

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY) N/A
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TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Public Utilities - Wastewater	DATE: 11/06/2013
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SUBJECT: Hudson Safe-T Lite - Authorization to Exceed \$1 Million in Contract Awards

PRIMARY CONTACT (NAME, PHONE): Mike Rosenberg, 858-654-4132 MS 902	SECONDARY CONTACT (NAME, PHONE): Martin Kane , 858-654-4489 MS 902
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COMPLETE FOR ACCOUNTING PURPOSES

FUND					
FUNCTIONAL AREA					
COST CENTER					
GENERAL LEDGER ACCT					
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FUND					
FUNCTIONAL AREA					
COST CENTER					
GENERAL LEDGER ACCT					
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	\$0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE): Since July 1, 2011, purchase orders issued citywide against this contract total \$998,772; Council authorization is required before further purchase orders can be issued.

TOTAL EXPENDITURES IN PREVIOUS YEARS:

FY 12 \$125,450
 FY 13 \$473,822
 \$599,272 Subtotal

CURRENT AND FUTURE YEARS:

FY14 \$399,500 Amount encumbered in current-year POs

FY15 \$368,000 Estimated Expenses
 FY16 \$368,000 Estimated Expenses

\$1,734,772 Total Contract

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Environmental Analysis	ORIG DEPT.	Griffith, Stan	12/24/2013

Equal Opportunity Contracting		CFO		
Liaison Office		DEPUTY CHIEF		
Financial Management		COO		
Comptroller		CITY ATTORNEY		
		COUNCIL PRESIDENTS OFFICE		
PREPARATION OF:	<input checked="" type="checkbox"/> RESOLUTIONS	<input type="checkbox"/> ORDINANCE(S)	<input type="checkbox"/> AGREEMENT(S)	<input type="checkbox"/> DEED(S)
<p>1. Authorizing the Mayor or designee to amend the terms of the Contract with Hudson Safe-T-Lite Rentals for traffic control and safety equipment rentals (Bid no: 10017684-12-W, Contract No 4600000890) through September 6, 2016; and</p> <p>2. Authorizing the Chief Financial Officer to expend an amount not to exceed an additional \$328,000 in each of the FY 2015 and FY 2016 Public Utilities operating budgets for as-needed traffic control and safety equipment rentals, contingent upon adoption of the Annual FY 2015 and the FY 2016 Appropriations Ordinances, and provided that the Comptroller furnish one or more certificates demonstrating that the funds necessary for expenditure are, or will be, on deposit in the City Treasury; and</p> <p>3. Authorizing the Chief Financial Officer to expend an amount not to exceed an additional \$40,000 in each of the FY 2015 and FY 2016 Transportation and Storm Water operating budgets for as-needed traffic control and safety equipment rentals, contingent upon adoption of the Annual FY 2015 and FY 2016 Appropriations Ordinances, and provided that the Comptroller furnish one or more certificates demonstrating that the funds necessary for expenditure are, or will be, on deposit in the City Treasury.</p>				
STAFF RECOMMENDATIONS: Approve the Resolutions				
SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)				
COUNCIL DISTRICT(S):	Citywide			
COMMUNITY AREA(S):	Citywide			
ENVIRONMENTAL IMPACT:	This activity is not a "project" in accordance with CEQA Guidelines Section 15378(b)(2), and is therefore exempt from CEQA pursuant to the State Guidelines Section 15060(c)(3).			
CITY CLERK INSTRUCTIONS:	Please send a copy of final Resolution to Yvonne Hebel, MS 901A.			

**COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO**

DATE: 11/06/2013

ORIGINATING DEPARTMENT: Public Utilities - Wastewater

SUBJECT: Hudson Safe-T Lite - Authorization to Exceed \$1 Million in Contract Awards

COUNCIL DISTRICT(S): Citywide

CONTACT/PHONE NUMBER: Mike Rosenberg/858-654-4132 MS 902

DESCRIPTIVE SUMMARY OF ITEM:

This action is to increase the funding authorization for the City's contract with Hudson Safe-T Lite. This contract provides for the as-needed rental of traffic control and safety equipment used for operations in the Public Utilities Department and Transportation and Storm Water Department.

STAFF RECOMMENDATION:

Approve the Resolutions

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The City has a contract with Hudson Safe-T Lite for the as-needed rental of traffic control and safety equipment. This equipment, which includes safety barricades, lighted message and arrow boards, cones and stanchions, as well as light towers for night work, is essential for the operations of several divisions in the Public Utilities Department and Transportation and Storm Water Department. The contract includes on-site delivery to job sites. Both departments' operations require this equipment for safe performance of work in the public right-of-way.

On September 1, 2011 the City received bids in response to the City's bid request to furnish as-needed rental of miscellaneous traffic and street warning devices. Hudson Safe-T Lite, Inc. was the low, responsive and responsible bidder and was therefore awarded the contract.

This action is being brought forward to seek authorization to exceed \$1 million in expenses for this agreement. Previous issuances against this contract include Public Utilities amounts totaling \$949,013; and Transportation and Storm Water amounts totaling \$49,759.

An authorization of \$328,000 for each of FY 15 and FY 16 for Public Utilities Department, and \$40,000 for each of FY 15 and FY 16 for Transportation and Storm Water Department, would bring overall authorizations against this contract to \$1.7 million.

FISCAL CONSIDERATIONS:

Funding required for future years will be included in the Public Utilities Department's and Transportation and Storm Water Department's annual budget requests for Fiscal Years 2015 and 2016.

EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE):

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

PREVIOUS COUNCIL and/or COMMITTEE ACTION (describe any changes made to the item from what was presented at committee):

This item will be heard by the Committee on the Environment on February 05, 2014.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: N/A

KEY STAKEHOLDERS AND PROJECTED IMPACTS: N/A

Griffith, Stan
Originating Department

Deputy Chief/Chief Operating Officer



fund	70000	700011	700011	10000	10000	10000
functional area	2011	2013	2013	2116	2116	2116
cost center	2011131412	2013181115	2013171114	2012111217	2116110013	2116110014
general ledger ACCOUNT	512036	512036	512036	512036	512036	512036
wbs OR INTERNAL ORDER		11000408				
C.I.P./CAPITAL PROJECT No.						
AMOUNT	\$250,000	\$18,000	\$60,000	\$5,000	\$20,000	\$15,000

<u>TOTAL EXPENDITURES IN PREVIOUS YEARS:</u>	
FY 12	\$125,449
FY 13	<u>\$473,822</u>
	\$599,271
	Subtotal
<u>CURRENT AND FUTURE YEARS:</u>	
FY 14	\$399,500
	Amount encumbered in current-year POs
FY 15	\$368,000
	Estimated Expenses
FY 16	<u>\$368,000</u>
	Estimated Expenses
	<u>\$736,000</u>
	Subtotal
	\$1,734,771
	Total Contract



City of San Diego

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 235-5209

WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

**NO OTHER FORMS WILL BE ACCEPTED
CONTRACTOR IDENTIFICATION**

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other
Name of Company: ROBCAR CORPORATION
ADA/DBA: HUDSON SAFE-T-LITE RENTALS
Address (Corporate Headquarters, where applicable): 777 GABLE WAY
City: EL CAJON County: SAN DIEGO State: CA Zip: 92020
Telephone Number: (619) 441-3644 Fax Number: (619) 441-3652
Name of Company CEO: GEORGINA EICHHORST

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):
Address: _____
City: _____ County: _____ State: _____ Zip: _____
Telephone Number: () _____ Fax Number: () _____

Type of Business: TRAFFIC CONTROL Type of License: C31 C61/D42
The Company has appointed: ROBERT EICHHORST

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 777 GABLE WAY EL CAJON CA 92020
Telephone Number: (619) 441-3644 Fax Number: (619) 441-3652

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of HUDSON SAFE-T-LITE RENTALS
SAN DIEGO (County), CALIF. (State) hereby certify that information provided

herein is true and correct. This document was executed on this 5TH day of NOVEMBER, 2013

[Signature]
(Authorized Signature)

ROBERT A. EICHHORST
(Print Authorized Signature Name)

WORK FORCE REPORT - Page 3

NAME OF FIRM: HUDSON SAFE-T-LITE RENTALS DATE: 11-5-13

OFFICE(S) or BRANCH(ES): EL CAJON COUNTY: SAN DIEGO

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
	Brick, Block or Stone Masons													
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators	1		18								4			
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														
Totals Each Column	1		18								4			
Grand Total All Employees	23													
Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:														
Disabled														

WORK FORCE REPORT – Page 2

NAME OF FIRM: HUDSON SAFE-T-LITE RENTALS DATE: 11-5-13

OFFICE(S) or BRANCH(ES): EL CAJON COUNTY: SAN DIEGO

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial				1								1	1	
Professional			1											
A&E, Science, Computer														
Technical											2			1
Sales			1									1		
Administrative Support			1	1								1		
Services														
Crafts														
Operative Workers														
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column			3	2								3	3	1
--------------------	--	--	---	---	--	--	--	--	--	--	--	---	---	---

Grand Total All Employees 12

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPT.

1200 Third Avenue, Suite 200

San Diego, CA 92101-4195

Bid No. 10017684-12-W

REQUEST FOR BID

Closing Date: September 1, 2011
@ 3:00 pm P.S.T.

Subject: Furnish the City of San Diego with Rental of Miscellaneous Traffic and Street Warning Devices

Timeline: As may be required for a period of one (1) year from date of award, with options to renew for four (4) additional one (1) year periods, in accordance with the attached specifications.

Company _____

Name _____

[PRINT OR TYPE]

Federal Tax I.D. No. _____

Signature* _____

Street Address _____

Title _____

City _____

Date _____

State _____ Zip Code _____

Tel. No. _____ Fax No. _____

**Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.*

E-Mail _____

SUBMITTED BIDS MUST HAVE AN ORIGINAL SIGNATURE.

If your firm is not located in California, are you authorized to collect California sales tax? Yes _____ No _____

If Yes, under what Permit # _____

City of San Diego Business Tax Certificate #: _____

The City's Standard Payment Terms are Net 30 Days. However the City will accept the following payment terms and they will be considered for bid evaluation:

1% 20 days____, 2% 20 days____, 3% 20 days____, 4% 20 days____, 5% 20 days____, 10% 20 days____, 15% 20 days____, 20% 20 days____.

Please check terms offered if other than Net 30 Days

State delivery time required: _____ days after receipt of order.

FOR CONSIDERATION AS A RESPONSIVE BID, THE FOLLOWING IS REQUIRED:

- 1) Bid must be submitted on official City bid forms.
- 2) All information on this Request for Bid cover page must be completed.
- 3) This cover page must be signed with an original signature.
- 4) All bidders must complete and submit the Vendor Registration Form.
- 5) Bid must be submitted on or before the exact closing date and time. Bid received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS BID, PLEASE CONTACT:

BILL BRODERICK, CPPB/b19, Procurement Specialist

Phone: (619) 236-6653

Fax: (619) 236-5904

E-mail: WBroderick@sandiego.gov

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I. PRICING PAGE

A. EQUIPMENT RENTAL

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	Flashing Arrow Sign Trailer Mount	\$	\$
2.	10	WEEK	Flashing Arrow Sign Trailer Mount	\$	\$
3.	2	DAY	Portable Lite Tower	\$	\$
4.	10	WEEK	Portable Lite Tower	\$	\$
5.	1	DAY	Message Board Sign Trailer Mount	\$	\$
6.	5	WEEK	Message Board Sign Trailer Mount	\$	\$
7.	40	DAY	28" Day/Night Traffic Cone	\$	\$
TOTAL SECTION A:					\$

B. CONSTRUCTION SIGN NO. 2 – SIGNS WITH STANDS

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	No Left Turn	\$	\$
2.	4	DAY	Right Turn Only	\$	\$
3.	4	DAY	Do Not Enter	\$	\$
4.	4	DAY	End Construction	\$	\$
5.	2	DAY	Reverse Arrow	\$	\$
6.	4	DAY	Keep Left	\$	\$
7.	4	DAY	No Right Turn	\$	\$
8.	4	DAY	Detour Left	\$	\$
9.	4	DAY	Detour Right	\$	\$

Item No.	Est Qty	U/M	Description	Unit Cost	
10.	4	DAY	Pedestrians Use Other Sidewalk	\$	\$
11.	4	DAY	Keep Right	\$	\$
12.	2	DAY	No Pedestrians	\$	\$
13.	4	DAY	Lane Closed	\$	\$
14.	4	DAY	Road Closed	\$	\$
15.	4	DAY	Road Closed Ahead	\$	\$
16.	4	DAY	Detour Ahead	\$	\$
17.	4	DAY	Road Construction Ahead	\$	\$
18.	4	DAY	Right Lane Closed Ahead	\$	\$
19.	4	DAY	Single Lane Ahead	\$	\$
20.	8	DAY	Flagman Ahead	\$	\$
21.	2	DAY	Prepare to Stop	\$	\$
TOTAL SECTION B:					\$

C. CONSTRUCTION SIGN NO. 3 – 36" SIGN WITH ANGLE IRON STAND

Item No.	Est Qty	U/M	Description	Unit Cost	Extension
1.	4	DAY	No Left Turn	\$	\$
2.	4	DAY	No Right Turn	\$	\$
3.	4	DAY	Right Lane Closed Ahead	\$	\$
4.	4	DAY	Flagman Ahead	\$	\$
5.	4	DAY	Left Lane Closed Ahead	\$	\$
6.	4	DAY	Single Lane Ahead	\$	\$

Item No.	Est Qty	U/M	Description	Unit Cost	Extension
7.	4	DAY	End Construction	\$	\$
8.	4	DAY	Road Closed Ahead	\$	\$
9.	4	DAY	Detour Ahead	\$	\$
10.	2	DAY	Shoulder Work Ahead	\$	\$
11.	4	DAY	Merge Left	\$	\$
12.	2	DAY	Bus Lane Closed Ahead	\$	\$
13.	2	DAY	Barricade Mounted Flasher/Night	\$	\$
14.	30	DAY	No Parking	\$	\$
TOTAL SECTION C:					\$

D. CONSTRUCTION SIGNS NO. 5 – HI-LEVEL 48" ROLL-UP SIGN

Item No.	Est Qty	U/M	Description	Unit Cost	Extension
1.	4	DAY	Ramp Closed Ahead	\$	\$
2.	4	DAY	Ramp Closed	\$	\$
3.	4	DAY	Road Work Ahead	\$	\$
4.	4	DAY	Right Lane Closed Ahead	\$	\$
5.	4	DAY	Shoulder Work Ahead	\$	\$
TOTAL SECTION D:					\$

Rental Discount off Published List Price _____% on all rental equipment not listed in the specifications.

If percentage discount varies based upon category of item rented, attach a separate sheet listing percentage discount for each group.

E. DELIVERY AND PICK UP CHARGES

Item	Est Qty	U/M	Description	Unit Cost	Extension
1.	4	EA	Delivery and Placement within the City of San Diego.	\$	\$
2.	4	EA	Pick-up within the City of San Diego.	\$	\$
3.	2	EA	Delivery and Placement within the City of San Diego Weekends and Holidays.	\$	\$
4.	2	EA	Pick-up within the City of San Diego Weekends and Holidays.	\$	\$
5.	2	EA	Pick-up of equipment within 30 minutes in High traffic areas.	\$	\$
6.	2	EA	Provide flagger personal with safety attire upon request	\$	\$
TOTAL SECTION E:					\$
TOTAL SECTIONS A-E:					\$

NOTE: Do not include California sales tax in bid prices. However, please indicate whether applicable California sales tax will be charged if contract is awarded to your firm.

Is California sales tax charged on rentals? Yes No

Failure to answer this question shall be construed to mean that Bidder does not charge California sales tax on rentals.

II. SPECIFIC PROVISIONS

A. PRICING

Prices quoted shall be FOB Destination to various City of San Diego locations. Prices shall include all delivery and freight charges.

Unit prices shall be based on the Unit of Measure (U/M) as specified on the Pricing Page(s). Any changes to the Unit of Measure made by the Bidder may be cause for the item to be rejected as non-responsive.

B. QUESTIONS AND COMMENTS

Questions and comments regarding this bid must be submitted in writing to City of San Diego, Purchasing & Contracting Department, ATTN: Bill Broderick, CPPB, 1200 Third Avenue, Suite 200, San Diego, CA 92101; or by fax to (619) 236-5904; or by e-mail to WBroderick@sandiego.gov, no later than 5:00 p.m. on Friday, August 26, 2011.

C. AWARD

This bid shall be awarded on an item by item basis, or in any group or combination of items, or as a lot, as may be in the best interest of the City.

D. SUBMITTALS

1. BID SUBMITTAL

Bids must be returned in a sealed envelope to the Purchasing & Contracting Department, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and closing date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing & Contracting Department Reception Desk prior to bid closing at 3:00 p.m. on bid closing date. Faxed bids will not be accepted.

The original and one (1) copy of bid, including any attachments, shall be submitted.

2. SUBMITTALS REQUIRED WITH BID

Failure to provide the required submittals with the bid shall be cause for the bid to be rejected as non-responsive.

- a. Equal Benefits (as specified in Section II, paragraph E).
- b. Bidder's References (as specified in Section II, paragraph I).
- c. Bidder's Statement of Subcontractors (as specified in Section II, paragraph I).
- d. Equal Opportunity Contracting Program (EOCP) (use form in Forms Section).

3. SUBMITTALS REQUIRED UPON PROVISIONAL AWARD

Failure to provide the following documentation within the time period specified may be cause for the provisional award to be voided and the bid to be rejected as non-responsive.

- a. Taxpayer Identification Number (W-9) as specified in City of San Diego General Provisions, Section C, paragraph 15, if not currently on file.
- b. Business Tax Certificate as specified in Section II, paragraph L, if not currently on file.

E. EQUAL BENEFITS

Effective January 1, 2011, any contract awarded from this solicitation is subject to the City of San Diego's Equal Benefits Ordinance [EBO], Chapter 2, Article 2, Division 43 of the San Diego Municipal Code [SDMC].

In accordance with the EBO, contractors must certify they will provide and maintain equal benefits as defined in SDMC §22.4302 for the duration of the contract [SDMC §22.4304(f)] (use form in Forms Section). Failure to maintain equal benefits is a material breach of the contract [SDMC §22.4304(e)]. Contractors must notify employees of their equal benefits policy at the time of hire and during open enrollment periods and must post a copy of the following statement in an area frequented by employees:

During the performance of a contract with the City of San Diego, this employer will provide equal benefits to its employees with spouses and its employees with domestic partners.

Contractors also must give the City access to documents and records sufficient for the City to verify the contractors are providing equal benefits and otherwise complying with EBO requirements.

Full text of the EBO and the Rules Implementing the Equal Benefits Ordinance are posted on the City's website at www.sandiego.gov/purchasing/ or can be requested from the Equal Benefits Program at (619) 533-3948.

F. OPTION TO RENEW

The City reserves the option to renew the contract for four (4) additional one (1) year periods under the terms and conditions of the current contract beginning on the anniversary of the commencement of contract. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed sixty (60) days prior to the expiration of the contract period. Either the City or the Contractor may decline to confirm the renewal of the contract for any reason whatsoever, which shall render the renewal option null and void.

The City's initial letter offering the Bidder an opportunity to renew the contract does not constitute an award of the option period. Any option acceptance must be confirmed by the City, in writing, before it becomes valid.

Bidder shall indicate the maximum percentage increase to which the prices in effect at the end of the current contract year would be subject if the renewal options were exercised. _____%

Failure to submit or complete the price increase section above will be construed to mean that prices bid will not be increased during any option period. The City will not grant an option, if the Contractor requests a price increase which exceeds above stated percentage. If a price increase is requested, the Contractor must provide detailed supporting documentation to justify the requested increase. The requested increase will be evaluated by the City, and the City reserves the right to accept or reject such request.

This section will not be considered in the evaluation for award.

The City may also desire to extend a contract on a month-to-month basis upon expiration of the current contract period under the terms and conditions of the current contract unless modified in writing. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed in writing prior to the expiration of the contract period.

G. PRICE ADJUSTMENT CLAUSE FOR OPTION RENEWAL

In the event the Contractor does not request a price increase at the time of the contract renewal, and the Manufacturer subsequently announces a general increase in the price of their products, the Contractor may request an increase at that time. The Contractor must provide detailed supporting documentation from the Manufacturer to support the requested increase. The requested increase shall not exceed the percentage increase indicated in the "Option to Renew" clause.

H. QUALITY ASSURANCE MEETINGS

Contractor will be required to schedule at least one (1) meeting with City's Contract Administrator to discuss Contractor's performance. This meeting should be scheduled no later than eight (8) weeks from date of commencement of work. At this meeting, City's Contract Administrator will provide Contractor with feedback and will note any deficiencies in contract performance and provide Contractor with an opportunity to address and correct these areas. Additional quality assurance meetings may be required, depending upon Contractor's performance.

I. REFERENCES/QUALIFICATIONS

Bidders are required to demonstrate successful performance for work of similar size and scope as specified in this contract during the past three (3) years. Bidders must also demonstrate that they are properly equipped to perform the work as specified in this contract.

To enable the City to evaluate the responsibility, experience, skill, and business standing of the Bidder, the following documents must be included with the bid submittal:

1. Bidder's References (use form in Forms Section).
2. Bidder's Statement of Subcontractors (use form in Forms Section).

J. GENERAL PROVISIONS

Except as otherwise specified herein, the City of San Diego General Provisions, dated January 3, 2005, (on file in the Office of the Purchasing Agent) are incorporated as part of this bid and any resulting contract by reference. The General Provisions are available online at www.sandiego.gov/purchasing or via request from the Purchasing & Contracting Department by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent and requirements of said General Provisions; and acknowledge said General Provisions are included as a part of this bid.

K. SMALL EMERGING LOCAL BUSINESS PROGRAM

Prime vendors/contractors/consultants are encouraged to take positive steps to diversify and expand their Small Local Business Enterprises (SLBE)/ Emerging Local Business Enterprises (ELBE) solicitation base and to offer contracting opportunities to all eligible small emerging local businesses. To support its Equal Opportunity Contracting commitment, the City has established participation level(s) as defined in the following website, <http://www.sandiego.gov/eoc/boc/slbe.shtml>.

All professional services (non-Architectural/Engineering) contracts valued over \$50,000 or more have a voluntary SLBE/ELBE goal of 20%. Details can be found in the website above.

For all goods and services contracts valued over \$50,000, the City shall apply a 2% bid discount for either: 1) SLBE/ELBE prime contractors or 2) Prime contractors meeting the 20% voluntary SLBE/ELBE goal. The discount will not apply if the award to the discounted bidder would result in a total contract cost of \$10,000 in excess of the low, non-discounted bidder. Details can be found in the website above.

L. BUSINESS TAX CERTIFICATE

Any company doing business with the City of San Diego is required to comply with Section 31.0301 of the San Diego Municipal Code regarding Business Tax. For more information please visit the City of San Diego website at www.sandiego.gov/treasurer/ or call (619) 615-1500.

The City requires that each vendor to provide a copy of their Business Tax Certificate, or a copy of their application receipt. Failure to provide the required documents within ten (10) business days of the City's request may result in a Bid being declared non-responsive and rejected.

III. SPECIFICATIONS FOR RENTAL OF TRAFFIC & STREET WARNING DEVICES

The City of San Diego requires Miscellaneous Traffic and Street Warning Devices for Traffic and Pedestrian Control around construction sites on an as needed basis. The required equipment must be readily available on short notice at all hours. Scheduled jobs require delivery within twenty-four (24) hours after notification. Emergency jobs require delivery within one (1) hour and service must be available twenty-four (24) hours per day, three hundred sixty-five (365) days a year. The City's normal business hours are Monday through Friday, 6:30 a.m. to 3:30 p.m.

A. ADEQUATE STOCK

The Vendor shall have shop facilities or warehouse located within the County of San Diego, with a sufficient quantity of traffic and street warning devices maintained to assure prompt deliveries.

B. CUSTOMER SERVICE

The successful Bidder shall provide the Contract Administrators with a twenty-four (24) hour phone number or pager number prior to award of contract. Bidder must respond to initial call or page within 15 minutes in order to maintain contract. Vendor shall provide a job number at this time, which should be use for tracking and billing.

C. PRICE LIST

The successful Bidder must provide with their bid a current traffic and street warning device equipment published price list, identifying all devices and prices on a delivered basis.

Successful Bidder shall also furnish two (2) copies of price list to the Contract Administrators, whenever updated.

D. PICK-UPS

Contract Vendors will be required to initiate a twenty-four (24) hour response time with department contact on all pick-ups. Contract Vendors must get to site to pick-up in a timely manner. City will not be charged beyond the agreed upon pick-up time.

E. RESPONSIBILITY FOR EQUIPMENT

Contract Vendor will maintain the equipment at his own expense. Contract Vendor will be responsible for all repairs unless the damage is due to negligence by the City. The City will not be responsible for "normal wear and tear". If Contract Vendor believes that equipment released by the City has suffered damages in excess of "normal wear and tear", and the Contract Vendor wishes to be reimbursed by the City for the cost of necessary repairs, the Contract Vendor must submit to the using department a signed detailed listing of all alleged damages within three (3) working days of the City's release of the equipment. If the using department and the Contract Vendor cannot resolve any dispute, the Purchasing Agent shall be called in to settle the dispute in accordance with Section 44 of the General Provisions.

BIDDER'S REFERENCES

The Bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the Bidder.

REFERENCES

Company Name: _____ Contact Name: _____
Address: _____ Phone Number: _____
_____ Fax Number: _____
Dollar Value of Contract: \$ _____ Contract Dates: _____
Requirements of Contract: _____

Company Name: _____ Contact Name: _____
Address: _____ Phone Number: _____
_____ Fax Number: _____
Dollar Value of Contract: \$ _____ Contract Dates: _____
Requirements of Contract: _____

Company Name: _____ Contact Name: _____
Address: _____ Phone Number: _____
_____ Fax Number: _____
Dollar Value of Contract: \$ _____ Contract Dates: _____
Requirements of Contract: _____

BIDDER'S STATEMENT OF SUBCONTRACTORS

The Bidder is **required** to state below all subcontractors to be used in the performance of the proposed contract, and what portion of work will be assigned to each Subcontractor. Failure to provide details of Subcontractors may be grounds for rejection of bid. NOTE: Add additional pages if necessary.

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

EQUAL BENEFITS ORDINANCE CERTIFICATION OF COMPLIANCE



For additional information, contact:
CITY OF SAN DIEGO
EQUAL BENEFITS PROGRAM
 202 C Street, MS 9A, San Diego, CA 92101
 Phone (619) 533-3948 Fax (619) 533-3220

COMPANY INFORMATION

Company Name:	Contact Name:
Company Address:	Contact Phone:
	Contact Email:

CONTRACT INFORMATION

Contract Title:	Start Date:
Contract Number (if no number, state location):	End Date:

SUMMARY OF EQUAL BENEFITS ORDINANCE REQUIREMENTS

The Equal Benefits Ordinance [EBO] requires the City to enter into contracts only with contractors who certify they will provide and maintain equal benefits as defined in San Diego Municipal Code §22.4302 for the duration of the contract. To comply:

- Contractor shall offer equal benefits to employees with spouses and employees with domestic partners in.
 - Benefits include health, dental, vision insurance; pension/401(k) plans; bereavement, family, parental leave; discounts, child care; travel/relocation expenses; employee assistance programs; credit union membership; or any other benefit.
 - Any benefit not offered to an employee with a spouse, is not required to be offered to an employee with a domestic partner.
- Contractor shall post notice of firm's equal benefits policy in the workplace and notify employees at time of hire and during open enrollment periods.
- Contractor shall allow City access to records, when requested, to confirm compliance with EBO requirements.
- Contractor shall submit *EBO Certification of Compliance*, signed under penalty of perjury, prior to award of contract.

This summary is provided for convenience. Full text of the EBO and its Rules posted at www.sandiego.gov/administration.

CONTRACTOR EQUAL BENEFITS ORDINANCE CERTIFICATION

Please indicate your firm's compliance status with the EBO by selecting A, B, or C below. The City may request supporting documentation.

- I affirm **compliance** with the EBO because my firm (*contractor must select one reason*):
 - Provides equal benefits to spouses and domestic partners.
 - Provides no benefits to spouses or domestic partners.
 - Has no employees.
 - Has collective bargaining agreement(s) in place prior to January 1, 2011, that has not been renewed or expired.
- I request the City's approval to pay affected employees a **cash equivalent** in lieu of equal benefits and verify my firm made a reasonable effort but is not able to provide equal benefits upon contract award. I agree to notify employees of the availability of a cash equivalent for benefits available to spouses but not domestic partners and to continue to make every reasonable effort to extend all available benefits to domestic partners.

It is unlawful for any contractor to knowingly submit any false information to the City regarding equal benefits or cash equivalent associated with the execution, award, amendment, or administration of any contract. [San Diego Municipal Code §22.4307(a)]

Under penalty of perjury under laws of the State of California, I certify the above information is true and correct. I further certify that my firm understands the requirements of the Equal Benefits Ordinance and will provide and maintain equal benefits for the duration of the contract or pay a cash equivalent if authorized by the City.

Name/Title of Signatory	Signature	Date
-------------------------	-----------	------

FOR OFFICIAL CITY USE ONLY

Receipt Date:	EBO Analyst:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved – Reason:
---------------	--------------	-----------------------------------	---

**EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)
PROPOSER REQUIREMENTS**

TABLE OF CONTENTS

- I. City's Equal Opportunity Commitment
- II. Nondiscrimination in Contracting Ordinance
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- VII. Definitions
- VIII. Certification
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 - AA. Work Force Report
 - BB. Subcontractors List
 - CC. Contract Activity Report

I. City's Equal Opportunity Commitment. The City of San Diego (City) is strongly committed to equal opportunity for employees and Subcontractors of professional service Proposers doing business with the City. The City encourages its Proposers to share this commitment. Prime Proposers are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer consulting opportunities to all eligible Subcontractors.

II. Nondiscrimination in Contracting Ordinance. All Proposers and professional service providers doing business with the City, and their Subcontractors, must comply with requirements of the City's *Nondiscrimination in Contracting Ordinance*, San Diego Municipal Code Sections 22.3501 through 22.3517.

A. Proposal Documents to include Disclosure of Discrimination Complaints. As part of its bid or proposal, Proposer shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Proposer in a legal or administrative proceeding alleging that Proposer discriminated against its employees, Subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

B. Contract Language. The following language shall be included in contracts for City projects between the Proposer and any Subcontractors, vendors, and suppliers:

Proposer shall not discriminate on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring, or treatment of subcontractors, vendors, or suppliers. Proposer shall provide equal opportunity for Subcontractors to participate in opportunities. Proposer understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

- C. Compliance Investigations. Upon the City's request, Proposer agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that Proposer has used in the past five (5) years on any of its contracts that were undertaken within County of San Diego, including the total dollar amount paid by Proposer for each subcontract or supply contract. Proposer further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's *Nondiscrimination in Contracting Ordinance*, Municipal Code Sections 22.3501 through 22.3517. Proposer understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Proposer up to and including contract termination, debarment and other sanctions for violation of the provisions of the *Nondiscrimination in Contracting Ordinance*. Proposer further understands and agrees that the procedures, remedies and sanctions provided for in the *Nondiscrimination in Contracting Ordinance* apply only to violations of the *Ordinance*.

III. Equal Employment Opportunity. Proposers shall comply with requirements of San Diego Ordinance No. 18173, Section 22.2701 through 22.2707, Equal Employment Opportunity Outreach Program. Proposers shall submit with their proposal a *Work Force Report* for approval by the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP).

- A. Work Force Report. If based on a review of the *Work Force Report* (Attachment AA) submitted an EOCP staff Work Force Analysis determines there are under representation when compared to County Labor Force Availability data, then the Proposer will also be required to submit an *Equal Employment Opportunity (EEO) Plan* to the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP) for approval
- B. Equal Employment Opportunity Plan. If an *Equal Employment Opportunity Plan* is required, it must include at least the following assurances that:
1. The Proposer will maintain a working environment free of discrimination, harassment, intimidation and coercion at all sites and in all facilities at which the Proposer's employees are assigned to work;
 2. A responsible official is designated to monitor all employment related activity to ensure the Proposer's EEO Policy is being carried out and to submit reports relating to EEO provisions;

3. Proposer disseminates and reviews its EEO Policy with all employees at least once a year, posts the policy statement and EEO posters on all company bulletin boards and job sites, and documents every dissemination review and posting with a written record to identify the time, place, employees present, subject matter, and disposition of meetings;
4. The Proposer reviews, at least annually, all supervisor's adherence to and performance under the EEO Policy and maintains written documentation of these reviews;
5. The Proposer discusses its EEO Policy Statement with Subcontractors with whom it anticipates doing business, includes the EEO Policy Statement in its subcontracts, and provides such documentation to the City upon request;
6. The Proposer documents and maintains a record of all bid solicitations and outreach efforts to and from Subcontractors, Proposer associations and other business associations;
7. The Proposer disseminates its EEO Policy externally through various media, including the media of people of color and women, in advertisements to recruit, maintains files documenting these efforts, and provides copies of these advertisements to the City upon request;
8. The Proposer disseminates its EEO Policy to union and community organizations;
9. The Proposer provides immediate written notification to the City when any union referral process has impeded the Proposer's efforts to maintain its EEO Policy;
10. The Proposer maintains a current list of recruitment sources, including those outreaching to people of color and women, and provides written notification of employment opportunities to these recruitment sources with a record of the organizations' responses;
11. The Proposer maintains a current file of names, addresses and phone numbers of each walk-in applicant, including people of color and women, and referrals from unions, recruitment sources, or community organizations with a description of the employment action taken;
12. The Proposer encourages all present employees, including people of color and women employees, to recruit others;
13. The Proposer maintains all employment selection process information with records of all tests and other selection criteria;
14. The Proposer develops and maintains documentation for on-the-job training opportunities and/or participates in training programs for all of its employees, including people of color and women, and establishes apprenticeship, trainee, and upgrade programs relevant to the Proposer's employment needs;

15. The Proposer conducts, at least annually, an inventory and evaluation of all employees for promotional opportunities and encourages all employees to seek and prepare appropriately for such opportunities;
16. The Proposer ensures the company's working environment and activities are non-segregated except for providing separate or single-user toilets and necessary changing facilities to assure privacy between the sexes;
17. The Proposer establishes and documents policies and procedures to ensure job classifications, work assignments, promotional tests, recruitment and other personnel practices do not have a discriminatory effect; and
18. The Proposer is encouraged to participate in voluntary associations, which assist in fulfilling one or more of its non-discrimination obligations. The efforts of a Proposer association, Proposer/community professional association, foundation or other similar group of which the Proposer is a member will be considered as being part of fulfilling these obligations, provided the Proposer actively participates.

IV. Equal Opportunity Contracting. Prime Proposers are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer contracting opportunities to all eligible Subcontractors. To support its Equal Opportunity Contracting commitment, the City has established a voluntary *Small Emerging Local Business Program participation level*.

A. Small Emerging Local Business Program Participation Level

Prime vendors/contractors/consultants are encouraged to take positive steps to diversify and expand their Small Local Business Enterprises (SLBE)/ Emerging Local Business Enterprises (ELBE) solicitation base and to offer contracting opportunities to all eligible small emerging local businesses. To support its Equal Opportunity Contracting commitment, the City has established participation level(s) as defined in the following website, <http://www.sandiego.gov/eoc/boc/slbe.shtml>.

1. All professional services contracts valued over \$50,000 or more have a voluntary SLBE/ELBE goal of 20%. Details can be found in the website above.
 2. For all goods and services contracts valued over \$50,000, the City shall apply a 2% bid discount for either: 1) SLBE/ELBE prime contractors or 2) Prime contractors meeting the 20% voluntary SLBE/ELBE goal. The discount will not apply if the award to the discounted bidder would result in a total contract cost of \$10,000 in excess of the low, non-discounted bidder. Details can be found in the website above.
- B. Contract Activity Reports. To permit monitoring of the winning Proposer's commitment to achieving compliance, *Contract Activity Reports* (Attachment BB) reflecting work performed by Subcontractors/Subconsultants/Vendors shall be submitted quarterly for any work covered under an executed contract.

V. **Demonstrated Commitment to Equal Opportunity.** The City seeks to foster a business climate of inclusion and to eliminate barriers to inclusion.

A. Proposers are required to submit the following information with their proposals:

1. Outreach Efforts. Description of Proposer's outreach efforts undertaken on this project to make subcontracting opportunities available to all interested and qualified firms including SLBE/ELBE/DBE/MBE/WBE/DVBE/OBE.
2. Past Participation Levels. Listing of Proposer's Subcontractor participation levels achieved on all private and public projects within the past three (3) years. Include name of project, type of project, value of project, Subcontractor firm's name, percentage of Subcontractor firm's participation, and identification of Subcontractor firm's ownership as a certified Small or Emerging Local Business Enterprise, Woman Business Enterprise, Disadvantaged Business Enterprise, Disabled Veteran Business Enterprise, or Other Business Enterprise.
3. Equal Opportunity Employment. Listing of Proposer's strategies to recruit, hire, train and promote a diverse workforce. These efforts will be considered in conjunction with Proposer's *Workforce Report* as compared to the County's Labor Force Availability.
4. Community Activities. Listing of Proposer's current community activities such as membership and participation in local organizations, associations, scholarship programs, mentoring, apprenticeships, internships, community projects, charitable contributions and similar endeavors.

B. In accordance with the City's Equal Opportunity Commitment, EOCP will evaluate the **Proposer's** demonstrated commitment to equal opportunity including the following factors:

1. Outreach Efforts. Proposer's outreach efforts undertaken and willingness to make meaningful subcontracting opportunities available to all interested and qualified firms on this project including SLBE/ELBE/DBE/MBE/WBE/DVBE/OBE.
2. Past Participation Levels. Proposer's Subcontractor participation levels achieved on all private and public projects within the past three (3) years.
3. Equal Opportunity Employment. Proposer's use of productive strategies to successfully attain a diverse workforce as compared to the County's Labor Force Availability.
4. Community Activities. Proposer's current community activities.

VI. List of Subcontractors/Subconsultants. Proposers are required to submit a *Subcontractor List* with their proposal.

A. Subcontractors List. The *Subcontractor List* (Attachment CC) shall indicate the Name and Address, Scope of Work, Percent of Total Proposed Contract Amount, Dollar Amount of Proposed Subcontract, Certification Status and Where Certified for each proposed Subcontractor/Subconsultant.

1. Subcontractors, Subconsultants and Vendors must be named on the *Subcontractors List* if they receive more than one-half of one percent (0.5%) of the Prime Proposer's fee.

B. Commitment Letters. Proposer shall also submit *Subcontractor Commitment Letters* on Subcontractor's letterhead, no more than one page each, from all proposed Subcontractors to acknowledge their commitment to the team, scope of work, and percent of participation in the project.

VII. Definitions. Certified "**Minority Business Enterprise**" (MBE) means a business which is at least fifty-one percent (51%) owned by African Americans, American Indians, Asians, Filipinos, and/or Latinos and whose management and daily operation is controlled by one or more members of the identified ethnic groups. In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, one or more members of the identified ethnic groups.

Certified "**Women Business Enterprise**" (WBE) means a business which is at least fifty-one percent (51%) owned by one or more women and whose management and daily operation is controlled by the qualifying party(s). In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, one or more women.

Certified "**Disadvantaged Business Enterprise**" (DBE) means a business which is at least fifty-one percent (51%) owned and operated by one or more socially and economically disadvantaged individuals and whose management and daily operation is controlled by the qualifying party(s). In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, socially and economically disadvantaged individuals.

Certified "**Disabled Veteran Business Enterprise**" (DVBE) means a business which is at least fifty-one percent (51%) owned by one or more veterans with a service related disability and whose management and daily operation is controlled by the qualifying party(s).

"**Other Business Enterprise**" (OBE) means any business which does not otherwise qualify as Minority, Woman, Disadvantaged or Disabled Veteran Business Enterprise.

Emerging Local Business Enterprise (ELBE) – Any for-profit enterprise that is not a broker, that is independently owned and operated; that is not a subsidiary of another business; that meets the definition of a local business; and that is not dominant in its field of operation whose average gross annual receipts in the prior three fiscal years do not exceed:

1. \$2.75 million – Construction
2. \$1.5 million – Specialty Construction
3. \$1.5 million – Goods/Materials/Services
4. 1.0 million – Trucking
5. \$750,000 – Professional Services and Architect/Engineering

If a business has not existed for 3 years, the gross sales limits described above shall be applied based upon the annual averages over the course of the existence of the business.

Local Business Enterprise (LBE) – A firm having a Principal Place of Business and a Significant Employment Presence in San Diego City or County, California that has been in operation for 12 consecutive months and a valid business tax certificate. This definition is subsumed within the definition of Small Local Business Enterprise.

Small Local Business Enterprise (SLBE) – Any for-profit enterprise that is not a broker, that is independently owned and operated; that is not a subsidiary of another business; that meets definition of a local business; and that is not dominant in its field of operation whose average gross annual receipts in the prior three fiscal years do not exceed:

- \$5.0 million – Construction
- \$3.0 million – Specialty Construction
- \$3.0 million – Goods/Materials/Services
- \$2.0 million – Trucking
- \$1.5 million – Professional Services and Architect/Engineering

California State certified Micro and Disabled Veteran Owned business enterprises shall also satisfy the requirements to be defined as a Small Business Enterprise.

If a business has not existed for 3 years, the employment and gross sales limits described above shall be applied based upon the annual averages over the course of the existence of the business.

VIII. Certification.

Below are the EOC – accepted certification agencies along with certifiable groups:

City of San Diego:	ELBE, SLBE
Caltrans:	DBE, SMBE, SWBE
Dept. of General Services:	DVBE
CA Public Utilities Commission:	MBE, WBE

City of Los Angeles:
SD Regional Minority Supplier Diversity Council:

DBE, WBE, MBE
MBE, WBE

IX. List of Attachments.

- AA. Work Force Report
- BB. Subcontractors List
- CC. Contract Activity Report

Attachment AA

City of San Diego

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 235-5209



WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED

Section 1.01 CONTRACTOR IDENTIFICATION

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: _____

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: () _____ Fax Number: () _____

Name of Company CEO: _____

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: () _____ Fax Number: () _____

Type of Business: _____ Type of License: _____

The Company has appointed: _____

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: _____

Telephone Number: () _____ Fax Number: () _____

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

I, the undersigned representative of _____

(Firm Name)

_____ hereby certify that information provided

(County)

(State)

herein is true and correct. This document was executed on this _____ day of _____, 20____

(Authorized Signature)

(Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: _____ DATE: _____

OFFICE(S) or BRANCH(ES): _____ COUNTY: _____

1. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial														
Professional														
A&E, Science, Computer														
Technical														
Sales														
Administrative Support														
Services														
Crafts														
Operative Workers														
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column														
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: _____ DATE: _____

OFFICE(S) or BRANCH(ES): _____ COUNTY: _____

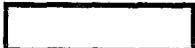
I. INSTRUCTIONS: FOR EACH OCCUPATIONAL CATEGORY, INDICATE NUMBER OF MALES AND FEMALES IN EVERY ETHNIC GROUP. TOTAL COLUMNS IN ROW PROVIDED. SUM OF ALL TOTALS SHOULD BE EQUAL TO YOUR TOTAL WORK FORCE. INCLUDE ALL THOSE EMPLOYED BY YOUR COMPANY ON EITHER A FULL OR PART-TIME BASIS. THE FOLLOWING GROUPS ARE TO BE INCLUDED IN ETHNIC CATEGORIES LISTED IN COLUMNS BELOW:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column															
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees



Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled															
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



CITY OF SAN DIEGO WORK FORCE REPORT

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (Black, Hispanic, Asian, American Indian, Filipino) for each occupation. Currently, our CLFA data is taken from the 2000 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report.¹ By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county.² If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work

Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report.^{1,3} In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- ¹ One San Diego County (or Most Local County) Work Force – Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

Exhibit A: Work Force Report Job categories-Administration

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers
Business Operations Specialists
Financial Specialists
Operations Specialties Managers
Other Management Occupations
Top Executives

Professional

Art and Design Workers
Counselors, Social Workers, and Other Community and Social Service Specialists

Entertainers and Performers, Sports and Related Workers
Health Diagnosing and Treating Practitioners
Lawyers, Judges, and Related Workers
Librarians, Curators, and Archivists
Life Scientists
Media and Communication Workers
Other Teachers and Instructors
Postsecondary Teachers
Primary, Secondary, and Special Education School Teachers
Religious Workers
Social Scientists and Related Workers

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers
Computer Specialists
Engineers
Mathematical Science Occupations
Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians
Health Technologists and Technicians
Life, Physical, and Social Science Technicians
Media and Communication Equipment Workers

Sales

Other Sales and Related Workers
Retail Sales Workers
Sales Representatives, Services
Sales Representatives, Wholesale and Manufacturing
Supervisors, Sales Workers

Administrative Support

Financial Clerks
Information and Record Clerks
Legal Support Workers
Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library Occupations
Other Office and Administrative Support Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support Workers

Services

Building Cleaning and Pest Control Workers
Cooks and Food Preparation Workers
Entertainment Attendants and Related Workers
Fire Fighting and Prevention Workers
First-Line Supervisors/Managers, Protective Service Workers
Food and Beverage Serving Workers
Funeral Service Workers
Law Enforcement Workers
Nursing, Psychiatric, and Home Health Aides
Occupational and Physical Therapist Assistants and Aides
Other Food Preparation and Serving Related Workers
Other Healthcare Support Occupations
Other Personal Care and Service Workers
Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving Workers
Supervisors, Personal Care and Service Workers
Transportation, Tourism, and Lodging Attendants

Crafts

Construction Trades Workers
Electrical and Electronic Equipment Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction Workers
Vehicle and Mobile Equipment Mechanics, Installers, and Repairers
Woodworkers

Operative Workers

Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation

Air Transportation Workers
Other Transportation Workers
Rail Transportation Workers
Supervisors, Transportation and Material Moving Workers
Water Transportation Workers

Laborers

Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry Workers

Exhibit B: Work Force Report Job categories-Trade

Brick, Block or Stone Masons

Brickmasons and Blockmasons
Stonemasons

Carpenters

Carpet, floor and Tile Installers and Finishers

Carpet Installers
Floor Layers, except Carpet, Wood and Hard Tiles
Floor Sanders and Finishers
Tile and Marble Setters

Cement Masons, Concrete Finishers

Cement Masons and Concrete Finishers
Terrazzo Workers and Finishers

Construction Laborers

Drywall Installers, Ceiling Tile Inst

Drywall and Ceiling Tile Installers
Tapers

Electricians

Elevator Installers and Repairers

First-Line Supervisors/Managers

First-line Supervisors/Managers of Construction Trades and Extraction Workers

Glaziers

Helpers, Construction Trade

Brickmasons, Blockmasons, and Tile and Marble Setters
Carpenters
Electricians
Painters, Paperhangers, Plasterers and Stucco
Pipelayers, Plumbers, Pipefitters and Steamfitters
Roofers
All other Construction Trades

Millwrights

Heating, Air Conditioning and Refrigeration Mechanics and Installers
Mechanical Door Repairers
Control and Valve Installers and Repairers
Other Installation, Maintenance and Repair Occupations

Misc. Const. Equipment Operators

Paving, Surfacing and Tamping Equipment Operators
Pile-Driver Operators
Operating Engineers and Other Construction Equipment Operators

Painters, Const. Maintenance

Painters, Construction and Maintenance
Paperhangers

Pipelayers and Plumbers

Pipelayers
Plumbers, Pipefitters and Steamfitters

Plasterers and Stucco Masons

Roofers

Security Guards & Surveillance Officers

Sheet Metal Workers

Structural Iron and Steel Workers

Welding, Soldering and Brazing Workers

Welders, Cutter, Solderers and Brazers
Welding, Soldering and Brazing Machine Setter, Operators and Tenders

Workers, Extractive Crafts, Miners

CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPARTMENT

1200 Third Avenue, Suite 200

San Diego, CA 92101-4195

Fax: (619) 236-5904

ADDENDUM A

Bid No. 10017684-12-W

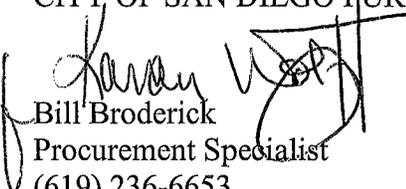
Bid Closing Date: September 1, 2011
@ 3:00 p.m.

Bids for furnishing the City of San Diego with **Rental of Miscellaneous Traffic and Street Warning Devices.**

The following changes to the specifications are hereby made effective as though they were originally shown and/or written:

1. Delete the original page 3 and replace with the attached Addendum A page 3.
(NOTE: Paragraph A, items 1, 3, and 5 have been deleted and items 2, 4, 6, and 7, Unit of Measures have been changed. Paragraph B, items 1-9, Unit of Measures have been changed.)
2. Delete the original page 4 and replace with the attached Addendum A page 4.
(NOTE: Paragraph B, items 10-21 and Paragraph C, items 1-6, Unit of Measures have been changed.)
3. Delete the original page 5 and replace with the attached Addendum A page 5.
(NOTE: Paragraph C, items 7-14, Unit of Measures have been changed and Paragraph D, items 1-5, Unit of Measures have been changed.)
4. Delete the original page 6 and replace with the attached Addendum A page 6.
(NOTE: Paragraph E, item 6, Unit of Measure has been changed.)
5. Add one (1) page Questions and Answers. (NOTE: Questions and Answers are for informational purposes only and are not part of this contract).

CITY OF SAN DIEGO PURCHASING & CONTRACTING DEPARTMENT


Bill Broderick
Procurement Specialist
(619) 236-6653

August 16, 2011

BB/b19

I. PRICING PAGE

A. EQUIPMENT RENTAL

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	Flashing Arrow Sign Trailer Mount	\$	\$
2.	10	WEEK	Flashing Arrow Sign Trailer Mount	\$	\$
3.	2	DAY	Portable Lite Tower	\$	\$
4.	10	WEEK	Portable Lite Tower	\$	\$
5.	1	DAY	Message Board Sign Trailer Mount	\$	\$
6.	5	WEEK	Message Board Sign Trailer Mount	\$	\$
7.	40	DAY	28" Day/Night Traffic Cone	\$	\$
TOTAL SECTION A:					\$

B. CONSTRUCTION SIGN NO. 2 – SIGNS WITH STANDS

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	No Left Turn	\$	\$
2.	4	DAY	Right Turn Only	\$	\$
3.	4	DAY	Do Not Enter	\$	\$
4.	4	DAY	End Construction	\$	\$
5.	2	DAY	Reverse Arrow	\$	\$
6.	4	DAY	Keep Left	\$	\$
7.	4	DAY	No Right Turn	\$	\$
8.	4	DAY	Detour Left	\$	\$
9.	4	DAY	Detour Right	\$	\$

Item No.	Est. Qty.	U/M	Description	Unit Cost	
10.	4	DAY	Pedestrians Use Other Sidewalk	\$	\$
11.	4	DAY	Keep Right	\$	\$
12.	2	DAY	No Pedestrians	\$	\$
13.	4	DAY	Lane Closed	\$	\$
14.	4	DAY	Road Closed	\$	\$
15.	4	DAY	Road Closed Ahead	\$	\$
16.	4	DAY	Detour Ahead	\$	\$
17.	4	DAY	Road Construction Ahead	\$	\$
18.	4	DAY	Right Lane Closed Ahead	\$	\$
19.	4	DAY	Single Lane Ahead	\$	\$
20.	8	DAY	Flagman Ahead	\$	\$
21.	2	DAY	Prepare to Stop	\$	\$
TOTAL SECTION B:					\$

C. CONSTRUCTION SIGN NO. 3 – 36" SIGN WITH ANGLE IRON STAND

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	No Left Turn	\$	\$
2.	4	DAY	No Right Turn	\$	\$
3.	4	DAY	Right Lane Closed Ahead	\$	\$
4.	4	DAY	Flagman Ahead	\$	\$
5.	4	DAY	Left Lane Closed Ahead	\$	\$
6.	4	DAY	Single Lane Ahead	\$	\$

E. DELIVERY AND PICK UP CHARGES

Item	Est Qty.	U/M	Description	Unit Cost	Extension
1.	4	EA	Delivery and Placement within the City of San Diego.	\$	\$
2.	4	EA	Pick-up within the City of San Diego.	\$	\$
3.	2	EA	Delivery and Placement within the City of San Diego Weekends and Holidays.	\$	\$
4.	2	EA	Pick-up within the City of San Diego Weekends and Holidays.	\$	\$
5.	2	EA	Pick-up of equipment within 30 minutes in High traffic areas.	\$	\$
6.	<i>2</i> <i>16</i>	EA <i>Hours</i>	Provide flagger personal with safety attire upon request	\$	\$
TOTAL SECTION E:					\$
TOTAL SECTIONS A-E:					\$

NOTE: Do not include California sales tax in bid prices. However, please indicate whether applicable California sales tax will be charged if contract is awarded to your firm.

Is California sales tax charged on rentals? Yes No

Failure to answer this question shall be construed to mean that Bidder does not charge California sales tax on rentals.

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
7.	4	DAY	End Construction	\$	\$
8.	4	DAY	Road Closed Ahead	\$	\$
9.	4	DAY	Detour Ahead	\$	\$
10.	2	DAY	Shoulder Work Ahead	\$	\$
11.	4	DAY	Merge Left	\$	\$
12.	2	DAY	Bus Lane Closed Ahead	\$	\$
13.	2	DAY	Barricade Mounted Flasher/Night	\$	\$
14.	30	DAY	No Parking	\$	\$
TOTAL SECTION C:					\$

D. CONSTRUCTION SIGNS NO. 5 – HI-LEVEL 48" ROLL-UP SIGN

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DAY	Ramp Closed Ahead	\$	\$
2.	4	DAY	Ramp Closed	\$	\$
3.	4	DAY	Road Work Ahead	\$	\$
4.	4	DAY	Right Lane Closed Ahead	\$	\$
5.	4	DAY	Shoulder Work Ahead	\$	\$
TOTAL SECTION D:					\$

Rental Discount off Published List Price _____% on all rental equipment not listed in the specifications.

If percentage discount varies based upon category of item rented, attach a separate sheet listing percentage discount for each group.

Bid No. 10017684-12-W
Question and Answers

Question 1:

For item #6 under section E “flagger”, what is the Unit of Measurement? Is it based on a price per hour or per day or per a normal eight hour shift?

Answer 1:

This is meant to be 16 hours to reflect it being 2 people for an eight hour day.

Under section I, paragraph E, “Delivery and Pick-Up Charges”:

Question 1:

Do the estimated quantities in items #1 thru #5 signify the number of deliveries and/or pick-ups per day?

Answer 1:

The quantities in the pricing pages are meant to help the city evaluate, weight, the price of the signs used. They are also meant to give the vendors an idea as to how many as a minimum quantity the City may need at any given time.

Question 2:

What is the extent or scope of the term “Placement” in items #1 and #3?

Answer 2:

This would be the charge for a delivery of one to multiple signs to a job site gives each line situation

CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPARTMENT

1200 Third Avenue, Suite 200

San Diego, CA 92101-4195

Fax: (619) 236-5904

ADDENDUM B

Bid No. 10017684-12-W

Bid Closing Date: September 1, 2011
@ 3:00 p.m.

Bids for furnishing the City of San Diego with **Rental of Miscellaneous Traffic and Street Warning Devices.**

The following changes to the specifications are hereby made effective as though they were originally shown and/or written:

1. Delete the original page 3 and replace with the attached Addendum B page 3. (NOTE: Paragraph A, items 1, 3, and 5 have been replaced, items 2, 4, and 6 Estimated Quantities and Unit of Measures have been changed, item 7, Unit of Measure has been changed, and item 8 has been added. Paragraph B, items 1-9, Unit of Measures have been changed.)
2. Delete the original page 4 and replace with the attached Addendum B page 4. (NOTE: Paragraph B, items 10-21 and Paragraph C, items 1-6, Unit of Measures have been changed.)
3. Delete the original page 5 and replace with the attached Addendum B page 5. (NOTE: Paragraph C, items 7-14, Unit of Measures have been changed and Paragraph D, items 1-5, Unit of Measures have been changed.)
4. Delete the original page 6 and replace with the attached Addendum B page 6. (NOTE: Paragraph E, items 1-5, Estimated Quantities have been changed.)

CITY OF SAN DIEGO PURCHASING & CONTRACTING DEPARTMENT



Bill Broderick
Procurement Specialist
(619) 236-6653

August 26, 2011

BB/b19

I. PRICING PAGE

A. EQUIPMENT RENTAL

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	1	DY	Flashing Arrow Sign Trailer Mount	\$	\$
2.	1	WK	Flashing Arrow Sign Trailer Mount	\$	\$
3.	1	DY	Portable Lite Tower	\$	\$
4.	1	WK	Portable Lite Tower	\$	\$
5.	1	DY	Message Board Sign Trailer Mount	\$	\$
6.	1	WK	Message Board Sign Trailer Mount	\$	\$
7.	40	DY	28" Day/Night Traffic Cone	\$	\$
8.	10	WK	28" Day/Night Traffic Cone	\$	\$
TOTAL SECTION A:					\$

B. CONSTRUCTION SIGN NO. 2 – SIGNS WITH STANDS

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DY	No Left Turn	\$	\$
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3.	4	DY	Do Not Enter	\$	\$
4.	4	DY	End Construction	\$	\$
5.	2	DY	Reverse Arrow	\$	\$
6.	4	DY	Keep Left	\$	\$
7.	4	DY	No Right Turn	\$	\$
8.	4	DY	Detour Left	\$	\$
9.	4	DY	Detour Right	\$	\$

Item No.	Est. Qty.	U/M	Description	Unit Cost	
10.	4	DY	Pedestrians Use Other Sidewalk	\$	\$
11.	4	DY	Keep Right	\$	\$
12.	2	DY	No Pedestrians	\$	\$
13.	4	DY	Lane Closed	\$	\$
14.	4	DY	Road Closed	\$	\$
15.	4	DY	Road Closed Ahead	\$	\$
16.	4	DY	Detour Ahead	\$	\$
17.	4	DY	Road Construction Ahead	\$	\$
18.	4	DY	Right Lane Closed Ahead	\$	\$
19.	4	DY	Single Lane Ahead	\$	\$
20.	8	DY	Flagman Ahead	\$	\$
21.	2	DY	Prepare to Stop	\$	\$
TOTAL SECTION B:					\$

C. CONSTRUCTION SIGN NO. 3 – 36" SIGN WITH ANGLE IRON STAND

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DY	No Left Turn	\$	\$
2.	4	DY	No Right Turn	\$	\$
3.	4	DY	Right Lane Closed Ahead	\$	\$
4.	4	DY	Flagman Ahead	\$	\$
5.	4	DY	Left Lane Closed Ahead	\$	\$
6.	4	DY	Single Lane Ahead	\$	\$

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
7.	4	DY	End Construction	\$	\$
8.	4	DY	Road Closed Ahead	\$	\$
9.	4	DY	Detour Ahead	\$	\$
10.	2	DY	Shoulder Work Ahead	\$	\$
11.	4	DY	Merge Left	\$	\$
12.	2	DY	Bus Lane Closed Ahead	\$	\$
13.	2	DY	Barricade Mounted Flasher/Night	\$	\$
14.	30	DY	No Parking	\$	\$
TOTAL SECTION C:					\$

D. CONSTRUCTION SIGNS NO. 5 – HI-LEVEL 48" ROLL-UP SIGN

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DY	Ramp Closed Ahead	\$	\$
2.	4	DY	Ramp Closed	\$	\$
3.	4	DY	Road Work Ahead	\$	\$
4.	4	DY	Right Lane Closed Ahead	\$	\$
5.	4	DY	Shoulder Work Ahead	\$	\$
TOTAL SECTION D:					\$

Rental Discount off Published List Price _____% on all rental equipment not listed in the specifications.

If percentage discount varies based upon category of item rented, attach a separate sheet listing percentage discount for each group.

E. DELIVERY AND PICK UP CHARGES

Item	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	1	EA	Delivery and Placement within the City of San Diego.	\$	\$
2.	1	EA	Pick-up within the City of San Diego.	\$	\$
3.	1	EA	Delivery and Placement within the City of San Diego Weekends and Holidays.	\$	\$
4.	1	EA	Pick-up within the City of San Diego Weekends and Holidays.	\$	\$
5.	1	EA	Pick-up of equipment within 30 minutes in High traffic areas.	\$	\$
6.	2	HRS	Provide flagger personal with safety attire upon request	\$	\$
TOTAL SECTION E:					\$
TOTAL SECTIONS A-E:					\$

NOTE: Do not include California sales tax in bid prices. However, please indicate whether applicable California sales tax will be charged if contract is awarded to your firm.

Is California sales tax charged on rentals? Yes No

Failure to answer this question shall be construed to mean that Bidder does not charge California sales tax on rentals.



THE CITY OF SAN DIEGO

September 13, 2011

Mr. Bob Eichhorst, Vice President
Hudson Safe-T-Lite
P.O. Box 117
El Cajon, CA 92022-0117

Dear Mr. Eichhorst:

Subject: Bid No. 10017684-12-W — Traffic and Street Warning devices Rental

Your bid of September 1, 2011 has been accepted by the City of San Diego and the subject contract is being awarded for a period of one (1) year beginning September 7, 2011 through September 6, 2012, with options to renew for four (4) additional one (1) year periods.

Effective with this award, the contract is subject to the City's Equal Benefits Ordinance (EBO) as set forth in Municipal Code, Chapter 2, Article 2, Division 43. Contractors must certify they will provide and maintain equal benefits as outlined in SDMC 22.4302 for the duration of the contract. EBO requirements are posted on the City's website at www.sandiego.gov/purchasing/ or can be requested from the Equal Benefits Program at (619) 533-3948. **Complete "EBO Certification of Compliance" and return via fax to (619) 533-3237 no later than September 27, 2011.**

Purchase order(s) will be issued as necessary to cover the City's specific requirements.

If you have any questions, or foresee any problems which may impact the fulfillment of this contract, please call me directly at (619) 236-6653.

Thank you for doing business with the City of San Diego.

Sincerely,

Bill Broderick, CPPB
Procurement Specialist

WB/b19

Enclosure



**Purchasing & Contracting Department
Business Office & Support Services**

1200 Third Avenue, Suite 200 • San Diego, CA 92101

Tel (619) 236-6000 Fax (619) 236-5904

EQUAL BENEFITS

Effective January 1, 2011, any contract awarded from this solicitation is subject to the City of San Diego's Equal Benefits Ordinance [EBO], Chapter 2, Article 2, Division 43 of the San Diego Municipal Code [SDMC].

In accordance with the EBO, contractors must certify they will provide and maintain equal benefits as defined in SDMC §22.4302 for the duration of the contract [SDMC §22.4304(f)]. Failure to maintain equal benefits is a material breach of the contract [SDMC §22.4304(e)]. Contractors must notify employees of their equal benefits policy at the time of hire and during open enrollment periods and must post a copy of the following statement in an area frequented by employees:

During the performance of a contract with the City of San Diego, this employer will provide equal benefits to its employees with spouses and its employees with domestic partners.

Contractors also must give the City access to documents and records sufficient for the City to verify the contractors are providing equal benefits and otherwise complying with EBO requirements.

Full text of the EBO and the Rules Implementing the Equal Benefits Ordinance are posted on the City's website at www.sandiego.gov/purchasing/ or can be requested from the Equal Benefits Program at (619) 533-3948.



CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPT.
1200 Third Avenue, Suite 200
San Diego, CA 92101-4195

Bid No. 10017684-12-W

REQUEST FOR BID

Closing Date: September 1, 2011
@ 3:00 pm P.S.T.

Subject: Furnish the City of San Diego with Rental of Miscellaneous Traffic and Street Warning Devices

Timeline: As may be required for a period of one (1) year from date of award, with options to renew for four (4) additional one (1) year periods, in accordance with the attached specifications.

Company HUDSON SAFE-T-LITE Name BOB FEICHHORST
 Federal Tax I.D. No. 952025678 [PRINT OR TYPE]
 Street Address 777 GARBLE WAY Signature* [Signature]
 City EL CAJON Title VICE PRESIDENT
 State CA Zip Code 92020 Date 8-26-11
 Tel. No. 619441-3644 Fax No. 619441-3652
 E-Mail bob@HUDSONSAFE-T-LITE.COM

**Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.*

If your firm is not located in California, are you authorized to collect California sales tax? Yes No
 If Yes, under what Permit # _____
 City of San Diego Business Tax Certificate #: _____

SUBMITTED BIDS MUST HAVE AN ORIGINAL SIGNATURE.

The City's Standard Payment Terms are Net 30 Days. However the City will accept the following payment terms and they will be considered for bid evaluation:

1% 20 days ____, 2% 20 days X, 3% 20 days ____, 4% 20 days ____, 5% 20 days ____, 10% 20 days ____, 15% 20 days ____, 20% 20 days ____.

Please check terms offered if other than Net 30 Days
State delivery time required: _____ days after receipt of order.

FOR CONSIDERATION AS A RESPONSIVE BID, THE FOLLOWING IS REQUIRED:

- 1) Bid must be submitted on official City bid forms.
- 2) All information on this Request for Bid cover page must be completed.
- 3) This cover page must be signed with an original signature.
- 4) All bidders must complete and submit the Vendor Registration Form.
- 5) Bid must be submitted on or before the exact closing date and time. Bid received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS BID, PLEASE CONTACT:
BILL BRODERICK, CPPB/b19, Procurement Specialist
 Phone: (619) 236-6653 Fax: (619) 236-5904 E-mail: WBroderick@sandiego.gov

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CITY OF SAN DIEGO

PURCHASING & CONTRACTING DEPARTMENT

1200 Third Avenue, Suite 200

San Diego, CA 92101-4195

Fax: (619) 236-5904

ADDENDUM B

Bid No. 10017684-12-W

Bid Closing Date: September 1, 2011
@ 3:00 p.m.

Bids for furnishing the City of San Diego with **Rental of Miscellaneous Traffic and Street Warning Devices.**

The following changes to the specifications are hereby made effective as though they were originally shown and/or written:

1. Delete the original page 3 and replace with the attached Addendum B page 3. (NOTE: Paragraph A, items 1, 3, and 5 have been replaced, items 2, 4, and 6 Estimated Quantities and Unit of Measures have been changed, item 7, Unit of Measure has been changed, and item 8 has been added. Paragraph B, items 1-9, Unit of Measures have been changed.)
2. Delete the original page 4 and replace with the attached Addendum B page 4. (NOTE: Paragraph B, items 10-21 and Paragraph C, items 1-6, Unit of Measures have been changed.)
3. Delete the original page 5 and replace with the attached Addendum B page 5. (NOTE: Paragraph C, items 7-14, Unit of Measures have been changed and Paragraph D, items 1-5, Unit of Measures have been changed.)
4. Delete the original page 6 and replace with the attached Addendum B page 6. (NOTE: Paragraph E, items 1-5, Estimated Quantities have been changed.)

CITY OF SAN DIEGO PURCHASING & CONTRACTING DEPARTMENT

Bill Broderick
Procurement Specialist
(619) 236-6653

August 26, 2011

BB/b19

I. PRICING PAGE

A. EQUIPMENT RENTAL

Item No.	Est Qty.	U/M	Description	Unit Cost	Extension
1.	1	DY	Flashing Arrow Sign Trailer Mount	\$ 80.00	\$ 80.00
2.	1	WK	Flashing Arrow Sign Trailer Mount	\$ 150.00	\$ 150.00
3.	1	DY	Portable Lite Tower	\$ 25.00	\$ 25.00
4.	1	WK	Portable Lite Tower	\$ 75.00	\$ 75.00
5.	1	DY	Message Board Sign Trailer Mount	\$ 80.00	\$ 80.00
6.	1	WK	Message Board Sign Trailer Mount	\$ 150.00	\$ 150.00
7.	40	DY	28" Day/Night Traffic Cone	\$.60	\$ 24.00
8.	10	WK	28" Day/Night Traffic Cone	\$ 1.80	\$ 18.00
TOTAL SECTION A:					\$ 602.00

B. CONSTRUCTION SIGN NO. 2 – SIGNS WITH STANDS

Item No.	Est Qty.	U/M	Description	Unit Cost	Extension
1.	4	DY	No Left Turn	\$.70	\$ 2.80
2.	4	DY	Right Turn Only	\$.70	\$ 2.80
3.	4	DY	Do Not Enter	\$.70	\$ 2.80
4.	4	DY	End Construction	\$.70	\$ 2.80
5.	2	DY	Reverse Arrow	\$.70	\$ 1.40
6.	4	DY	Keep Left	\$.70	\$ 2.80
7.	4	DY	No Right Turn	\$.70	\$ 2.80
8.	4	DY	Detour Left	\$.70	\$ 2.80
9.	4	DY	Detour Right	\$.70	\$ 2.80

Item No.	Est. Qty	U/M	Description	Unit Cost	
10.	4	DY	Pedestrians Use Other Sidewalk	\$.70	\$ 2.80
11.	4	DY	Keep Right	\$.70	\$ 2.80
12.	2	DY	No Pedestrians	\$.70	\$ 1.40
13.	4	DY	Lane Closed	\$.70	\$ 2.80
14.	4	DY	Road Closed	\$.70	\$ 2.80
15.	4	DY	Road Closed Ahead	\$.20	\$ 2.80
16.	4	DY	Detour Ahead	\$.70	\$ 2.80
17.	4	DY	Road Construction Ahead	\$.70	\$ 2.80
18.	4	DY	Right Lane Closed Ahead	\$.70	\$ 2.80
19.	4	DY	Single Lane Ahead	\$.70	\$ 2.80
20.	8	DY	Flagman Ahead	\$.70	\$ 5.60
21.	2	DY	Prepare to Stop	\$.70	\$ 1.40
TOTAL SECTION B:					\$ 57.40

C. CONSTRUCTION SIGN NO. 3 – 36" SIGN WITH ANGLE IRON STAND

Item No.	Est. Qty	U/M	Description	Unit Cost	Extension
1.	4	DY	No Left Turn	\$.40	\$ 1.60
2.	4	DY	No Right Turn	\$.40	\$ 1.60
3.	4	DY	Right Lane Closed Ahead	\$.40	\$ 1.60
4.	4	DY	Flagman Ahead	\$.40	\$ 1.60
5.	4	DY	Left Lane Closed Ahead	\$.40	\$ 1.60
6.	4	DY	Single Lane Ahead	\$.40	\$ 1.60

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
7.	4	DY	End Construction	\$.40	\$ 1.60
8.	4	DY	Road Closed Ahead	\$.40	\$ 1.60
9.	4	DY	Detour Ahead	\$.40	\$ 1.60
10.	2	DY	Shoulder Work Ahead	\$.40	\$.80
11.	4	DY	Merge Left	\$.40	\$ 1.60
12.	2	DY	Bus Lane Closed Ahead	\$.40	\$.80
13.	2	DY	Barricade Mounted Flasher/Night	\$.35	\$.70
14.	30	DY	No Parking	\$.60	\$ 18.00
TOTAL SECTION C:					\$ 36.30

D. CONSTRUCTION SIGNS NO. 5 – HI-LEVEL 48" ROLL-UP SIGN

Item No.	Est. Qty.	U/M	Description	Unit Cost	Extension
1.	4	DY	Ramp Closed Ahead	\$ 3.75	\$ 15.00
2.	4	DY	Ramp Closed	\$ 3.75	\$ 15.00
3.	4	DY	Road Work Ahead	\$ 5.00	\$ 20.00
4.	4	DY	Right Lane Closed Ahead	\$ 5.00	\$ 20.00
5.	4	DY	Shoulder Work Ahead	\$ 3.75	\$ 15.00
TOTAL SECTION D:					\$ 85.00

Rental Discount off Published List Price 25 % on all rental equipment not listed in the specifications.

If percentage discount varies based upon category of item rented, attach a separate sheet listing percentage discount for each group.

E. DELIVERY AND PICK UP CHARGES

Item	Est. Qty	U/M	Description	Unit Cost	Extension
1.	1	EA	Delivery and Placement within the City of San Diego.	\$ 40.00	\$ 40.00
2.	1	EA	Pick-up within the City of San Diego.	\$ 40.00	\$ 40.00
3.	1	EA	Delivery and Placement within the City of San Diego Weekends and Holidays.	\$ 40.00	\$ 40.00
4.	1	EA	Pick-up within the City of San Diego Weekends and Holidays.	\$ 40.00	\$ 40.00
5.	1	EA	Pick-up of equipment within 30 minutes in High traffic areas.	\$ 40.00	\$ 40.00
6.	2	HRS	Provide flagger personal with safety attire upon request	\$ 400.00	\$ 800.00
TOTAL SECTION E:					\$ 1,000.00
TOTAL SECTIONS A-E:					\$ 1,785.70

NOTE: Do not include California sales tax in bid prices. However, please indicate whether applicable California sales tax will be charged if contract is awarded to your firm.

Is California sales tax charged on rentals? Yes No

Failure to answer this question shall be construed to mean that Bidder does not charge California sales tax on rentals.

II. SPECIFIC PROVISIONS

A. PRICING

Prices quoted shall be FOB Destination to various City of San Diego locations. Prices shall include all delivery and freight charges.

Unit prices shall be based on the Unit of Measure (U/M) as specified on the Pricing Page(s). Any changes to the Unit of Measure made by the Bidder may be cause for the item to be rejected as non-responsive.

B. QUESTIONS AND COMMENTS

Questions and comments regarding this bid must be submitted in writing to City of San Diego, Purchasing & Contracting Department, ATTN: Bill Broderick, CPPB, 1200 Third Avenue, Suite 200, San Diego, CA 92101; or by fax to (619) 236-5904; or by e-mail to WBroderick@sandiego.gov, no later than 5:00 p.m. on Friday, August 26, 2011.

C. AWARD

This bid shall be awarded on an item by item basis, or in any group or combination of items, or as a lot, as may be in the best interest of the City.

D. SUBMITTALS

1. BID SUBMITTAL

Bids must be returned in a sealed envelope to the Purchasing & Contracting Department, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and closing date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing & Contracting Department Reception Desk prior to bid closing at 3:00 p.m. on bid closing date. Faxed bids will not be accepted.

The original and one (1) copy of bid, including any attachments, shall be submitted.

2. SUBMITTALS REQUIRED WITH BID

Failure to provide the required submittals with the bid shall be cause for the bid to be rejected as non-responsive.

- a. Equal Benefits (as specified in Section II, paragraph E).
- b. Bidder's References (as specified in Section II, paragraph I).
- c. Bidder's Statement of Subcontractors (as specified in Section II, paragraph I).
- d. Equal Opportunity Contracting Program (EOCP) (use form in Forms Section).

3. SUBMITTALS REQUIRED UPON PROVISIONAL AWARD

Failure to provide the following documentation within the time period specified may be cause for the provisional award to be voided and the bid to be rejected as non-responsive.

- a. Taxpayer Identification Number (W-9) as specified in City of San Diego General Provisions, Section C, paragraph 15, if not currently on file.
- b. Business Tax Certificate as specified in Section II, paragraph L, if not currently on file.

E. EQUAL BENEFITS

Effective January 1, 2011, any contract awarded from this solicitation is subject to the City of San Diego's Equal Benefits Ordinance [EBO], Chapter 2, Article 2, Division 43 of the San Diego Municipal Code [SDMC].

In accordance with the EBO, contractors must certify they will provide and maintain equal benefits as defined in SDMC §22.4302 for the duration of the contract [SDMC §22.4304(f)] (use form in Forms Section). Failure to maintain equal benefits is a material breach of the contract [SDMC §22.4304(e)]. Contractors must notify employees of their equal benefits policy at the time of hire and during open enrollment periods and must post a copy of the following statement in an area frequented by employees:

During the performance of a contract with the City of San Diego, this employer will provide equal benefits to its employees with spouses and its employees with domestic partners.

Contractors also must give the City access to documents and records sufficient for the City to verify the contractors are providing equal benefits and otherwise complying with EBO requirements.

Full text of the EBO and the Rules Implementing the Equal Benefits Ordinance are posted on the City's website at www.sandiego.gov/purchasing/ or can be requested from the Equal Benefits Program at (619) 533-3948.

F. OPTION TO RENEW

The City reserves the option to renew the contract for four (4) additional one (1) year periods under the terms and conditions of the current contract beginning on the anniversary of the commencement of contract. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed sixty (60) days prior to the expiration of the contract period. Either the City or the Contractor may decline to confirm the renewal of the contract for any reason whatsoever, which shall render the renewal option null and void.

The City's initial letter offering the Bidder an opportunity to renew the contract does not constitute an award of the option period. Any option acceptance must be confirmed by the City, in writing, before it becomes valid.

Bidder shall indicate the maximum percentage increase to which the prices in effect at the end of the current contract year would be subject if the renewal options were exercised. 20 %

Failure to submit or complete the price increase section above will be construed to mean that prices bid will not be increased during any option period. The City will not grant an option, if the Contractor requests a price increase which exceeds above stated percentage. If a price increase is requested, the Contractor must provide detailed supporting documentation to justify the requested increase. The requested increase will be evaluated by the City, and the City reserves the right to accept or reject such request.

This section will not be considered in the evaluation for award.

The City may also desire to extend a contract on a month-to-month basis upon expiration of the current contract period under the terms and conditions of the current contract unless modified in writing. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed in writing prior to the expiration of the contract period.

G. PRICE ADJUSTMENT CLAUSE FOR OPTION RENEWAL

In the event the Contractor does not request a price increase at the time of the contract renewal, and the Manufacturer subsequently announces a general increase in the price of their products, the Contractor may request an increase at that time. The Contractor must provide detailed supporting documentation from the Manufacturer to support the requested increase. The requested increase shall not exceed the percentage increase indicated in the "Option to Renew" clause.

H. QUALITY ASSURANCE MEETINGS

Contractor will be required to schedule at least one (1) meeting with City's Contract Administrator to discuss Contractor's performance. This meeting should be scheduled no later than eight (8) weeks from date of commencement of work. At this meeting, City's Contract Administrator will provide Contractor with feedback and will note any deficiencies in contract performance and provide Contractor with an opportunity to address and correct these areas. Additional quality assurance meetings may be required, depending upon Contractor's performance.

I. REFERENCES/QUALIFICATIONS

Bidders are required to demonstrate successful performance for work of similar size and scope as specified in this contract during the past three (3) years. Bidders must also demonstrate that they are properly equipped to perform the work as specified in this contract.

To enable the City to evaluate the responsibility, experience, skill, and business standing of the Bidder, the following documents must be included with the bid submittal:

1. Bidder's References (use form in Forms Section).
2. Bidder's Statement of Subcontractors (use form in Forms Section).

J. GENERAL PROVISIONS

Except as otherwise specified herein, the City of San Diego General Provisions, dated January 3, 2005, (on file in the Office of the Purchasing Agent) are incorporated as part of this bid and any resulting contract by reference. The General Provisions are available online at www.sandiego.gov/purchasing or via request from the Purchasing & Contracting Department by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent and requirements of said General Provisions; and acknowledge said General Provisions are included as a part of this bid.

K. SMALL EMERGING LOCAL BUSINESS PROGRAM

Prime vendors/contractors/consultants are encouraged to take positive steps to diversify and expand their Small Local Business Enterprises (SLBE)/ Emerging Local Business Enterprises (ELBE) solicitation base and to offer contracting opportunities to all eligible small emerging local businesses. To support its Equal Opportunity Contracting commitment, the City has established participation level(s) as defined in the following website, <http://www.sandiego.gov/eoc/boc/slbe.shtml>.

All professional services (non-Architectural/Engineering) contracts valued over \$50,000 or more have a voluntary SLBE/ELBE goal of 20%. Details can be found in the website above.

For all goods and services contracts valued over \$50,000, the City shall apply a 2% bid discount for either: 1) SLBE/ELBE prime contractors or 2) Prime contractors meeting the 20% voluntary SLBE/ELBE goal. The discount will not apply if the award to the discounted bidder would result in a total contract cost of \$10,000 in excess of the low, non-discounted bidder. Details can be found in the website above.

L. BUSINESS TAX CERTIFICATE

Any company doing business with the City of San Diego is required to comply with Section 31.0301 of the San Diego Municipal Code regarding Business Tax. For more information please visit the City of San Diego website at www.sandiego.gov/treasurer/ or call (619) 615-1500.

The City requires that each vendor to provide a copy of their Business Tax Certificate, or a copy of their application receipt. Failure to provide the required documents within ten (10) business days of the City's request may result in a Bid being declared non-responsive and rejected.

III. SPECIFICATIONS FOR RENTAL OF TRAFFIC & STREET WARNING DEVICES

The City of San Diego requires Miscellaneous Traffic and Street Warning Devices for Traffic and Pedestrian Control around construction sites on an as needed basis. The required equipment must be readily available on short notice at all hours. Scheduled jobs require delivery within twenty-four (24) hours after notification. Emergency jobs require delivery within one (1) hour and service must be available twenty-four (24) hours per day, three hundred sixty-five (365) days a year. The City's normal business hours are Monday through Friday, 6:30 a.m. to 3:30 p.m.

A. ADEQUATE STOCK

The Vendor shall have shop facilities or warehouse located within the County of San Diego, with a sufficient quantity of traffic and street warning devices maintained to assure prompt deliveries.

B. CUSTOMER SERVICE

The successful Bidder shall provide the Contract Administrators with a twenty-four (24) hour phone number or pager number prior to award of contract. Bidder must respond to initial call or page within 15 minutes in order to maintain contract. Vendor shall provide a job number at this time, which should be use for tracking and billing.

C. PRICE LIST

The successful Bidder must provide with their bid a current traffic and street warning device equipment published price list, identifying all devices and prices on a delivered basis.

Successful Bidder shall also furnish two (2) copies of price list to the Contract Administrators, whenever updated.

D. PICK-UPS

Contract Vendors will be required to initiate a twenty-four (24) hour response time with department contact on all pick-ups. Contract Vendors must get to site to pick-up in a timely manner. City will not be charged beyond the agreed upon pick-up time.

E. RESPONSIBILITY FOR EQUIPMENT

Contract Vendor will maintain the equipment at his own expense. Contract Vendor will be responsible for all repairs unless the damage is due to negligence by the City. The City will not be responsible for "normal wear and tear". If Contract Vendor believes that equipment released by the City has suffered damages in excess of "normal wear and tear", and the Contract Vendor wishes to be reimbursed by the City for the cost of necessary repairs, the Contract Vendor must submit to the using department a signed detailed listing of all alleged damages within three (3) working days of the City's release of the equipment. If the using department and the Contract Vendor cannot resolve any dispute, the Purchasing Agent shall be called in to settle the dispute in accordance with Section 44 of the General Provisions.

BIDDER'S REFERENCES

The Bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the Bidder.

REFERENCES

Company Name: CITY OF SAN DIEGO Contact Name: EO SALINAS
Address: _____ Phone Number: 858-654-4852

Fax Number: _____
Dollar Value of Contract: \$ 250,000.00/yr Contract Dates: 2006 to 2011
Requirements of Contract: TRAFFIC CONTROL

Company Name: SANTA FE IRRIGATION Contact Name: JEFF HILL
Address: _____ Phone Number: 808-756-0450

Fax Number: _____
Dollar Value of Contract: \$ 55,000.00/yr Contract Dates: 6/2010 to 6/2011
Requirements of Contract: TRAFFIC CONTROL

Company Name: IN MOTION Contact Name: LYNN FLANIGAN
Address: _____ Phone Number: 760-692-2900

Fax Number: _____
Dollar Value of Contract: \$ 153,000.00/yr Contract Dates: YEARLY SINCE 1992
Requirements of Contract: TRAFFIC CONTROL

BIDDER'S STATEMENT OF SUBCONTRACTORS

The Bidder is **required** to state below all subcontractors to be used in the performance of the proposed contract, and what portion of work will be assigned to each Subcontractor. Failure to provide details of Subcontractors may be grounds for rejection of bid. NOTE: Add additional pages if necessary.

NONE

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

Company Name: _____ Contact Name: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Dollar amount of sub-contract: \$ _____ Contract Dates: _____

Contractor's License #: _____

Requirements of contract: _____

What portion of work will be assigned to this subcontractor: _____

**EQUAL BENEFITS ORDINANCE
CERTIFICATION OF COMPLIANCE**



For additional information, contact:
CITY OF SAN DIEGO
EQUAL BENEFITS PROGRAM
 202 C Street, MS 9A, San Diego, CA 92101
 Phone (619) 533-3948 Fax (619) 533-3220

COMPANY INFORMATION

Company Name: <u>Hudson Safe-T-Lite Rentals</u>	Contact Name: <u>Bob Eichhorst</u>
Company Address: <u>777 Gable Way</u>	Contact Phone: <u>619-441-3644</u>
<u>El Cajon CA 92020</u>	Contact Email: <u>bob@hudsonsafetlite.com</u>

CONTRACT INFORMATION

Contract Title:	Start Date:
Contract Number (If no number, state location):	End Date:

SUMMARY OF EQUAL BENEFITS ORDINANCE REQUIREMENTS

The Equal Benefits Ordinance [EBO] requires the City to enter into contracts only with contractors who certify they will provide and maintain equal benefits as defined in San Diego Municipal Code §22.4302 for the duration of the contract. To comply:

- Contractor shall offer equal benefits to employees with spouses and employees with domestic partners in.
 - Benefits include health, dental, vision insurance; pension/401(k) plans; bereavement, family, parental leave; discounts, child care; travel/relocation expenses; employee assistance programs; credit union membership; or any other benefit.
 - Any benefit not offered to an employee with a spouse, is not required to be offered to an employee with a domestic partner.
- Contractor shall post notice of firm's equal benefits policy in the workplace and notify employees at time of hire and during open enrollment periods.
- Contractor shall allow City access to records, when requested, to confirm compliance with EBO requirements.
- Contractor shall submit *EBO Certification of Compliance*, signed under penalty of perjury, prior to award of contract.

This summary is provided for convenience. Full text of the EBO and its Rules posted at www.sandiego.gov/administration.

CONTRACTOR EQUAL BENEFITS ORDINANCE CERTIFICATION

Please indicate your firm's compliance status with the EBO by selecting A, B, or C below. The City may request supporting documentation.

- I affirm **compliance** with the EBO because my firm (*contractor must select one reason*):
- Provides equal benefits to spouses and domestic partners.
 - Provides no benefits to spouses or domestic partners.
 - Has no employees.
 - Has collective bargaining agreement(s) in place prior to January 1, 2011, that has not been renewed or expired.
- I request the City's approval to pay affected employees a **cash equivalent** in lieu of equal benefits and verify my firm made a reasonable effort but is not able to provide equal benefits upon contract award. I agree to notify employees of the availability of a cash equivalent for benefits available to spouses but not domestic partners and to continue to make every reasonable effort to extend all available benefits to domestic partners.

It is unlawful for any contractor to knowingly submit any false information to the City regarding equal benefits or cash equivalent associated with the execution, award, amendment, or administration of any contract. [San Diego Municipal Code §22.4307(a)]

Under penalty of perjury under laws of the State of California, I certify the above information is true and correct. I further certify that my firm understands the requirements of the Equal Benefits Ordinance and will provide and maintain equal benefits for the duration of the contract or pay a cash equivalent if authorized by the City.

<u>Karen Argent, HR Director</u>	<u>Karen Argent</u>	_____
Name/Title of Signatory	Signature	Date

FOR OFFICIAL CITY USE ONLY

Receipt Date:	EBO Analyst:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved – Reason:
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**EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)
PROPOSER REQUIREMENTS**

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- I. City's Equal Opportunity Commitment
- II. Nondiscrimination in Contracting Ordinance
- III. Equal Employment Opportunity
- IV. Equal Opportunity Contracting
- V. Demonstrated Commitment to Equal Opportunity
- VI. List of Subcontractors
- VII. Definitions
- VIII. Certification
- IX. List of Attachments
 - AA. Work Force Report
 - BB. Subcontractors List
 - CC. Contract Activity Report

I. City's Equal Opportunity Commitment. The City of San Diego (City) is strongly committed to equal opportunity for employees and Subcontractors of professional service Proposers doing business with the City. The City encourages its Proposers to share this commitment. Prime Proposers are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer consulting opportunities to all eligible Subcontractors.

II. Nondiscrimination in Contracting Ordinance. All Proposers and professional service providers doing business with the City, and their Subcontractors, must comply with requirements of the City's *Nondiscrimination in Contracting Ordinance*, San Diego Municipal Code Sections 22.3501 through 22.3517.

A. Proposal Documents to include Disclosure of Discrimination Complaints. As part of its bid or proposal, Proposer shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Proposer in a legal or administrative proceeding alleging that Proposer discriminated against its employees, Subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

B. Contract Language. The following language shall be included in contracts for City projects between the Proposer and any Subcontractors, vendors, and suppliers:

Proposer shall not discriminate on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring, or treatment of subcontractors, vendors, or suppliers. Proposer shall provide equal opportunity for Subcontractors to participate in opportunities. Proposer understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

- C. Compliance Investigations. Upon the City's request, Proposer agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that Proposer has used in the past five (5) years on any of its contracts that were undertaken within County of San Diego, including the total dollar amount paid by Proposer for each subcontract or supply contract. Proposer further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's *Nondiscrimination in Contracting Ordinance*, Municipal Code Sections 22.3501 through 22.3517. Proposer understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Proposer up to and including contract termination, debarment and other sanctions for violation of the provisions of the *Nondiscrimination in Contracting Ordinance*. Proposer further understands and agrees that the procedures, remedies and sanctions provided for in the *Nondiscrimination in Contracting Ordinance* apply only to violations of the *Ordinance*.

III. Equal Employment Opportunity. Proposers shall comply with requirements of San Diego Ordinance No. 18173, Section 22.2701 through 22.2707, Equal Employment Opportunity Outreach Program. Proposers shall submit with their proposal a *Work Force Report* for approval by the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP).

- A. Work Force Report. If based on a review of the *Work Force Report* (Attachment AA) submitted an EOCP staff Work Force Analysis determines there are under representation when compared to County Labor Force Availability data, then the Proposer will also be required to submit an *Equal Employment Opportunity (EEO) Plan* to the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP) for approval
- B. Equal Employment Opportunity Plan. If an *Equal Employment Opportunity Plan* is required, it must include at least the following assurances that:
1. The Proposer will maintain a working environment free of discrimination, harassment, intimidation and coercion at all sites and in all facilities at which the Proposer's employees are assigned to work;
 2. A responsible official is designated to monitor all employment related activity to ensure the Proposer's EEO Policy is being carried out and to submit reports relating to EEO provisions;

3. Proposer disseminates and reviews its EEO Policy with all employees at least once a year, posts the policy statement and EEO posters on all company bulletin boards and job sites, and documents every dissemination review and posting with a written record to identify the time, place, employees present, subject matter, and disposition of meetings;
4. The Proposer reviews, at least annually, all supervisor's adherence to and performance under the EEO Policy and maintains written documentation of these reviews;
5. The Proposer discusses its EEO Policy Statement with Subcontractors with whom it anticipates doing business, includes the EEO Policy Statement in its subcontracts, and provides such documentation to the City upon request;
6. The Proposer documents and maintains a record of all bid solicitations and outreach efforts to and from Subcontractors, Proposer associations and other business associations;
7. The Proposer disseminates its EEO Policy externally through various media, including the media of people of color and women, in advertisements to recruit, maintains files documenting these efforts, and provides copies of these advertisements to the City upon request;
8. The Proposer disseminates its EEO Policy to union and community organizations;
9. The Proposer provides immediate written notification to the City when any union referral process has impeded the Proposer's efforts to maintain its EEO Policy;
10. The Proposer maintains a current list of recruitment sources, including those outreaching to people of color and women, and provides written notification of employment opportunities to these recruitment sources with a record of the organizations' responses;
11. The Proposer maintains a current file of names, addresses and phone numbers of each walk-in applicant, including people of color and women, and referrals from unions, recruitment sources, or community organizations with a description of the employment action taken;
12. The Proposer encourages all present employees, including people of color and women employees, to recruit others;
13. The Proposer maintains all employment selection process information with records of all tests and other selection criteria;
14. The Proposer develops and maintains documentation for on-the-job training opportunities and/or participates in training programs for all of its employees, including people of color and women, and establishes apprenticeship, trainee, and upgrade programs relevant to the Proposer's employment needs;

15. The Proposer conducts, at least annually, an inventory and evaluation of all employees for promotional opportunities and encourages all employees to seek and prepare appropriately for such opportunities;
16. The Proposer ensures the company's working environment and activities are non-segregated except for providing separate or single-user toilets and necessary changing facilities to assure privacy between the sexes;
17. The Proposer establishes and documents policies and procedures to ensure job classifications, work assignments, promotional tests, recruitment and other personnel practices do not have a discriminatory effect; and
18. The Proposer is encouraged to participate in voluntary associations, which assist in fulfilling one or more of its non-discrimination obligations. The efforts of a Proposer association, Proposer/community professional association, foundation or other similar group of which the Proposer is a member will be considered as being part of fulfilling these obligations, provided the Proposer actively participates.

IV. Equal Opportunity Contracting. Prime Proposers are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer contracting opportunities to all eligible Subcontractors. To support its Equal Opportunity Contracting commitment, the City has established a voluntary *Small Emerging Local Business Program participation level*.

A. Small Emerging Local Business Program Participation Level

Prime vendors/contractors/consultants are encouraged to take positive steps to diversify and expand their Small Local Business Enterprises (SLBE)/ Emerging Local Business Enterprises (ELBE) solicitation base and to offer contracting opportunities to all eligible small emerging local businesses. To support its Equal Opportunity Contracting commitment, the City has established participation level(s) as defined in the following website, <http://www.sandiego.gov/eoc/boc/slbe.shtml>.

1. All professional services contracts valued over \$50,000 or more have a voluntary SLBE/ELBE goal of 20%. Details can be found in the website above.
2. For all goods and services contracts valued over \$50,000, the City shall apply a 2% bid discount for either: 1) SLBE/ELBE prime contractors or 2) Prime contractors meeting the 20% voluntary SLBE/ELBE goal. The discount will not apply if the award to the discounted bidder would result in a total contract cost of \$10,000 in excess of the low, non-discounted bidder. Details can be found in the website above.

B. Contract Activity Reports. To permit monitoring of the winning Proposer's commitment to achieving compliance, *Contract Activity Reports* (Attachment BB) reflecting work performed by Subcontractors/Subconsultants/Vendors shall be submitted quarterly for any work covered under an executed contract.

V. **Demonstrated Commitment to Equal Opportunity.** The City seeks to foster a business climate of inclusion and to eliminate barriers to inclusion.

A. Proposers are required to submit the following information with their proposals:

1. Outreach Efforts. Description of Proposer's outreach efforts undertaken on this project to make subcontracting opportunities available to all interested and qualified firms including SLBE/ELBE/DBE/MBE/WBE/DVBE/OBE.
2. Past Participation Levels. Listing of Proposer's Subcontractor participation levels achieved on all private and public projects within the past three (3) years. Include name of project, type of project, value of project, Subcontractor firm's name, percentage of Subcontractor firm's participation, and identification of Subcontractor firm's ownership as a certified Small or Emerging Local Business Enterprise, Woman Business Enterprise, Disadvantaged Business Enterprise, Disabled Veteran Business Enterprise, or Other Business Enterprise.
3. Equal Opportunity Employment. Listing of Proposer's strategies to recruit, hire, train and promote a diverse workforce. These efforts will be considered in conjunction with Proposer's *Workforce Report* as compared to the County's Labor Force Availability.
4. Community Activities. Listing of Proposer's current community activities such as membership and participation in local organizations, associations, scholarship programs, mentoring, apprenticeships, internships, community projects, charitable contributions and similar endeavors.

B. In accordance with the City's Equal Opportunity Commitment, EOCP will evaluate the **Proposer's** demonstrated commitment to equal opportunity including the following factors:

1. Outreach Efforts. Proposer's outreach efforts undertaken and willingness to make meaningful subcontracting opportunities available to all interested and qualified firms on this project including SLBE/ELBE/DBE/MBE/WBE/DVBE/OBE.
2. Past Participation Levels. Proposer's Subcontractor participation levels achieved on all private and public projects within the past three (3) years.
3. Equal Opportunity Employment. Proposer's use of productive strategies to successfully attain a diverse workforce as compared to the County's Labor Force Availability.
4. Community Activities. Proposer's current community activities.

VI. List of Subcontractors/Subconsultants. Proposers are required to submit a *Subcontractor List* with their proposal.

A. Subcontractors List. The *Subcontractor List* (Attachment CC) shall indicate the Name and Address, Scope of Work, Percent of Total Proposed Contract Amount, Dollar Amount of Proposed Subcontract, Certification Status and Where Certified for each proposed Subcontractor/Subconsultant.

1. Subcontractors, Subconsultants and Vendors must be named on the *Subcontractors List* if they receive more than one-half of one percent (0.5%) of the Prime Proposer's fee.

B. Commitment Letters. Proposer shall also submit Subcontractor *Commitment Letters* on Subcontractor's letterhead, no more than one page each, from all proposed Subcontractors to acknowledge their commitment to the team, scope of work, and percent of participation in the project.

VII. Definitions. Certified "**Minority Business Enterprise**" (MBE) means a business which is at least fifty-one percent (51%) owned by African Americans, American Indians, Asians, Filipinos, and/or Latinos and whose management and daily operation is controlled by one or more members of the identified ethnic groups. In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, one or more members of the identified ethnic groups.

Certified "**Women Business Enterprise**" (WBE) means a business which is at least fifty-one percent (51%) owned by one or more women and whose management and daily operation is controlled by the qualifying party(s). In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, one or more women.

Certified "**Disadvantaged Business Enterprise**" (DBE) means a business which is at least fifty-one percent (51%) owned and operated by one or more socially and economically disadvantaged individuals and whose management and daily operation is controlled by the qualifying party(s). In the case of a publicly-owned business, at least fifty-one percent (51%) of the stock must be owned by, and the business operated by, socially and economically disadvantaged individuals.

Certified "**Disabled Veteran Business Enterprise**" (DVBE) means a business which is at least fifty-one percent (51%) owned by one or more veterans with a service related disability and whose management and daily operation is controlled by the qualifying party(s).

"**Other Business Enterprise**" (OBE) means any business which does not otherwise qualify as Minority, Woman, Disadvantaged or Disabled Veteran Business Enterprise.

Emerging Local Business Enterprise (ELBE) – Any for-profit enterprise that is not a broker, that is independently owned and operated; that is not a subsidiary of another business; that meets the definition of a local business; and that is not dominant in its field of operation whose average gross annual receipts in the prior three fiscal years do not exceed:

1. \$2.75 million – Construction
2. \$1.5 million – Specialty Construction
3. \$1.5 million – Goods/Materials/Services
4. 1.0 million – Trucking
5. \$750,000 – Professional Services and Architect/Engineering

If a business has not existed for 3 years, the gross sales limits described above shall be applied based upon the annual averages over the course of the existence of the business.

Local Business Enterprise (LBE) – A firm having a Principal Place of Business and a Significant Employment Presence in San Diego City or County, California that has been in operation for 12 consecutive months and a valid business tax certificate. This definition is subsumed within the definition of Small Local Business Enterprise.

Small Local Business Enterprise (SLBE) – Any for-profit enterprise that is not a broker, that is independently owned and operated; that is not a subsidiary of another business; that meets definition of a local business; and that is not dominant in its field of operation whose average gross annual receipts in the prior three fiscal years do not exceed:

- \$5.0 million – Construction
- \$3.0 million – Specialty Construction
- \$3.0 million – Goods/Materials/Services
- \$2.0 million – Trucking
- \$1.5 million – Professional Services and Architect/Engineering

California State certified Micro and Disabled Veteran Owned business enterprises shall also satisfy the requirements to be defined as a Small Business Enterprise.

If a business has not existed for 3 years, the employment and gross sales limits described above shall be applied based upon the annual averages over the course of the existence of the business.

VIII. Certification.

Below are the EOC – accepted certification agencies along with certifiable groups:

City of San Diego:	ELBE, SLBE
Caltrans:	DBE, SMBE, SWBE
Dept. of General Services:	DVBE
CA Public Utilities Commission:	MBE, WBE

Bid No. 10017684-12-W

City of Los Angeles:
SD Regional Minority Supplier Diversity Council:

DBE, WBE, MBE
MBE, WBE

IX. List of Attachments.

- AA. Work Force Report
- BB. Subcontractors List
- CC. Contract Activity Report

Attachment AA

City of San Diego

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 235-5209



WORK FORCE REPORT

The objective of the Equal Employment Opportunity Outreach Program, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed Work Force Report (WFR).

NO OTHER FORMS WILL BE ACCEPTED

Section 1.01 CONTRACTOR IDENTIFICATION

Type of Contractor: [] Construction [x] Vendor/Supplier [] Financial Institution [] Lessee/Lessor [] Consultant [] Grant Recipient [] Insurance Company [] Other

Name of Company: ROBCAR CORPORATION

ADA/DBA: HUDSON SAFE-T-LITE RENTALS

Address (Corporate Headquarters, where applicable): 777 GABLE WAY

City: EL CAJON County: CA-SANDIEGO State: CA Zip: 92020

Telephone Number: () 619 441-3644 Fax Number: () 619 441-3602

Name of Company CEO: GEORGINA EICHHORST

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: () _____ Fax Number: () _____

Type of Business: TRAFFIC CONTROL Type of License: C31 #788289

The Company has appointed: BOB EICHHORST

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 777 GABLE WAY EL CAJON, CA 92020

Telephone Number: () 619 441-3644 Fax Number: () 619 441-3652

- [] One San Diego County (or Most Local County) Work Force - Mandatory
[] Branch Work Force *
[] Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of HUDSON SAFE-T-LITE RENTALS (Firm Name)

SAN DIEGO, CA hereby certify that information provided (County) (State)

herein is true and correct. This document was executed on this 26 day of AUGUST, 2011

BOB EICHHORST (Authorized Signature)

BOB EICHHORST (Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: Hudson SAFE-T-LITE DATE: 8-26-11
 OFFICE(S) or BRANCH(ES): EL CAYON COUNTY: SAN DIEGO

1. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial			1	1							1	1		
Professional												1		
A&E, Science, Computer														
Technical			9								3		2	
Sales			1						1					
Administrative Support			1											
Services					1									
Crafts														
Operative Workers			1											
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column			12	1	1				1	4	2	2		
--------------------	--	--	----	---	---	--	--	--	---	---	---	---	--	--

Grand Total All Employees 23

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: _____ DATE: _____

OFFICE(S) or BRANCH(ES): _____ COUNTY: _____

I. INSTRUCTIONS: FOR EACH OCCUPATIONAL CATEGORY, INDICATE NUMBER OF MALES AND FEMALES IN EVERY ETHNIC GROUP. TOTAL COLUMNS IN ROW PROVIDED. SUM OF ALL TOTALS SHOULD BE EQUAL TO YOUR TOTAL WORK FORCE. INCLUDE ALL THOSE EMPLOYED BY YOUR COMPANY ON EITHER A FULL OR PART-TIME BASIS. THE FOLLOWING GROUPS ARE TO BE INCLUDED IN ETHNIC CATEGORIES LISTED IN COLUMNS BELOW:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

TRADE OCCUPATIONAL CATEGORY	(1) Black		(2) Hispanic		(3) Asian		(4) American Indian		(5) Filipino		(6) White		(7) Other Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column														
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--



CITY OF SAN DIEGO WORK FORCE REPORT

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (Black, Hispanic, Asian, American Indian, Filipino) for each occupation. Currently, our CLFA data is taken from the 2000 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report.¹ By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county.² If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work

Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report.^{1,3} In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- ¹ One San Diego County (or Most Local County) Work Force – Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

Exhibit A: Work Force Report Job categories-Administration

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers
Business Operations Specialists
Financial Specialists
Operations Specialties Managers
Other Management Occupations
Top Executives

Professional

Art and Design Workers
Counselors, Social Workers, and Other Community and Social Service Specialists

Entertainers and Performers, Sports and Related Workers
Health Diagnosing and Treating Practitioners
Lawyers, Judges, and Related Workers
Librarians, Curators, and Archivists
Life Scientists
Media and Communication Workers
Other Teachers and Instructors
Postsecondary Teachers
Primary, Secondary, and Special Education School Teachers
Religious Workers
Social Scientists and Related Workers

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers
Computer Specialists
Engineers
Mathematical Science Occupations
Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians
Health Technologists and Technicians
Life, Physical, and Social Science Technicians
Media and Communication Equipment Workers

Sales

Other Sales and Related Workers
Retail Sales Workers
Sales Representatives, Services
Sales Representatives, Wholesale and Manufacturing
Supervisors, Sales Workers

Administrative Support

Financial Clerks
Information and Record Clerks
Legal Support Workers
Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library Occupations
Other Office and Administrative Support Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support Workers

Services

Building Cleaning and Pest Control Workers
Cooks and Food Preparation Workers
Entertainment Attendants and Related Workers
Fire Fighting and Prevention Workers
First-Line Supervisors/Managers, Protective Service Workers
Food and Beverage Serving Workers
Funeral Service Workers
Law Enforcement Workers
Nursing, Psychiatric, and Home Health Aides
Occupational and Physical Therapist Assistants and Aides
Other Food Preparation and Serving Related Workers
Other Healthcare Support Occupations
Other Personal Care and Service Workers
Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving Workers
Supervisors, Personal Care and Service Workers
Transportation, Tourism, and Lodging Attendants

Crafts

Construction Trades Workers
Electrical and Electronic Equipment Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction Workers
Vehicle and Mobile Equipment Mechanics, Installers, and Repairers
Woodworkers

Operative Workers

Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation

Air Transportation Workers
Other Transportation Workers
Rail Transportation Workers
Supervisors, Transportation and Material Moving Workers
Water Transportation Workers

Laborers

Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry Workers

Exhibit B: Work Force Report Job categories-Trade

Brick, Block or Stone Masons

Brickmasons and Blockmasons
Stonemasons

Carpenters

Carpet, floor and Tile Installers and Finishers

Carpet Installers
Floor Layers, except Carpet, Wood and Hard Tiles
Floor Sanders and Finishers
Tile and Marble Setters

Cement Masons, Concrete Finishers

Cement Masons and Concrete Finishers
Terrazzo Workers and Finishers

Construction Laborers

Drywall Installers, Ceiling Tile Inst

Drywall and Ceiling Tile Installers
Tapers

Electricians

Elevator Installers and Repairers

First-Line Supervisors/Managers

First-line Supervisors/Managers of Construction Trades and Extraction Workers

Glaziers

Helpers, Construction Trade

Brickmasons, Blockmasons, and Tile and Marble Setters
Carpenters
Electricians
Painters, Paperhangers, Plasterers and Stucco
Pipelayers, Plumbers, Pipefitters and Steamfitters
Roofers
All other Construction Trades

Millwrights

Heating, Air Conditioning and Refrigeration Mechanics and Installers
Mechanical Door Repairers
Control and Valve Installers and Repairers
Other Installation, Maintenance and Repair Occupations

Misc. Const. Equipment Operators

Paving, Surfacing and Tamping Equipment Operators
Pile-Driver Operators
Operating Engineers and Other Construction Equipment Operators

Painters, Const. Maintenance

Painters, Construction and Maintenance
Paperhangers

Pipelayers and Plumbers

Pipelayers
Plumbers, Pipefitters and Steamfitters

Plasterers and Stucco Masons

Roofers

Security Guards & Surveillance Officers

Sheet Metal Workers

Structural Iron and Steel Workers

Welding, Soldering and Brazing Workers

Welders, Cutter, Solderers and Brazers
Welding, Soldering and Brazing Machine Setter, Operators and Tenders

Workers, Extractive Crafts, Miners

CONTRACT ACTIVITY REPORT

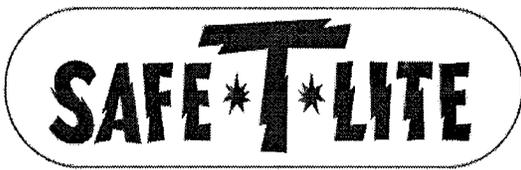
Proposers are required by contract to report Subcontractor activity in this format. Reports shall be submitted via the Project Manager to the *Equal Opportunity Contracting Program (EOCP)* no later than thirty (30) days after the close of each quarter.

PROJECT: _____ **PRIME CONTRACTOR:** _____
CONTRACT AMOUNT: _____ **INVOICE PERIOD:** _____ **DATE:** _____

Include Additional Services Not-to-Exceed Amount

Subcontractor	Indicate SLBE, ELBE, MBE, WBE, DBE, DVBE or OBE	Current Period		Paid to Date		Original Commitment	
		Dollar Amount	% of Contract	Dollar Amount	% of Contract	Dollar Amount	% of Contract
Prime Contractor Total:							
Contract Total:							

Completed by: _____



Hudson Safe *T* Lite Rentals

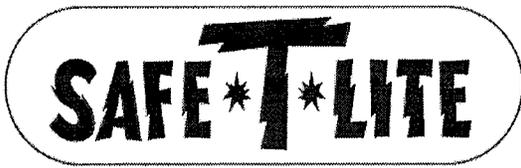
Hudson Safe-T-Lite Rentals
Prest-O-Lite Barricade Co.
PO BOX 117
777 Gable Way
El Cajon, CA 92022-0117

(619) 441-3644
Fax: (619) 441-3652
Toll Free: (866) 932-0369
www.hudsonsafetlite.com

July 20, 2010

RENTAL RATES

Table listing rental rates for various equipment including LITE/BARRICADE, BARRICADE ONLY, NO PARK BARRICADE W/SIGN, SIGN ON BARRICADE #2, SIGN ON HI LEVEL #3, ROLL-UP SIGN ON STAND 48", ADDITIONAL SIGN ON BARRICADE, LANE MARKERS, 28" TRAFFIC CONES, PARADE BARRICADES, TYPE III BARRICADES, FLASHING ARROW SIGN, LIGHT TOWERS, MESSAGE SIGNS, and TRAFFIC PLANS.



Hudson Safe * T * Lite Rentals

Hudson Safe-T-Lite Rentals
Prest-O-Life Barricade Co.
PO BOX 117
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El Cajon, CA 92022-0117

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July 20, 2010

RENTAL RATES

Table listing rental rates for various equipment including LITE/BARRICADE, BARRICADE ONLY, NO PARK BARRICADE W/SIGN, SIGN ON BARRICADE #2, SIGN ON HI LEVEL #3, ROLL-UP SIGN ON STAND 48", ADDITIONAL SIGN ON BARRICADE, LANE MARKERS, 28" TRAFFIC CONES, PARADE BARRICADES, TYPE III BARRICADES, FLASHING ARROW SIGN, LIGHT TOWERS, MESSAGE SIGNS, and TRAFFIC PLANS.



THE CITY OF SAN DIEGO

May 20, 2013

VIA U.S. MAIL AND EMAIL: bob@hudsonsafelite.com

Mr. Bob Eichhorst, Vice President
HUDSON SAFE-T-LITE
P.O. Box 117
El Cajon, CA 92022-0117

Dear Mr. Eichhorst:

Subject: Bid No. 10017684-12-W — Traffic and Street Warning Devices Rental

The above contract expires on September 6, 2013; however, you offered the City an option to renew the contract for an additional one (1) year period beginning September 7, 2013 through September 6, 2014 subject to receipt of EBO Certification of Compliance form, as noted below, by the contract start date. Please return this letter to me no later than June 03, 2013. Your response may be faxed to (619) 533-3237.

Effective with this renewal, the contract is subject to the City's Equal Benefits Ordinance (EBO) as set forth in Municipal Code, Chapter 2, Article 2, Division 43. Contractors must certify they will provide and maintain equal benefits as outlined in SDMC 22.4302 for the duration of the contract. EBO requirements are posted on the City's website at www.sandiego.gov/purchasing/ or can be requested from the Equal Benefits Program at (619) 533-3948.

Complete "EBO Certification of Compliance" and return with your response.

Do you agree to renew per the option clause for one (1) year under the current discount pricing terms and conditions? Yes No

If no, do you agree to renew per the option clause with a price increase within the limits specified in your bid? Yes No

If yes, please specify percentage of increase requested for this option year **and attach justification for requested increase:** _____ %.

Purchasing & Contracting Department

1200 Third Avenue, Suite 200, MS 56P • San Diego, California 92101
(619) 236-6000 • (619) 236-5904



Page 2
Bid No. 10017684-12-W
Mr. Eichhorst
May 20, 2013

Please note that your company must provide detailed supporting documentation which clearly justifies the requested increase, regardless of the amount. The requested increase and supporting documentation will be evaluated, and the City reserves the right to accept or reject.

Any option acceptance must be confirmed by the City, in writing, before it becomes valid. Please note that this letter offering your company an opportunity to renew the contract **does not** constitute an award of the option period.

Please have your authorized company representative sign below.

Signature of authorized representative: 

Print/type signer's name and title: ROBERT A. EICHHORST VICE PRESIDENT

Phone number: 619 441-3644 Fax Number: 619 441-3652

Date: 5/20/13

Insurance/Other Requirement

Our records reflect the following coverage on file and expiration date.

- BUSINESS TAX CERTIFICATE (ON FILE): Any firm engaged in doing business in the City of San Diego is required to obtain a Business Tax Certificate. Visit <http://www.sandiego.gov/treasurer/business-tax/index.shtml> for instructions.

Memorandum of Agreement: Purchasing & Contracting has worked with the City Attorney's Office to develop a Memorandum of Agreement (MOA) format which is being used to memorialize the terms and conditions of City contracts. Since an MOA was not previously prepared for the award of this contract, the City's renewal of the contract will be documented through preparation and execution of an MOA which will include:

- the MOA document which summarizes the overall agreement and is executed by all parties including the City Attorney
- the original Request for Bids/Proposals including all addenda
- Your Bid/Proposal which was awarded the business including any City written acceptance of exceptions or clarifications
- the City's General Provisions
- any previously approved modifications or amendments to the contract

Upon receipt of your firm's agreement to renew per the option clause the City will prepare the Memorandum of Agreement for your final review and signature.

Page 3

Bid No. 10017684-12-W

Mr. Eichhorst

May 20, 2013

City's Insurance Requirements: Please take the attached insurance requirements into consideration when reviewing your option to renew the above referenced contract. If you have questions regarding your current insurance coverage, you may contact the Purchasing & Contracting Department Insurance Coordinator at (619) 236-6254.

If you have questions regarding the above, call Raffy Navarro at (619) 236-6088.

Sincerely,

A handwritten signature in black ink, appearing to read 'Yukiko Kawai', written in a cursive style.

Yukiko Kawai

Contracts Processing Clerk

Enclosures



CITY OF SAN DIEGO ♦ PURCHASING & CONTRACTING
DEPARTMENT INSURANCE REQUIREMENTS

ANY QUESTIONS PERTAINING TO THIS NOTICE SHOULD BE DIRECTED TO THE INSURANCE COORDINATOR:

PHONE: (619) 236-6254 ♦ FACSIMILE: (619) 533-6115

FORWARD THESE REQUIREMENTS TO YOUR INSURANCE AGENT TO ENSURE ACCURACY ON THE INSURANCE CERTIFICATE

The insurance certificate must be prepared pursuant to the requirements listed below. Failure to comply with these requirements in a timely manner may jeopardize the renewal and/or continuation of this contract.

1. The **FULL** name of the Company(s) affording coverage must be named on the certificate of insurance. Insurance Company(s) selected **MUST** be authorized to do business in the State of California and rated "A-, VP" or better by the A.M. Best Key Rating Guide. A **Service of Suit Clause** must be furnished in the event a Company is a Surplus Lines Company.
2. **Commercial General Liability** insurance should be written on an ISO Occurrence form CG 00 01 07 98 or an equivalent form. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. (1) The CGL policy shall include wording that the policy is Primary and Non-Contributory.
3. **Commercial Automobile Liability** shall be written on an ISO form CA 00 01 12 90, a later version of this form, or an equivalent form. Insurance certificate shall reflect coverage for any auto.
4. The City of San Diego must be named as **additional insured** on **Commercial General Liability and Automobile Liability** coverage. (A specific City department shall not be named.) The City requires Contractors to submit: (1) an ACORD certificate with Additional Insured Endorsement naming the "City of San Diego, its respective elected officials, officers, employees, agents and representatives" as an additional insured, (2) a separate Additional Insured Endorsement page (CG 2010, CG 2026, or equivalent) also listing the "City of San Diego, its respective elected officials, officers, employees, agents and representatives" as an additional insured.
5. The Worker's Compensation policy must be accompanied by an endorsement for the **Waiver of Subrogation of rights** against the "City of San Diego, its respective elected officials, officers, employees, agents and representatives."
6. The authorized Insurance Agency Representative's original signature is required.
7. A notation of "**All Operations**" or the **Bid/P.O. Number and/or Job Title** must be included on the certificate (one (1) per certificate). (**Note:** The "All Operations" endorsement covers all current and future operations with the City of San Diego. Minimum coverage must be in accordance with bid or contract specifications)
8. **Certificate holder information must read as follows:**

City of San Diego, Purchasing & Contracting Department
1200 Third Avenue, Suite 200
San Diego, CA 92101-4195

ALL said insurance shall be maintained by the Contractor in full force and effect during the ENTIRE PERIOD OF PERFORMANCE under the agreement. Renewal certificates must be received by the Insurance Coordinator, City of San Diego Purchasing & Contracting Department, 1200 Third Ave, Ste 200, San Diego, CA 92101-4195 prior to the expiration date in order to ensure continuation of contracts. (03/2010-ydk)

**RENEWAL CERTIFICATES MAY BE FAXED TO (619) 533-6115 AND
THE ORIGINAL MAILED TO THE ADDRESS NOTED ABOVE FOR CERTIFICATE HOLDER.**

**EQUAL BENEFITS ORDINANCE
CERTIFICATION OF COMPLIANCE**



For additional information, contact:
CITY OF SAN DIEGO
EQUAL BENEFITS PROGRAM
202 C Street, MS 9A, San Diego, CA 92101
Phone (619) 533-3948 Fax (619) 533-3220

COMPANY INFORMATION

Company Name: HUDSON SAFETY-LITE RENTALS Contact Name: BOB EICHHORST
Company Address: 777 GABLE WAY Contact Phone: 619 441-3644
EL CAJON, CA 92020 Contact Email: bob@hudsonsafeliterentals.com

CONTRACT INFORMATION

Contract Title: TRAFFIC T-STREET WARNING DEVICES RENTAL Start Date: 9-7-2013
Contract Number (if no number, state location): 10017684-12-W End Date: 9-6-2014

SUMMARY OF EQUAL BENEFITS ORDINANCE REQUIREMENTS

The Equal Benefits Ordinance [EBO] requires the City to enter into contracts only with contractors who certify they will provide and maintain equal benefits as defined in San Diego Municipal Code §22.4302 for the duration of the contract. To comply:

- Contractor shall offer equal benefits to employees with spouses and employees with domestic partners.
 - Benefits include health, dental, vision insurance; pension/401(k) plans; bereavement, family, parental leave; discounts, child care; travel/relocation expenses; employee assistance programs; credit union membership; or any other benefit.
 - Any benefit not offered to an employee with a spouse, is not required to be offered to an employee with a domestic partner.
- Contractor shall post notice of firm's equal benefits policy in the workplace and notify employees at time of hire and during open enrollment periods.
- Contractor shall allow City access to records, when requested, to confirm compliance with EBO requirements.
- Contractor shall submit *EBO Certification of Compliance*, signed under penalty of perjury, prior to award of contract.

NOTE: This summary is provided for convenience. Full text of the EBO and its Rules are posted at www.sandiego.gov/administration.

CONTRACTOR EQUAL BENEFITS ORDINANCE CERTIFICATION

Please indicate your firm's compliance status with the EBO. The City may request supporting documentation.

- I affirm **compliance** with the EBO because my firm (*contractor must select one reason*):
- Provides equal benefits to spouses and domestic partners.
 - Provides no benefits to spouses or domestic partners.
 - Has no employees.
 - Has collective bargaining agreement(s) in place prior to January 1, 2011, that has not been renewed or expired.
- I request the City's approval to pay affected employees a **cash equivalent** in lieu of equal benefits and verify my firm made a reasonable effort but is not able to provide equal benefits upon contract award. I agree to notify employees of the availability of a cash equivalent for benefits available to spouses but not domestic partners and to continue to make every reasonable effort to extend all available benefits to domestic partners.

It is unlawful for any contractor to knowingly submit any false information to the City regarding equal benefits or cash equivalent associated with the execution, award, amendment, or administration of any contract. [San Diego Municipal Code §22.4307(a)]

Under penalty of perjury under laws of the State of California, I certify the above information is true and correct. I further certify that my firm understands the requirements of the Equal Benefits Ordinance and will provide and maintain equal benefits for the duration of the contract or pay a cash equivalent if authorized by the City.

ROBERT EICHHORST Name/Title of Signatory VICE PRESIDENT
 [Signature] Signature
 5-20-13 Date

FOR OFFICIAL CITY USE ONLY

Receipt Date: EBO Analyst: Approved Not Approved - Reason:

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

DATE:

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

January 9, 2014

SUBJECT: Hudson Safe-T-Lite – Authorization to Exceed \$1 Million in Contract Awards 10017684-12-W

GENERAL CONTRACT INFORMATION

Recommended Consultant: RobCar Corp DBA Hudson Safe-T-Lite (SLBE, F Cauc)

Amount of this FY14 Action: \$ **399,500.**

Previous Action Amount: \$ 599,272.

Future FY15 & FY16 Amount: \$ 736,000.

Cumulative Total Amount: \$ 1,734,772.

Funding Source: City of San Diego

Goal: 15% Voluntary

SUBCONSULTANT PARTICIPATION

There is no subcontractor associated with this action.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity Required

RobCar Corp DBA Hudson Safe-T-Lite submitted a Work Force Report for their San Diego County employees dated November 13, 2013 indicating 12 employees in their Administrative Work Force. The Work Force Report reflects fewer than 15 employees and is, therefore, exempt from employment category goals.

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517)

ADDITIONAL COMMENTS

FY 12 Expended Amount: \$ 125,450.

FY 13 Expended Amount: \$ 473,822.

FY 14 Current Amount: \$ 399,500.

FY 15 Estimated Amount: \$ 368,000.

FY 16 Estimated Amount: \$ 368,000.

Total Contract Amount: \$ 1,734,722.

RW