning – Shrubs and Groundcover	24	\$18.50 x 24.0	\$15.00	\$459.00	4	\$ 1,836.00
• Fertilization – Trees, Shrubs and Groundcover	12.5	\$18.50 x 12.5	\$372.00	\$603.25	3	\$ 1,809.75
• Fertilization/Gypsum – Trees, Shrubs and Groundcover	12.5	\$18.50 x 12.5	\$115.00	\$346.25	2	\$ 692.50
• Mulching	41	\$18.50 x 41.0	\$0.00	\$758.50	1	\$ 758.50

TOTAL BID PRICE PER YEAR FOR CATEGORY II:

\$ 14,656.75

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category III: Stamped Concrete Medians. Approximately 55,650 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY III:		Hourly Rate X Time				
• Supervisory Inspection	0.5	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Litter Removal	2.5	\$18.50 x 2.5	\$0.00	\$46.25	12	\$ 555.00
• Weed Removal	7	\$18.50 x 7.0	\$12.00	\$141.50	2	\$ 283.00
• Sweeping – Stamped Concrete	1.5	\$18.50 x 1.5	\$0.00	\$27.75	2	\$ 55.50

TOTAL BID PRICE PER YEAR FOR CATEGORY III:

\$ 1,134.00

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category V: Rights-of-Way Landscaped with Trees, Shrubs, Groundcover (312,025 sq. ft.) and Hardscape (364,622 sq. ft.) Approximately 697,647 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY V:		Hourly Rate X Time				
• Supervisory Inspection	3	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Irrigation Inspection	10	\$18.50 x 10.0	\$15.00	\$200.00	26	\$ 5,200.00
• Litter Removal	34	\$18.50 x 34.0	\$0.00	\$629.00	26	\$ 16,354.00
• Weed Removal	65	\$18.50 x 65.0	\$25.00	\$1,227.50	26	\$ 31,915.00
• Pruning – Trees	24	\$18.50 x 24.0	\$15.00	\$459.00	2	\$ 918.00
• Pruning – Shrubs and Groundcover	60	\$18.50 x 60.0	\$35.00	\$1,145.00	12	\$ 13,740.00
• Fertilization – Trees, Shrubs and Groundcover	54	\$18.50 x 54.0	\$2,184.00	\$3,183.00	3	\$ 9,549.00
• Fertilization/Gypsum – Trees, Shrubs and Groundcover	54	\$18.50 x 54.0	\$680.00	\$1,679.00	2	\$ 3,358.00
• Sweeping – Sidewalks	7	\$18.50 x 7.0	\$0.00	\$129.50	12	\$ 1,554.00
• Mulching	242	\$18.50 x 242.0	\$0.00	\$4,477.00	1	\$ 4,477.00

TOTAL BID PRICE PER YEAR FOR CATEGORY V:

\$ 87,305.00

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category VI: Slope Areas Adjacent to Rights-of-Way Landscaped with Trees, Shrubs and Groundcover.
Approximately 814,838 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY VI:		Hourly Rate X Time				
• Supervisory Inspection	4	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Irrigation Inspection	10	\$18.50 x 10.0	\$15.00	\$200.00	26	\$ 5,200.00
• Litter Removal	94	\$18.50 x 94.0	\$0.00	\$1,739.00	12	\$ 20,868.00
• Weed Removal	47	\$18.50 x 47.0	\$50.00	\$919.50	26	\$ 23,907.00
• Pruning – Trees	102	\$18.50 x 102.0	\$50.00	\$1,937.00	2	\$ 3,874.00
• Pruning – Shrubs and Groundcover	245	\$18.50 x 245.0	\$125.00	\$4,657.50	4	\$ 18,630.00
• Fertilization – Trees, Shrubs and Groundcover	63	\$18.50 x 63.0	\$2,616.00	\$3,781.50	2	\$ 7,563.00
• Fertilization/Gypsum – Trees, Shrubs and Groundcover	63	\$18.50 x 63.0	\$815.00	\$1,980.50	2	\$ 3,961.00
• Mulching	282	\$18.50 x 282.0	\$0.00	\$5,217.00	1	\$ 5,217.00

TOTAL BID PRICE PER YEAR FOR CATEGORY VI:

\$ 89,460.50

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category VII: Irrigated Slopes Landscaped with Trees, Shrubs and Groundcover.
Approximately 2,812,835 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY VII:		Hourly Rate X Time				
• Supervisory Inspection	10	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Irrigation Inspection	68	\$18.50 x 68.0	\$35.00	\$1,293.00	26	\$ 33,618.00
• Litter Removal	136	\$18.50 x 136.0	\$0.00	\$2,516.00	4	\$ 10,064.00
• Weed Removal	729	\$18.50 x 729.0	\$210.00	\$13,696.50	12	\$ 164,358.00
• Pruning – Trees	400	\$18.50 x 400.0	\$300.00	\$7,700.00	1	\$ \$7,700.00
• Pruning – Shrubs and Groundcover	486	\$18.50 x 486.0	\$350.00	\$9,341.00	4	\$ 37,364.00
• Fertilization – Trees, Shrubs and Groundcover	180	\$18.50 x 180.0	\$9,048.00	\$12,378.00	2	\$ 24,756.00
• Fertilization/Gypsum – Trees, Shrubs and Groundcover	180	\$18.50 x 180.0	\$2,815.00	\$6,145.00	2	\$ 12,290.00

TOTAL BID PRICE PER YEAR FOR CATEGORY VII:

\$ 290,390.50

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category X: **Green-belt Mini Parks Landscaped with Turf, Trees, Shrubs, Groundcover and Hardscape.**
Approximately 234,250 sq. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY X:		Hourly Rate X Time				
• Supervisory Inspection	1	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Irrigation Inspection	8	\$18.50 x 8.0	\$8.00	\$156.00	52	\$ 8,112.00
• Litter Removal	1.5	\$18.50 x 1.5	\$0.00	\$27.75	52	\$ 1,443.00
• Weed Removal	5	\$18.50 x 5.0	\$15.00	\$107.50	26	\$ 2,795.00
• Mowing	6	\$18.50 x 6.0	\$0.00	\$111.00	52	\$ 5,772.00
• Edging	6	\$18.50 x 6.0	\$0.00	\$111.00	52	\$ 5,772.00
• Pruning – Trees	10	\$18.50 x 10.0	\$5.00	\$190.00	2	\$ 380.00
• Pruning – Shrubs and Groundcover	22	\$18.50 x 22.0	\$15.00	\$422.00	6	\$ 2,532.00
• Fertilization – Turf	22	\$18.50 x 22.0	\$866.75	\$1,273.75	5	\$ 6,368.75
• Fertilization – Trees, Shrubs and Groundcover	1	\$18.50 x 1.0	\$216.00	\$234.50	3	\$ 703.50
• Fertilization/Gypsum – Trees, Shrubs and Groundcover	22	\$18.50 x 22.0	\$60.00	\$467.00	2	\$ 934.00
• Aerification	33	\$18.50 x 16.0	\$550.00	\$846.00	2	\$ 1,692.00
• Sweeping – Sidewalks	5.5	\$18.50 x 5.5	\$0.00	\$101.75	6	\$ 610.50

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
• Mulching	11	\$18.50 x 11.0	\$0.00	\$203.50	1	\$ 203.50

TOTAL BID PRICE PER YEAR FOR CATEGORY X:

\$ 37,558.75

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category XI: Gutters and Curbs.
Approximately 100,248 lin. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY XI:		Hourly Rate X Time				
• Supervisory Inspection	0.5	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Litter Removal	26	\$18.50 x 26.0	\$0.00	\$481.00	12	\$ 5,772.00
• Weed Removal	22	\$18.50 x 22.0	\$0.00	\$407.00	4	\$ 1,628.00
• Sweeping – Gutters	46	\$18.50 x 6.50	\$150.29	\$864.19	4	\$ 3,456.74

TOTAL BID PRICE PER YEAR FOR CATEGORY XI:

\$ 11,097.24

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category XII: Decomposed Granite Pathway.
Approximately 8,760 lin. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY XII:		Hourly Rate X Time				
• Supervisory Inspection	0.5	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Litter Removal	0.5	\$18.50 x .5	\$0.00	\$9.25	26	\$ 240.50
• Weed Removal	1	\$18.50 x 1.0	\$0.00	\$18.50	6	\$ 111.00
• Maintenance and Repair of Erosion	1	\$18.50 x 1.0	\$0.00	\$18.50	4	\$ 74.00
• Inspection and Maintenance – Decomposed Granite Pathway	12	\$18.50 x 12.0	\$425.00	\$647.00	4	\$ 2,588.00

TOTAL BID PRICE PER YEAR FOR CATEGORY XII:

\$ 3,254.00

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

All cells must be filled out. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

Category XIII: Brow Ditches. Approximately 19,113 lin. ft.

TASK DESCRIPTION	CITY'S EST. HOURS	LABOR COST	MATERIALS COST	TOTAL ONE (1) TIME COST	YEARLY FREQUENCY	YEARLY COST
CATEGORY XIII:		Hourly Rate X Time				
• Supervisory Inspection	0.5	\$18.50 x .25	\$0.00	\$4.63	52	\$ 240.50
• Litter Removal	5	\$18.50 x 5.0	\$0.00	\$92.50	4	\$ 370.00
• Weed Removal	5	\$18.50 x 5.0	\$0.00	\$92.50	4	\$ 370.00
• Inspection and Cleaning – Brow Ditch	4	\$18.50 x 4.0	\$0.00	\$74.00	4	\$ 296.00

TOTAL BID PRICE PER YEAR FOR CATEGORY XIII:

\$ 1,276.50

(Enter bid price on page 5.)

NOTE: To determine the yearly task cost for each category, multiply the one (1) time task cost by the yearly service frequency for that particular task, then add all task totals together.

D. LICENSES

To perform the work described in these specifications, the Bidder must hold a C-27 State Contractor's License. Any Contractor holding a different license who feels qualified to bid on this work must notify the City Purchasing Agent in writing at least seven (7) days prior to the bid closing. A review of the job will be made, and the City's decision as to the propriety of such license will be final.

Any person supervising the use of pesticides, herbicides, or rodenticides must possess a valid Qualified Applicator's Certificate for Category B. The Contractor must also hold a Pest Control Business License and retain the services of a licensed Pest Control Advisor, and must be registered with the County Agriculture Commissioner. The Contractor must possess the above licenses prior to submitting their bid.

	License Number	Expiration Date	Name
State of California Contractor License	Class: C27 No.: 598372	7.31.2011	Nissho of California, Inc.
Pest Control Business License	QL119206	12.31.2010	Catherine Baird
Pest Control Advisor	724119 C-27	12.31.2010	Animal Pest Control Mgmt.
Qualified Applicator Certificate	Brent Sherman		

E. SUBMITTALS

1. BID SUBMITTAL

Bids must be returned in a sealed envelope to the Purchasing & Contracting Department, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and closing date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing & Contracting Department Reception Desk prior to bid closing at 3:00 p.m. on bid closing date. Faxed bids will not be accepted.

The original and one (1) copy of bid, including any attachments, shall be submitted.

2. SUBMITTALS REQUIRED WITH BID

Failure to provide the required submittals with the bid shall be cause for the bid to be rejected as non-responsive.

- a. Contractor's License Information (as specified in Section II, paragraph D).
- b. Bidder's References (as specified in Section II, paragraph K).

V. **SPECIFICATIONS UNIQUE TO THIS CONTRACT**

A. ESTIMATED HOURS

City staff estimates approximately 26,846.5 annual hours are required to fulfill all routine task frequencies required by this contract. Contractor shall recognize that all hours listed on Schedules of Task Costs are based on historical data and observation by City staff.

B. MATERIALS

City staff estimates over \$80,000.00 in annual materials costs to include approximately \$43,000.00 in fertilizer and gypsum. It is recommended that Bidders include any/all material costs including irrigation maintenance, weed control, litter control, fertilization, mulching, pest control and plant replacement.

The Contract Administrator shall evaluate all material costs associated with tasks specified under this contract and may reject any bid that under or over estimates the material(s) costs associated with task requirements. It is recommended that Bidders consider all factors including project square footage, task frequencies and specifications impacting material costs.

C. FERTILIZATION

Fertilizer shall be hand watered in using quick coupler valves and hoses on those areas with drip irrigation systems. The Contract Administrator shall specify which complete and organic fertilizers shall be applied. Exact fertilizer and application rates are specified in bid specifications herein.

In accordance with specifications, including square footage, Bidders are required to provide the following materials:

Fertilizer and Gypsum materials listed are fifty (50) pound bags/each:

TYPE:	QTY/BAGS
Turf Supreme 16-6-8	58/ea
Triple Pro 15-15-15	1,140/ea
Nitra King 19-4-4	23/ea
Super Turf 25-5-5	56/ea
Soil Buster	1,716/ea

D. MULCHING

Contractor shall spread mulch in rights-of-way, medians, slopes and planters. The City will provide 25 cubic yards of mulch on a monthly basis to be spread in an eight (8) hour work day. Mulch shall be applied at a minimum of three (3) inches thick. Contractor shall utilize a Bob Cat to transfer mulch to vehicle(s) at staging area for

transport to designated work area(s). Workers shall apply mulch with minimal impact to plants and drip irrigation.

E. PLANT MATERIAL MAINTENANCE

All Plant material(s) adjacent to private property and adjacent to trees, shrubs, groundcovers or turf shall be maintained to keep plant growth within reasonable bounds. Plant material(s) shall be maintained to prevent encroachment of passage ways, walks, streets, signs or encroachment in any manner deemed objectionable by the Contract Administrator.

F. PEST CONTROL

Pest control is a maintenance function of this contract and shall be required (as needed). Pests that have been encountered and abated in this area previously include:

- Snails – all areas in the district.
- Gophers – throughout area. All gopher mounds shall be brought back to grade when the area has been treated. Excessive soil or rocks may require removal.
- Rabbits and Deer – have been a problem especially in areas adjacent to the open space areas and freeway.
- Aphids
- Spider Mites
- California Pysllid
- Scale
- Spittle Bug
- Fire Blyte
- Sycamore Borer
- Anthracnos

G. IRRIGATION CONSIDERATION(S)

Contractor is required, at all times, to adhere to all Rules and Regulations regarding water use conforming to the City of San Diego Drought Level Restrictions.

Contractor shall maintain controller and valve boxes clear of soil and debris and maintain the irrigation system at no additional cost to the City including repair, replacement, adjustment, raising or lowering, straightening and any other task required to maintain optimum operation of the system. Repair or replacement includes, but is not limited to: lateral line, main line, control valves, control wires, master valve, filters, regulators, flow meters controllers, sprinkler heads, risers, valve boxes, pull boxes, valve sleeves, quick coupler valves, etc. Replacement must conform to the type and kind of existing system. Any deviation shall be approved in writing by the Contract Administrator prior to installation or use.

All water meters are to be read, documented and submitted monthly to the Contract Administrator. Currently, there are approximately twenty-eight (28) separate water meters and twenty-eight (28) irrigation controllers, twenty-eight (28) controller

cabinets. The irrigation controllers are HydroSaver, Calsense, Irritol and Rain Bird. Torrey Hills M.A.D. will retrofit all irrigation systems with Calsense ET200e and components in three (3) phases, pending approval.

A hand held radio remote control device will be issued to the Contractor by the Contract Administrator. This remote control device is the property of the City of San Diego and will be issued to the Contractor for the exclusive purpose of maintaining the Calsense irrigation systems within the Torrey Hills M.A.D. The Contractor shall be responsible for the maintenance and upkeep of Calsence Remote Control System and must return it to the Contract Administrator in excellent working condition at the end of the contract. Should any of the listed terms be deviated, the system is stolen or damaged in any way, the Contractor shall be responsible for complete replacement of the equipment.

H. STAFFING REQUIREMENTS

1. Staffing for this contract requires total minimum of **thirteen (13)** FTE excluding the non-working supervisor.
 - a. One half (1/2) of an annual position (.5) FTE for the non-working supervisor.
 - b. One (1) FTE annual position for Irrigation Specialist.
 - c. Twelve (12) FTE annual positions for crew employees which include two (2) full time working Field Supervisors.
 - d. **DELETED.**
2. Contractor shall have two (2), six (6) person crews on the job site at all times. Two (2) working supervisors capable of discussing all matters pertaining to this contract with the Contract Administrator.
3. The Irrigation Technician shall be on-site during working hours. Technician must have at least five (5) years experience with all aspects of irrigation system installation and maintenance to assure that all components are maintained in optimal operating condition. The Irrigation Specialist must have knowledge and experience in programming controllers and irrigating turf, ornamental and antive plant material(s) in addition to knowledge and experience in troubleshooting and repairing all irrigation components in use.

The Irrigation Specialist(s) must arrive on site no later than 7:00 a.m. and shall be employed by the successful Bidder at the time this contract is awarded.

Adequate personnel must be assigned full time to this contract Monday through Friday, including on-site field supervisors, Irrigation Technician and crews to perform work. The full-time personnel shall not be taken away from their work area for any reason. The Contractor shall maintain a minimum of thirteen (13) full time employees on site, excluding non-working supervisor, during the working days specified in this contract, Monday through Friday 7:00 am to 3:30 pm).

The same Irrigation Specialist and working supervisors shall be assigned solely to this contract Monday through Friday. Contractor shall take steps to ensure turnover is minimal and will not adversely impact the level of service required.

5. Upon award of this contract, Contractor shall submit to the Contract Administrator a complete list to include the full names of employees assigned to the job site. Contractor shall replace any and all missing crew members with other fully competent employees for the same work day. There shall be no exceptions unless approved by the Contract Administrator.

I. EQUIPMENT

The following equipment is required and shall be listed on the "Bidder's Statement of Available Equipment" form:

- Mowing equipment – adequate for efficient and timely mowing of all turf areas. Rotary mulching mower(s) preferred.
- Bob Cat for loading mulch on vehicles.
- One (1) turf aerifier (core extractor)
- One (1) sprayer and boom (100 gallon capacity)
- Adequate number of trucks/trailers for daily use
- Two (2) chain saws
- Equipment including – edger's, blowers, weed whips, backpack sprays, fertilizer spreaders (power and manual), hedgers pruning tools and all other hand tools necessary to accomplish the maintenance requirements.

J. SKILLED EQUIPMENT OPERATORS

All of the equipment used on this contract, whether it be for routine or special projects, shall be operated by skilled personnel.

K. BLOWERS

Unless specifically stated otherwise, blowers may be used at the Contractor's discretion. Contractor shall be held responsible for any damages incurred to persons or property related to use of subject blowers.

VI. FORMS

BIDDER'S REFERENCES

The Bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the Bidder.

REFERENCES

Company Name: City of Carlsbad Contact Name: Paul Harrison
Address: 1166 Carlsbad Village Dr. Phone Number: (760) 802-7753
Carlsbad, CA 92008 Fax Number: (760) 434-7185
Dollar Value of Contract: \$ 14,951.00 & \$4,985.00 Contract Dates: February 2008 to Present
Requirements of Contract: Landscape Maintenance - City Streetscapes, Medians, School
Fields (reel mower), Slopes and Water Management

Company Name: Rancho Carillo Contact Name: Jean Marie Salvia
Address: 6250 Flying LcLane Phone Number: (760) 431-2522
Carlsbad, CA 92009 Fax Number: (760) 431-2512
Dollar Value of Contract: \$ 63,170.60 / mo. Contract Dates: July 1999 to Present
Requirements of Contract: Landscape Medians, Parkways, Parks, Tot Lots, Clubhouse,
Monuments, Central Control System and Water Management

Company Name: Del Sur Community Association Contact Name: Debra Weikel
Address: 16010 Camino Del Sur Phone Number: (858) 759-1602
San Diego, CA 92127 Fax Number: (858) 759-0142
Dollar Value of Contract: \$ 40,000 per mo. Contract Dates: April 2007 - Present
Requirements of Contract: Landscape Medians, Parkways, Parks, Clubhouse, Front Yards,
Alleys, Slopes, Brush Management and School Slopes.

BIDDER'S STATEMENT OF SUBCONTRACTORS

The Bidder is required to state below all subcontractors to be used in the performance of the proposed contract, and what portion of work will be assigned to each Subcontractor. Failure to provide details of Subcontractors may be grounds for rejection of bid. NOTE: Add additional pages if necessary.

Company Name: Animal Pest Management Contact Name: Brent Sherman
Address: 13655 Redwood Court Phone Number: (800) 344-6567
Chino Hills, CA 97710 Fax Number: (909) 590-1535
Dollar amount of sub-contract: \$ 300.00 Contract Dates: on call
Contractor's License #: 724119
Requirements of contract: Large Rodent Control and Removal
What portion of work will be assigned to this subcontractor: Small amount of work
if any large rodent problems we can't manage in house

Company Name: Clean Lot Services, Inc. Contact Name: Mary Williams
Address: PO Box 2763 Phone Number: (760) 336-4068
Escondido, CA 92033 Fax Number: (760) 888-0331
Dollar amount of sub-contract: \$ 13,827.00 Contract Dates: duration of project
Contractor's License #: 724119
Requirements of contract: Street Sweeping
What portion of work will be assigned to this subcontractor: Category XI - Sweeping of Gutters

Company Name: _____ Contact Name: _____
Address: _____ Phone Number: _____
_____ Fax Number: _____
Dollar amount of sub-contract: \$ _____ Contract Dates: _____
Contractor's License #: _____
Requirements of contract: _____
What portion of work will be assigned to this subcontractor: _____

CONTRACTOR INFORMATION FORM

CONTRACTOR: Nissho of California, Inc.

BID NUMBER: 9977-11-Q

CONTRACT TITLE: Landscape Maintenance of Designated Medians, Green-belt / Mini-parks,
Right of Way, Areas Adjacent to ROWs and slopes within Torrey Hills MAD

CONTACT PERSON: 7:00 a.m. to 3:30 p.m. Customer Service

PHONE NUMBER: One (1) Hour Response or Less (760) 727-9719 (customer service)

FAX NUMBER: (760) 727-8706

PAGER NUMBER: Page number not applicable - email customerservice@nisshoca.com or
contact phone number above.

CELL PHONE NUMBER: (760) 801-0751 (Pedro Gutierrez)

EMERGENCY NUMBER: (760) 727-9719 (on call)
(For non working hours including weekends and holidays)

NAME OF ON SITE (WORKING) SUPERVISOR: To be determined
(Capable of discussing all aspects of the contract)

NAME OF NON-WORKING SUPERVISOR: Rich Ranson

NAME OF IRRIGATION SPECIALIST: Johnny Cardozo

NAME OF PESTICIDE USE SUPERVISOR: Cathe Baird QAL
(Must possess Category B, Qualified Applicators Certificate)

NUMBER OF EMPLOYEES ASSIGNED TO JOB SITE: 12 men

DAYS OF WEEK (EMPLOYEES) ON SITE (CIRCLE): S M T W TH F S

PRINT NAME: Tom Baird

SIGNATURE: 

THIS FORM MUST BE CURRENT AT ALL TIMES. REPORT ANY CHANGES IN WRITING TO THE CONTRACT ADMINISTRATOR.

ATTACHMENT 1 – COST ANALYSIS FOR NISSHO LANDSCAPE MAINTENANCE BID

District: Torrey Hills
Vendor: Nissho of California
Bid Number: 9977-11-Q
PA Number:
Initial Date: 3/1/2011
Ending Date: 2/29/2016

Fiscal Year	Contract Year	Date Range	# of Months	PA Total	LWO/CPI*	Contingency Factor
<i>Pricing Agreement Total:</i>				\$573,134	5%	5%
FY 2011	Year 1	3/1/11 - 6/30/11	4	\$191,045	\$191,045	\$200,597
FY 2012	Year 2	7/1/11 - 2/29/12	8	\$382,089	\$382,089	\$401,194
		3/1/12 - 6/30/12	4	\$191,045	\$200,597	\$210,627
FY 2013	Option 1	7/1/12 - 2/28/13	8	\$382,089	\$401,194	\$421,253
		3/1/13 - 6/30/13	4	\$191,045	\$210,627	\$221,158
FY 2014	Option 2	7/1/13 - 2/28/14	8	\$382,089	\$421,253	\$442,316
		3/1/14 - 6/30/14	4	\$191,045	\$221,158	\$232,216
FY 2015	Option 3	7/1/14 - 2/28/15	8	\$382,089	\$442,316	\$464,432
		3/1/15 - 6/30/15	4	\$191,045	\$232,216	\$243,827
FY 2016		7/1/15 - 2/29/16	8	\$382,089	\$464,432	\$487,653
TOTAL			60		\$3,166,926	\$3,325,272

* NOTE: Living Wage Ordinance (LWO) and Consumer Price Index (CPI) adjustments do not occur in the first contract year, so the contract is not indexed until the second year.

** See table below for summary of cost by fiscal year based on the above chart:

Fiscal Year	Amount
FY 2011	\$200,597
FY 2012	\$611,820
FY 2013	\$642,411
FY 2014	\$674,532
FY 2015	\$708,258
FY 2016	\$487,653
TOTAL	\$3,325,272

Term of service contract is 2-year initial term plus 3 one-year options to renew for a total of 5 years.



City of San Diego PURCHASING
CONTRACT
Bid No: 9977-11-Q

Cont. No. **4600000577**

Ship To: Center ID: PNC1 PURCHASING & CONTRACTING PURCHASING & CONTRACTING-DELIVERY MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Bill To: PURCHASING & CONTRACTING PURCHASING & CONTRACTING-INVOICE MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Date: 02/25/2011 Last Option End Date: 02/29/2016 Validity End Date: 02/29/2012
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Vendor: Nissho Of California Inc 1902 S Santa Fe Ave Vista CA 92083-7721 Vendor ID: 0010018758 Phone: 760-727-9719 Fax:	Terms: Within 20 days 5 % cash discount Delivery Terms: FOB FREE ON BOARD Buyer: FRANK MORENO Phone:  Fax: E-Mail: fmoreno@sandiego.gov
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
This Document is for Contractual Information Only and is NOT a Purchase Order. Purchase Orders Will be Issued as Needed See Purchase Orders for the delivery and billing address...				
1	CATEGORY II STREET MEDIANS LANDSCAPED WITH TREES, SHRUB AND GROUNDCOVER	12 MON	\$ 1,221.40	\$ 14,656.80
2	CATEGORY III STAMPED CONCRETE MEDIANS	12 MON	\$ 94.50	\$ 1,134.00
3	CATEGORY V RIGHTS-OF-WAY LANDSCAPED WITH TREES, SHRUBS, GROUNDCOVER AND HARDSCAPE	12 MON	\$ 7,275.46	\$ 87,305.52
4	CATEGORY VI SLOPE AREAS ADJACENT TO RIGHTS-OF-WAY	12 MON	\$ 7,455.04	\$ 89,460.48

Have questions about doing business with the City of San Diego? Visit our Purchasing web site at www.sandiego.gov/purchasing For specific information regarding contract opportunities with the City of San Diego, please visit our Bld & Contract Opportunities web site at www.sandiego.gov/blds-contracts .	SEE LAST PAGE FOR TOTAL
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City of San Diego PURCHASING
CONTRACT
Bid No: 9977-11-Q

Cont. No. **4600000577**

Ship To: Center ID: PNC1 PURCHASING & CONTRACTING PURCHASING & CONTRACTING-DELIVERY MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Bill To: PURCHASING & CONTRACTING PURCHASING & CONTRACTING-INVOICE MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Date: 02/25/2011 Last Option End Date: 02/29/2016 Validity End Date: 02/29/2012
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
This Document is for Contractual Information Only and is NOT a Purchase Order. Purchase Orders Will be Issued as Needed See Purchase Orders for the delivery and billing address...				
5	LANDSCAPED WITH TREES SHRUBS AND GROUNDCOVER CATEGORY VII IRRIGATED SLOPES LANDSCAPED WITH TREES, SHRUBS AND GROUNDCOVER	12 MON	\$ 24,199.21	\$ 290,390.52
6	CATEGORY X GREEN-BELT MINI PARKS LANDSCAPED WITH TURF, TREES, SHRUBS GROUNDCOVER AND HARDSCAPE	12 MON	\$ 3,129.90	\$ 37,558.80
7	CATEGORY XI GUTTERS AND CURBS	12 MON	\$ 924.77	\$ 11,097.24

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City of San Diego PURCHASING
 CONTRACT
 Bid No: 9977-11-Q

Cont. No. **4600000577**

Ship To: Center ID: PNC1 PURCHASING & CONTRACTING PURCHASING & CONTRACTING-DELIVERY MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Bill To: PURCHASING & CONTRACTING PURCHASING & CONTRACTING-INVOICE MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Page 3 of 5 Date: 02/25/2011 Last Option End Date: 02/29/2016 Validity End Date: 02/29/2012
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
This Document is for Contractual Information Only and is NOT a Purchase Order. Purchase Orders Will be Issued as Needed See Purchase Orders for the delivery and billing address...				
8	CATEGORY XII DECOMPOSED GRANITE PATHWAY	12 MON	\$ 271.17	\$ 3,254.04
9	CATEGORY XIII BROW DITCHES	12 MON	\$ 106.38	\$ 1,276.56
10	EXTRAORDINARY LABOR	2,000 H	\$ 18.50	\$ 37,000.00
11	DEPARTMENT OPEN	1 EA	\$ 1.00	\$ 1.00

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City of San Diego PURCHASING
CONTRACT
Bid No: 9977-11-Q

Cont. No. **4600000577**

Ship To: Center ID: PNC1 PURCHASING & CONTRACTING PURCHASING & CONTRACTING-DELIVERY MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Bill To: PURCHASING & CONTRACTING PURCHASING & CONTRACTING-INVOICE MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Date: 02/25/2011 Last Option End Date: 02/29/2016 Validity End Date: 02/29/2012
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
	Notes: PREVIOUS BID NO. 7404-05-Y AWARD OF CONTRACT TO FURNISH THE CITY OF SAN DIEGO WITH COMPLETE LANDSCAPE MAINTENANCE OF THE DESIGNATED MEDIANS, GREEN-BELT/MINI PARKS, RIGHTS-OF-WAY, AREAS ADJACENT TO RIGHTS-OF-WAY AND SLOPES WITHIN TORREY HILLS MAINTENANCE ASSESSMENT DISTRICT FOR INITIAL AWARD PERIOD OF TWO (2) YEARS BEGINNING 03/01/2011 THROUGH 02/28/2013. NOTE: CONTRACT WILL BE AUTOMATICALLY INCREASED BY CPI ON THE FIRST YEAR ANNIVERSARY DATE. OPTION TO RENEW CONTRACT FOR THREE (3) ADDITIONAL ONE (1) YEAR PERIODS: -03/01/2013 THROUGH 02/28/2014; LWO INCREASE DUE 07/01/2013 -03/01/2014 THROUGH 02/28/2015; LWO INCREASE DUE 07/01/2014 -03/01/2015 THROUGH 02/29/2016; LWO INCREASE DUE 07/01/2015 PUBLIC AGENCY: YES, STD. CLAUSE UPDATE INSURANCE AS REQUIRED BUYER: FRANK MORENO, CPPB, PH 619.235.5212, FAX 619.533.3226 E-MAIL: FMORENO@SANDIEGO.GOV VENDOR CONTACT: MR. TOM BAIRD, SENIOR VICE PRESIDENT, PH 760.727.9719 FAX 760.727.8706, E-MAIL: SERVICE1@NISSHOCA.COM			

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City of San Diego PURCHASING
CONTRACT
Bid No: 9977-11-Q

Cont. No. **460000577**

Ship To: Center ID: PNC1 PURCHASING & CONTRACTING PURCHASING & CONTRACTING-DELIVERY MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Bill To: PURCHASING & CONTRACTING PURCHASING & CONTRACTING-INVOICE MS56P 1200 3RD AVE STE 200 SAN DIEGO CA 92101-4195	Date: 02/25/2011 Last Option End Date: 02/29/2016 Validity End Date: 02/29/2012
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<p>NOTE: THIS IS FOR CONTRACTUAL INFORMATION ONLY, THIS IS NOT A PURCHASE ORDER. PURCHASE ORDERS WILL BE ISSUED AS REQUIRED.</p> <p>DISTRIBUTION: FILE, VENDOR, BUYER, CARLOS CORDOVA, DAVID TRAN AND NORA NUGENT (LWO)</p>		
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<p>Have questions about doing business with the City of San Diego? Visit our Purchasing web site at www.sandiego.gov/purchasing</p> <p>For specific information regarding contract opportunities with the City of San Diego, please visit our Bid & Contract Opportunities web site at www.sandiego.gov/bids-contracts.</p>	<table> <tr> <td>Line Item Total \$</td> <td>573,134.96</td> </tr> <tr> <td>Tax</td> <td></td> </tr> <tr> <td>Freight</td> <td>0.00</td> </tr> <tr> <td>Contract Total \$</td> <td>573,134.96</td> </tr> </table>	Line Item Total \$	573,134.96	Tax		Freight	0.00	Contract Total \$	573,134.96
Line Item Total \$	573,134.96								
Tax									
Freight	0.00								
Contract Total \$	573,134.96								

The City of San Diego
COMPTROLLER'S CERTIFICATE

CERTIFICATE OF UNALLOTTED BALANCE

ORIGINATING CC 3000004036
 DEPT NO: 1714151630

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: _____ Fund: _____

Purpose: _____

Date: _____ By: _____
 COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA									
Doc. Item	Fund	Funded Program	Internal Order	Funcional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
TOTAL AMOUNT									

FUND OVERRIDE

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: _____ \$200,597.00

Vendor: Nissho of California, Inc

Purpose: To authorize the expenditure of funds for a landscape contract with Nissho of California, Inc. for Torrey Hills Maintenance Assessment District

Date: March 2, 2011

By: *Fernanda Figueroa*
 COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA									
Doc. Item	Fund	Funded Program	Internal Order	Funcional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
001	200070				512134	1714	1714151630		\$200,597.00
TOTAL AMOUNT									\$200,597.00

FUND OVERRIDE

CC 3000004036



City of San Diego

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 235-5209

WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

**NO OTHER FORMS WILL BE ACCEPTED
CONTRACTOR IDENTIFICATION**

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: Nisho of California, Inc.

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): 1902 S. Santa Fe Avenue

City: Vista County: San Diego State: CA Zip: 92083

Telephone Number: (760) 727-9719 Fax Number: (760) 727-8706

Name of Company CEO: Nobu Kato

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: () _____ Fax Number: () _____

Type of Business: Landscape Const. + Maint. Type of License: C27

The Company has appointed: Jessica Ison

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 1902 S. Santa Fe Avenue Vista CA 92083

Telephone Number: (760) 727-9719 Fax Number: (760) 727-8706

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Nisho of California, Inc.

San Diego, California (County) (State) hereby certify that information provided

herein is true and correct. This document was executed on this 24 day of February, 2011

[Signature]
(Authorized Signature)

Jessica Ison
(Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: Open of California Inc DATE: Feb. 24, 2011

OFFICE(S) or BRANCH(ES): _____ COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial					1						2			
Professional			16		2						2	1		
A&E, Science, Computer														
Technical			1								1			
Sales					1						3	4		
Administrative Support		1		2	1	4					1	8		
Services			3		1									
Crafts														
Operative Workers														
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	1	20	2	6	4					9	13			
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Grand Total All Employees 55

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: Nissho of California, Inc.

DATE: Feb. 24, 2011

OFFICE(S) or BRANCH(ES): _____ COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers			33											
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance	3		13	13							8			
Pipelayers, Plumbers, Pipe & Steam Fitters			10											
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column	3		179	13								8		
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Grand Total All Employees 203

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

DATE:

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

March 10, 2011

SUBJECT: Landscape Contract with Nissho of California, Inc. for Torrey Hills Maintenance Assessment District
(Bid Number 9977-11-Q)

GENERAL CONTRACT INFORMATION

Recommended Consultant: Nissho of California, Inc. (Not Certified)

Amount of this FY 2011 Action: \$ **200,597.** *
FY 2012: \$ 611,820.
FY 2013: \$ 642,411.
FY 2014: \$ 674,532.
FY 2015: \$ 708,258.
FY 2016: \$ 487,653.
Total Cumulative Amount: \$ **3,325,272.**

Funding Source: City / Torrey Hills Maintenance Assessment District
Goals: 20% SLBE/ELBE Voluntary; 2% Bid Discount

SUBCONSULTANT PARTICIPATION

	<u>This Action*</u>	<u>Percent *</u>
Animal Pest Management (Non Certified)	\$ 300.00	0.15%
Clean Lost Services, Inc (Non Certified)	\$ 13,827.00	6.89%
Total Certified Participation	\$ 0.00	0.00%
Total Non Certified Participation	\$ 14,127.00	7.04%
Total Subcontractor Participation	\$ 14,127.00	7.04%

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity: Required

Nissho of California Inc submitted a Work Force Report for their San Diego County employees dated February 24, 2011 indicating 313 total employees.

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

ADDITIONAL COMMENTS

Goods & Services contracts are to be awarded and monitored by Purchasing & Contracting in accordance with Council Policy 100-10 dated 1/22/10.

RW