



# **Consolidated Plan Advisory Board**

**Presentation to PS&NS  
June 8, 2011**



## Purpose and Background

- **To serve in an advisory capacity to the Mayor, City Council and City Management on policy issues related to HUD's Consolidated Plan and the allocation of CDBG funds**
- **9-member Board established by Ordinance on June 24, 2010**



## Current Process

- **Each Council Office can submit 2 nominees to the Mayor**
- **Mayor can nominate and appoint 1 member until a 9<sup>th</sup> Council District is added**
- **Nominee completes the Boards & Commissions Application**
- **Police Department conducts background check**
- **City Attorney's office reviews for any potential Conflict of Interest issues**



## Qualifications

- **Persons who represent the following areas of interest and expertise:** affordable housing; homelessness; disability services; neighborhood revitalization; social services; fair housing; accounting; auditing; economic development; general contracting; legal; non-profit management and low- to moderate-income persons
- **Officers, employees, consultants, contractors or board members of an organization who has ever received, has a current contract, or is applying for CDBG cannot be on the Board**



## **Timeline of Nomination Process**

- **June 24, 2010 - ConPlan Board established**
- **Nov. 9, 2010 – Council confirms first 5 members**
- **Nov. 29, 2010 - First Board Meeting**
- **Nov. 30, 2010 - Council confirms next 2 members**
- **Dec. 2010 & Jan. 2011 – 3 members resign**
- **Jan. 2011 to present - Board is dormant due to lack of a quorum**
- **March – May 2011 – Mayor receives 3 nominations/applications**



## Primary Issues

- **Conflict of Interest for members with affiliations to CDBG applicants**
- **Potential nominees are hesitant to submit financial inquiry form and filing Form 700**
- **Time commitment is substantial**
- **Subject matter is complex**



## Potential Remedies

- **Establish a 1-year time limit in the ordinance for disqualifying employees, officers, consultants, or contractors of organizations who apply for CDBG**
- **Waive the residency requirement that would allow staff members from other jurisdictions to serve on the Board**
- **Limit the Scope of the Board to specific tasks (i.e. establishing criteria and ranking applications)**



## Potential Remedies

- **Reduce the size of the Board**
- **Change quorum requirements**
- **Change nomination process so that each Council District is not required to submit nominations:**
  - **Make the process general - Mayor makes appointments and Council confirms**
  - **Appointments could be made from a pool of nominees from Council**



# Questions & Comments