



THE CITY OF SAN DIEGO  
**REPORT TO THE CITY COUNCIL**

**DATE ISSUED:** June 1, 2011

**REPORT NO:**

**ATTENTION:** Honorable Council President Tony Young and Members of the Rules Committee

**SUBJECT:** Bidder Registration System Update

**REFERENCE:** Rules Committee Actions Request – April 27, 2011

**REQUESTED ACTION:** This is an informational update, no action is requested at this time

**SUMMARY:** In reference to the Rules Committee Action Request dated April 27, 2011, the Purchasing & Contracting Department entered into an agreement with DemandStar by Onvia at no cost to the City; which is an online electronic vendor registration and bid/proposal notification system. As a result, the Purchasing and Contracting Department sent out approximately 27,000 letters to City of San Diego vendors/contracts/consultants requesting that they register their business and commodity in the DemandStar by Onvia system.

In the Mayor's May Revision to the Proposed Fiscal Year 2012 Budget, electronic bidder registration component of SAP's Supplier Relationship Management (SRM) module was recommended for funding at a cost of \$900,000. The Purchasing and Contracting Department will use the DemandStar by Onvia system as a "work around" until electronic vendor registration and all dependent SRM modules are fully implemented and interfaced with SAP. It is anticipated that the SAP vendor registration module implementation will take a minimum of six months. The City would continue to use DemandStar for bid/proposal notifications, as the funded enhancement to SAP's SRM system does not have that functionality.

**FISCAL CONSIDERATIONS:** Implementation of bidder registration will expend \$990,000 in General Funds for FY2012. Full implementation of SRM would require an additional \$2,100,000. However, no funding has been identified for the remaining components at this time.

**PREVIOUS COUNCIL and/or COMMITTEE ACTION:** None

**COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:**

Approximately 27,000 letters were sent to City of San Diego vendors/contracts/consultants notifying them of electronic bidding opportunities.

**KEY STAKEHOLDERS AND PROJECTED IMPACTS:** This system will provide City of San Diego vendors with electronic notification of solicitation opportunities.



Hildred Pepper, Jr.  
Director, Purchasing & Contracting Department



Wally Hill  
Assistant Chief Operating Officer