

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY)
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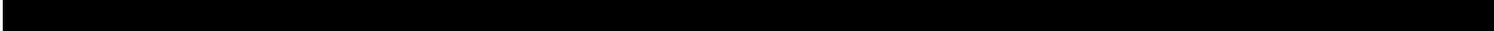
TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Public Works - Facilities	DATE: 06/26/2013
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SUBJECT: Facilities and Sidewalk Assessment Update

PRIMARY CONTACT (NAME, PHONE): Tony Heinrichs, 619-236-6274	SECONDARY CONTACT (NAME, PHONE): Kip Sturdevan, 619-236-6594
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COMPLETE FOR ACCOUNTING PURPOSES

FUND					
DEPT / FUNCTIONAL AREA					
ORG / COST CENTER					
OBJECT / GENERAL LEDGER ACCT					
JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00



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JOB / WBS OR INTERNAL ORDER					
C.I.P./CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE):

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Financial Management	ORIG DEPT.	Heinrichs, Tony	7/16/2013
Liaison Office	CFO		
	DEPUTY CHIEF		
	COO		
	CITY ATTORNEY	Kohut, Ryan	7/18/2013
	COUNCIL PRESIDENTS OFFICE		

PREPARATION OF: RESOLUTIONS ORDINANCE(S) AGREEMENT(S) DEED(S)

This is an information only item.

STAFF RECOMMENDATIONS:
Accept the update

SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)

COUNCIL DISTRICT(S): All

COMMUNITY AREA(S):	All
ENVIRONMENTAL IMPACT:	This activity is not subject to CEQA as provided in the Guidelines section 15060(c)(3) because the purchase is a continuing administrative or maintenance activity, and therefore not a project pursuant to Guidelines section 15378(b)(2).
CITY CLERK INSTRUCTIONS:	

**COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO**

DATE: 06/26/2013

ORIGINATING DEPARTMENT: Public Works - Facilities

SUBJECT: Facilities and Sidewalk Assessment Update

COUNCIL DISTRICT(S): All

CONTACT/PHONE NUMBER: Tony Heinrichs/619-236-6274

DESCRIPTIVE SUMMARY OF ITEM:

Report to the Infrastructure Committee updating the status of the Facilities and Sidewalks condition assessments.

STAFF RECOMMENDATION:

Accept the update

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

Facilities Assessment

The As-Needed Facility Condition Assessment Contract will consist of updating the facilities assessment data included in the 2009 Parsons Condition Assessment and AECOM/Staubach, Inc. Condition Assessment.

Remaining funds will be used to assess new facilities listed in the contract. These new assessments will include Public Utilities, Environmental Services, Parks & Recreation and General Services buildings. The as-needed contract will require the selected consultant to provide a wide range of facilities inspections, including parking lots, parking lot lighting, plumbing, electrical, structural, foundation, roof/flashing system, hardscape, building exteriors, HVAC, building controls, fire suppression systems, fire alarm systems, conveyance systems, and facility processing equipment.

Assessment data will be entered into a database created by the selected consultant with the opportunity to incorporate the data into the City iMaint database as funds allow. Order of precedence on new assessments will be per the asset owner of the buildings. The assessments will be assigned in tasks to the selected consultant using the City Council approved funds until the funds are exhausted. The contract will be an 'as-needed' contract for a term not to exceed five years to facilitate additional assessments if new funding becomes available.

Key points and milestones:

- Labor Relations Approval received June 17, 2013
- Contract advertised for bid on June 27, 2013
- Pre-Proposal Meeting conducted on July 10, 2013
- Proposal Due Date August 2, 2013
- Selection and Notification October 2013
- Tentative Notice to Proceed December 2013
- Tentative completion date November / December 2014

Sidewalk Assessment

A sidewalk condition assessment has never been performed by the City of San Diego mainly because per California Streets & Highways Code, the maintenance and repair responsibility belongs to the adjacent property owner.

Nonetheless, as part of the FY 2014 budget, Street Division has been allocated \$1 million to perform a citywide assessment of sidewalks to determine their current condition and identify potential locations for new sidewalks. The project is expected to begin in September 2013 and is anticipated to last for 1 year and will include hiring 2 limited full-time Civil Engineers and 24 Student Engineering Interns.

Asset and condition data will be gathered using handheld GPS devices configured to enable rapid data entry. Data will be uploaded at the end of each day. The use of a dedicated geo-database will allow the teams to plan their data gathering, validate data uploaded and track progress. At the end of the project, the captured data will be integrated into a specialized database to perform risk assessment and calculate the Overall Condition Index.

Asset data will also be added to SAP-EAM street segment and intersection master data and the Street-Alley Walkway GIS layer.

FISCAL CONSIDERATIONS: na

EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE): na

PREVIOUS COUNCIL and/or COMMITTEE ACTION (describe any changes made to the item from what was presented at committee): na

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: na

KEY STAKEHOLDERS AND PROJECTED IMPACTS: na

Heinrichs, Tony

Originating Department

Deputy Chief/Chief Operating Officer