THE CITY OF SAN DIEGO

REPORT TO THE CITY COUNCIL

DATE ISSUED: July 5, 2011 REPORT NO: 11-100

ATTENTION: Rules Open Government and Intergovernmental Relations Committee

SUBJECT: Permanent Rules of the Council: Rule 4.3 and Rule 6.7.4

REFERENCE: Permanent Rules of Council: Rule 4.3 and Rule 6.7.4

REQUESTED ACTION:

1) Discuss adding language to create a process and/or a hierarchy as to whom is to serve as Chair if the Council President, Council President Pro Tem, and past Council President are all absent.
2) Discuss Rule 6.7.4 to add a provision in which a memo process may be used to request items be docketed for committee consideration by two or more Council members.

SUMMARY:

On June 7, 2011 the Council President's office proposed several modifications and clean-up to the Permanent Rules of Council. All revisions where approved by the Council unanimously with direction to return to the Rules, Open Government, and Intergovernmental Relations Committee to discuss further modifications to Rule 4.3: Selection of President Pro Tem and Rule 6.7.4: Duties of Committee Chairs. The Council requested that the Committee discuss the possibility of adding language to Rule 4.3 and create a process and/or a hierarchy as to whom is to serve as Chair if the Council President, Council President Pro Tem, and past Council President are all absent. The Council further requested that the Committee discuss Rule 6.7.4 and the possibility of adding a provision in which a memo process may be used to request items be docketed for committee consideration by two or more Council Members.

FISCAL CONSIDERATIONS:

None.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

This matter was referred to the Committee by the full City Council on June 7, 2011.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: None.

KEY STAKEHOLDERS AND PROJECTED IMPACTS: None.

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Director of Legislative Affairs

Assistant City Attorney

City Clerk

Attachments(s):

1. Permanent Rules of Council: Rule 4.3
2. Permanent Rules of Council: Rule 6.7.4

[No change in text]

4.3. Selection of the President Pro Tem

No later than the second meeting of the Council in January of each year, the President shall select a President Pro Tem, subject to confirmation by a majority of the Council. The President Pro Tem shall perform all the duties of the President as prescribed by the City Charter or by ordinance when the President is absent or unable to perform his or her duties, or in the absence of both, the immediate past President. The President ProTem shall serve for a term of one year, commencing on the date set forth above, or until a successor is selected and qualified, whichever is later. The President Pro Tem may serve more than one term.

6.7.4. The Chair has discretion as to whether and when to schedule an item referred to the committee, except that the Chair shall schedule the first standing committee hearing on an item within 120 days of referral, or as otherwise specified, when (1) the matter has been referred to the committee by a majority vote of the Council; or (2) the issue referred is an ordinance or resolution submitted for approval by the Council.

6.7.5. Within one week following each meeting of a