

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY) n/a
--	---

TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Public Utilities - Water	DATE: 10/23/2013
---------------------	--	---------------------

SUBJECT: West Coast Sand and Gravel (Bid #10014082-11P) – Authorization to Exceed \$1 million

PRIMARY CONTACT (NAME, PHONE): Stan Medina,(619) 527-7434, MS 43	SECONDARY CONTACT (NAME, PHONE): Tonia Carnell , (619) 527-7407, MS 43
---	---

COMPLETE FOR ACCOUNTING PURPOSES

FUND	100000	700011	700000	100000	700011
FUNCTIONAL AREA	Othr-0000000-TR	Othr-00000000-WU	Othr-00000000-SU	Othr-Parkcul-les	Othr-00000000-WU
COST CENTER	2116110013	2013171114	2011131412	1714141211	2013171112
GENERAL LEDGER ACCT	511090	511090	511090	511090	511090
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	\$0.00	\$353,000.00	\$250,000.00	\$0.00	\$45,000.00

FUND					
FUNCTIONAL AREA					
COST CENTER					
GENERAL LEDGER ACCT					
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE): Total expenditure in previous years:

FY 12 \$380,173
FY 13 \$258,671
 \$638,844 Subtotal

FY 14 \$361,000 Amount encumbered in PO'S
FY 14 \$648,000 Additional funding requested
 \$1,009,000 Subtotal

FY 15 \$765,000 Estimated Expenses
FY 16 \$765,000 Estimated Expenses
 \$1,530,000 Subtotal

\$3,177,844 Total Contract

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Environmental Analysis	ORIG DEPT.	Griffith, Stan	11/12/2013
Liaison Office	CFO		

Equal Opportunity Contracting		DEPUTY CHIEF		
Financial Management		COO		
Comptroller		CITY ATTORNEY	Palmucci, Ray	11/25/2013
		COUNCIL PRESIDENTS OFFICE		
PREPARATION OF:	<input checked="" type="checkbox"/> RESOLUTIONS	<input type="checkbox"/> ORDINANCE(S)	<input type="checkbox"/> AGREEMENT(S)	<input type="checkbox"/> DEED(S)
<p>1. Authorizing the Mayor, or designee, to execute the three remaining one-year contract extension options to the contract with West Coast Sand and Gravel Inc. (Bid Number 10014082-11P, Contract Number 4600000538) to furnish decomposed granite, 1-1/2", 3/4" and 1" crush rock, fill sand, top soil and class aggregate base, with annual per unit cost increases not to exceed 25%, contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and provided that the City Comptroller first issues a Comptroller's Certificate certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer; and</p> <p>2. Authorizing the Chief Financial Officer to expend an amount not to exceed an additional \$648,000 in FY 2014, of which \$398,000 is from Water Utility Operating Fund 700011, and \$250,000 is from Muni Sewer Revenue Operating Fund 700000; and</p> <p>3. Authorizing the Chief Financial Officer to expend an amount not to exceed an additional \$765,000 in each of the FY 2015 and FY 2016, of which \$398,000 is from Water Utility Operating Fund 700011, \$250,000 is from Muni Sewer Revenue Operating Fund 700000, \$7,000 is from General Fund 100000 for Park and Recreation Department (1714), and \$110,000 is from General Fund 100000 Transportation and Storm Water Department (2116), for the purpose of funding the above contract, contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and provided that the City Comptroller first issues a Comptroller's Certificate certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer.</p>				
STAFF RECOMMENDATIONS: Approve the Resolutions				
SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)				
COUNCIL DISTRICT(S):	Citywide			
COMMUNITY AREA(S):	Citywide			
ENVIRONMENTAL IMPACT:	This activity is not a "project" in accordance with CEQA Guidelines Section 15378(b)(2), and is therefore exempt from CEQA pursuant to the State Guidelines Section 15060(c)(3).			
CITY CLERK INSTRUCTIONS:	Please send a copy of final Resolution to Yvonne Hebel, MS 901A.			

COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO

DATE: 10/23/2013

ORIGINATING DEPARTMENT: Public Utilities - Water

SUBJECT: West Coast Sand and Gravel (Bid #10014082-11P) – Authorization to Exceed \$1 million

COUNCIL DISTRICT(S): Citywide

CONTACT/PHONE NUMBER: Stan Medina/(619) 527-7434, MS 43

DESCRIPTIVE SUMMARY OF ITEM:

Authorizing the Mayor or his designee to exercise the three remaining option years of the contract with West Coast Sand and Gravel Inc. to furnish decomposed granite, 1-1/2", 3/4" and 1" crush rock, fill sand, top soil and class aggregate base (Bid Number 10014082-11P, Contract Number 460000538) to allow establishment of purchase orders for Public Utilities Department, Park and Recreation Department, and Transportation and Storm Water Department for Fiscal Year 2014 through 2016 that will exceed the one million dollar threshold. The materials required that are provided under this agreement are needed to maintain and repair playground areas, trenches, streets and roadways.

STAFF RECOMMENDATION:

Approve the Resolutions

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

On January 25, 2011 the City received three bids in response to the City's bid request to furnish as-needed decomposed granite, 1-1/2", 3/4" and 1" crush rock, fill sand, top soil and class aggregate base. West Coast Sand and Gravel Inc. was the low, responsive and responsible bidder and therefore awarded the contract.

Previous issuances against this contract include Public Utilities amounts totaling \$603,462; Transportation and Storm Water amounts totaling \$386,382; and Park and Recreation amounts totaling \$10,000. Total expenses to date total \$999,844 and Council authorization is being sought to exceed the \$1 million threshold. Public Utilities require these materials to repair trenches that are made due to sewer and water main replacement and Transportation and Storm Water require these materials to repair public streets and roadways. In addition, Park and Recreation Department uses these materials to repair and maintain playground areas.

An authorization of \$648,000 for each of FY 14, FY 15 and FY 16 for Public Utilities Department; 110,000 for each of FY 15 and FY 16 for Transportation and Storm Water Department and \$7,000 for each of FY15 and FY 16 for Park and Recreation Department, would bring overall authorizations against this contract to \$3.2 million.

FISCAL CONSIDERATIONS:

The total not to exceed amount for the third option year in Fiscal Year 2014 is \$1,009,000, of which \$361,000 is already encumbered in Fiscal Year 2014 PO's, leaving a balance of \$648,000

and is available in total from Water Utility Operating Fund 700011 and Muni Sewer Revenue Operating Fund 700000. Funding in the amount of \$1,530,000 will be available in total, for the fourth and fifth option years, from Water Utility Operating Fund 700011, Muni Sewer Revenue Operating Fund 700000, and General Fund 100000 for Park and Recreation Department (1714) and Transportation and Storm Water Department (2116), contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and provided that the City Comptroller first issues a Comptroller's Certificate certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE):

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

PREVIOUS COUNCIL and/or COMMITTEE ACTION (describe any changes made to the item from what was presented at committee):

This item will be presented to the Natural Resources and Culture Committee on XX-XX-2014.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: N/A

KEY STAKEHOLDERS AND PROJECTED IMPACTS: N/A

Griffith, Stan
Originating Department

Deputy Chief/Chief Operating Officer

RESOLUTION NUMBER R-_____

DATE OF FINAL PASSAGE _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SAN DIEGO AUTHORIZING THE EXERCISE OF THREE
ONE-YEAR OPTIONS TO EXTEND CONTRACT WITH
WEST COAST SAND & GRAVEL AND AUTHORIZING
THE EXPENDITURE OF FUNDS.

WHEREAS, in January 2011, the City issued Bid No. 10014082-11P to provide supplies for trench and road repair and playground maintenance as needed, for two years with an option to extend the contract for up to three one-year terms; and

WHEREAS, West Coast Sand & Gravel, Inc. was awarded the contract as the low, responsive, and responsible bidder; and

WHEREAS, the City would like to exercise the one-year options, subject to Council approval and authorization to exceed the City's \$1,000,000 threshold for contracts; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the Council President in his capacity under Charter section 265(i), or his designee, is authorized to execute, for and on behalf of the City, the three remaining one-year contract extension options with West Coast Sand & Gravel, Inc. to furnish decomposed granite, crush rock, fill sand, top soil, and class aggregate base, including per unit cost increases not to exceed 25 percent, under the terms and conditions set forth in the Agreement, on file with the City Clerk as Document No. RR-_____, contingent on adoption of the Annual Appropriation Ordinance for the applicable fiscal year and funding being included in the budget for the expenditure, and provided that the City Comptroller first issues a certificate demonstrating that the funds necessary for the expenditure are, or will be, on deposit with the City Treasurer.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to expend an amount not to exceed \$2,539,000 solely and exclusively to provide funds for the above options, from Water Utility Operating Fund No. 700011, Municipal Sewer Revenue Operating Fund No. 700000, and General Fund No. 100000 for the Park and Recreation Department (1714) and Transportation & Storm Water Department (2116), to be expended as follows: \$1,009,000 in Fiscal Year 2014; \$765,000 in Fiscal Year 2015; and \$765,000 in Fiscal Year 2016; contingent on adoption of the Annual Appropriation Ordinance for the applicable fiscal year and funding being included in the budget for the expenditure, and provided that the City Comptroller first issues a certificate demonstrating that the funds necessary for the expenditure are, or will be, on deposit with the City Treasurer.

APPROVED: JAN I. GOLDSMITH, City Attorney

By _____
Raymond C. Palmucci
Deputy City Attorney

RCP:mb
11/25/13
Or.Dept:P.Util-Water
Doc.No:675800

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at its meeting of _____.

ELIZABETH S. MALAND, City Clerk

By _____
Deputy City Clerk

Approved pursuant to Charter section 265(i)

Date

TODD GLORIA, Council President



City of San Diego
EQUAL OPPORTUNITY CONTRACTING (EOC)
 1200 Third Avenue • Suite 200 • San Diego, CA 92101
 Phone: (619) 236-6000 • Fax: (619) 235-5209

WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

**NO OTHER FORMS WILL BE ACCEPTED
 CONTRACTOR IDENTIFICATION**

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: West Coast Sand and Gravel, Inc.

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): 7351 Walnut Ave.

City: Buena Park County: Orange State: CA Zip: 90621

Telephone Number: (714) 443-4044 Fax Number: (714) 735-7033

Name of Company CEO: Daniel Reyneveld

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: 12570-8 Hwy 67

City: Lakeside County: San Diego State: CA Zip: 92040

Telephone Number: (619) 561-3903 Fax Number: (619) 561-3916

Type of Business: Aggregate Distributor Type of License: N/A

The Company has appointed: N/A

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: _____

Telephone Number: () _____ Fax Number: () _____

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of West Coast Sand and Gravel, Inc.

(Firm Name)

Orange, California hereby certify that information provided

(County)

(State)

herein is true and correct. This document was executed on this 22nd day of November, 2013

[Signature]
 (Authorized Signature)

Daniel C Reyneveld
 (Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: West Coast Sand and Gravel, Inc. DATE: 11-22-13

OFFICE(S) or BRANCH(ES): Lakeside, CA COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial														
Professional														
A&E, Science, Computer														
Technical														
Sales												4		
Administrative Support												2		
Services														
Crafts					1							3		
Operative Workers														
Transportation	3		4		1							41		
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	3		4		2							50		
--------------------	---	--	---	--	---	--	--	--	--	--	--	----	--	--

Grand Total All Employees 59

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: West Coast Sand and Gravel, Inc.

DATE: 11-22-13

OFFICE(S) or BRANCH(ES): Lakeside, CA

COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														
Totals Each Column														
Grand Total All Employees														
Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:														
Disabled														

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

DATE:

December 3, 2013

SUBJECT: West Coast Sand and Gravel (Bid #10014082-11P) – Authorization to Exceed \$1 million (1472)

GENERAL CONTRACT INFORMATION

Recommended Contractor: West Coast Sand and Gravel (Not certified)

Action Amount: \$ **2,539,000 (not-to-exceed) (FY14, FY15, FY16)**
Previous Action: \$ 638,844 (FY12 and FY13)
Cumulative: \$ 3,177,844

Funding Source: City

Goals: 2% Discount/ 20% Voluntary (SLBE, ELBE)

SUBCONTRACTOR PARTICIPATION

There is no subcontractor activity associated with this action.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity: Required

West Coast Sand and Gravel submitted a Work Force Report for their San Diego employees dated, November 22, 2013 indicating 59 employees in their Administrative Work Force.

The Administrative Work Force indicates under representation in the following categories:

Hispanic in Crafts and Transportation
Asian and Filipino in Transportation
Female in Sales, Admin. Support and Transportation

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

ADDITIONAL COMMENTS

This action is to authorize the Mayor or his designee to exercise the three remaining option years of the contract to furnish decomposed granite, crush rock, fill sand, top soil and class aggregate base. The materials are required to maintain and repair playground areas, trenches, streets and roadways.

RLL

The City of San Diego
COMPTROLLER'S CERTIFICATE

CERTIFICATE OF UNALLOTTED BALANCE

ORIGINATING

CC 300006617
 DEPT. _____
 NO. 2013

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: _____

Purpose: _____

Date: _____

By: _____
 COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA									
Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
TOTAL AMOUNT									

FUND OVERRIDE

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: \$648,000.00

Vendor: West Coast Sand and Gravel

Purpose: Authorize the Mayor or his designee to exercise the three remaining option years of contract and allow establishment of purchase orders that will exceed the one million dollar threshold.

Date: December 27, 2013

By: Christopher Purcell 
 COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA									
Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
001	700011	NON-PROGRAM		OTHR-00000000-WU	511090	2013	2013171114		\$353,000.00
002	700000	NON-PROGRAM		OTHR-00000000-SU	511090	2011	2011131412		\$250,000.00
003	700011	NON-PROGRAM		OTHR-00000000-WU	511090	2013	2013171112		\$45,000.00
TOTAL AMOUNT									\$648,000.00

FUND OVERRIDE

CC 300006617