

900383

DOCKET SUPPORTING INFORMATION

DATE: 56
12/04

CITY OF SAN DIEGO
EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

September 25, 2007

SUBJECT: State Route 15 Bikeway – Consultant Contract Amendment with Tetra Tech, Inc. (First Amendment)

GENERAL CONTRACT INFORMATION

Recommended Contractor: Tetra Tech, Inc.

Amount of this Action: \$ 53,403.00
Original Contract: \$ 369,301.00
Cumulative Total: \$ 422,704.00

Funding Source: City of San Diego

SUBCONTRACTOR PARTICIPATION

	<u>This Action</u>		<u>Cumulative</u>	
P & D Consulting (Other)	\$ 0.00	0.00%	\$ 64,428.10	15.24%
Coast Surveying (Hispanic Male, DBE)	\$ 0.00	0.00%	\$ 36,378.00	8.60%
Kleinfelder (Other)	\$ 0.00	0.00%	\$ 23,002.71	5.44%
Estrada Land Planning (Hispanic Female, DBE)	\$ 0.00	0.00%	\$ 16,407.20	3.88%
Total Certified Participation	\$ 0.00	0.00%	\$ 52,785.20	12.48%
Total Other Participation	\$ 0.00	0.00%	\$ 87,430.81	20.68%
Total Participation	\$ 0.00	0.00%	\$ 140,216.01	33.17%

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity: Required

Tetra Tech, Inc., has submitted a Work Force Report for their Irvine employees dated June 29, 2007 indicating 76 employees in the Administrative Work Force. The Administrative Work Force Analysis indicates under-representations in the following categories:

- Hispanics in Management & Financial and Administrative Support
- Asians and Management & Financial
- Filipino in Management & Financial, Professional, and Technical
- Female in Management & Financial, Professional and Technical

The current review of the firm's efforts since their EO Plan submittal was approved in September 2005 and a comparison of the firm's prior Workforce Reports demonstrate some positive efforts to address the areas of under representation with a lack of improvement in the Asian, Filipino and Female categories.

EOC Staff is concerned about the under representations in the contractor's workforce and non-participation of certified firms and will continue to monitor the firm's progress and their efforts to implement their plan.

ADDITIONAL COMMENTS

The *Work Force Analysis* is attached.

RLL

File: Admin WOFO 2000

Date WOFO Submitted: 8/29/2007
 Input by: chg

Goals reflect statistical labor force availability for the following: 2000 CLFA
 Orange County, CA

City of San Diego/Equal Opportunity Contracting
WORK FORCE ANALYSIS REPORT
 FOR
 Company: Tetra Tech, Inc.

I. TOTAL WORK FORCE:

	Black		Hispanic		Asian		American Indian		Filipino		White		Other					
	CLFA Goals	M	F	CLFA Goals	M	F	CLFA Goals	M	F	CLFA Goals	M	F	CLFA Goals	M	F			
Mgmt & Financial	1.5%	1	0	10.6%	0	0	10.9%	0	0	0.3%	0	0	10.8%	0	0	0	0	
Professional	1.8%	1	1	11.1%	5	1	11.8%	12	6	0.4%	0	0	11.8%	0	0	12	5	
A&E, Science, Computer	1.4%	0	0	7.0%	0	0	25.5%	0	0	0.2%	0	0	25.5%	0	0	0	0	
Technical	2.7%	0	0	15.7%	2	0	23.8%	2	1	0.3%	0	0	23.8%	0	0	5	2	
Sales	1.3%	0	0	18.4%	0	0	12.1%	0	0	0.4%	0	0	12.1%	0	0	0	0	
Administrative Support	2.2%	0	0	23.2%	0	0	11.8%	0	1	0.4%	0	0	11.8%	0	0	0	6	
Services	1.3%	0	0	46.5%	0	0	11.4%	0	0	0.3%	0	0	11.4%	0	0	0	0	
Crafts	1.2%	0	0	29.4%	1	0	15.5%	0	0	0.4%	0	0	15.5%	0	0	3	0	
Operative Workers	0.7%	0	0	55.7%	0	0	21.3%	0	0	0.2%	0	0	21.3%	0	0	0	0	
Transportation	2.1%	0	0	44.9%	0	0	7.2%	0	0	0.6%	0	0	7.2%	0	0	0	0	
Laborers	1.2%	0	0	65.7%	0	0	5.0%	0	0	0.3%	0	0	5.0%	0	0	0	0	
TOTAL		2	1		8	1		14	8		0	0		0	0		29	13

HOW TO READ TOTAL WORK FORCE SECTION:

The information blocks in Section 1 (Total Work Force) identify the absolute number of the firm's employees. Each employee is listed in their respective ethnic/gender and employment category. The percentages listed under the heading of "CLFA Goals" are the County Labor Force Availability goals for each employment and ethnic/gender category.

Mgmt & Financial
 Professional
 A&E, Science, Computer
 Technical
 Sales
 Administrative Support
 Services
 Crafts
 Operative Workers
 Transportation
 Laborers

	TOTAL EMPLOYEES			Female Goals
	ALL	M	F	
Mgmt & Financial	10	10	0	35.9%
Professional	43	30	13	58.9%
A&E, Science, Computer	0	0	0	19.7%
Technical	12	9	3	48.3%
Sales	0	0	0	44.1%
Administrative Support	7	0	7	72.2%
Services	0	0	0	60.3%
Crafts	4	4	0	8.2%
Operative Workers	0	0	0	37.5%
Transportation	0	0	0	15.6%
Laborers	0	0	0	10.7%
TOTAL	76	53	23	

HOW TO READ EMPLOYMENT ANALYSIS SECTION:

The percentages listed in the goals column are calculated by multiplying the CLFA goals by the number of employees in that job category. The number in that column represents the percentage of each protected group that should be employed by the firm to meet the CLFA goal. A negative number will be shown in the discrepancy column for each underrepresented goal of at least 1.00 position.

II. EMPLOYMENT ANALYSIS

	Black			Hispanic			Asian			American Indian			Filipino			Female		
	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy
Mgmt & Financial	0.15	1	N/A	1.06	0	(1.06)	1.09	0	(1.09)	0.03	0	N/A	1.09	0	(1.09)	3.59	0	(3.59)
Professional	0.77	2	1.23	4.77	6	1.23	5.07	18	12.93	0.17	0	N/A	5.07	0	(5.07)	25.33	13	(12.33)
A&E, Science, Computer	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Technical	0.32	0	N/A	1.89	2	N/A	2.86	3	N/A	0.04	0	N/A	2.86	0	(2.86)	5.80	3	(2.80)
Sales	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Administrative Support	0.15	0	N/A	1.62	0	(1.62)	0.83	1	N/A	0.03	0	N/A	0.83	0	N/A	5.05	7	1.95
Services	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Crafts	0.05	0	N/A	1.18	1	N/A	0.62	0	N/A	0.02	0	N/A	0.62	0	N/A	0.33	0	N/A
Operative Workers	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Transportation	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Laborers	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00

Goals are set by job categories for each protected group. An underrepresentation is indicated by a negative number, but if the DISCREPANCY is less than -1.00 position, a N/A will be displayed to show there is no underrepresentation.

000385

REQUEST FOR COUNCIL ACTION
 CITY OF SAN DIEGO
1. CERTIFICATE NU
(FOR AUDITOR'S)

28002

56

12/4

TO: CITY ATTORNEY

2. FROM (ORIGINATING DEPARTMENT):
Engineering & Capital Projects3. DATE:
August 23, 2007

4. SUBJECT:

State Route 15 Bikeway - Consultant Contract Amendment with Tetra Tech, Inc.

5. PRIMARY CONTACT (NAME, PHONE, & MAIL STA.)

Frank Gaines 533-3771 *14* MS612

6. SECONDARY CONTACT (NAME, PHONE, & MAIL STA.)

Dave Zoumaras 533-3138 MS612

7. CHECK BOX IF REPORT TO COUNCIL IS ATTACHED

8. COMPLETE FOR ACCOUNTING PURPOSES

FUND	30301			9. ADDITIONAL INFORMATION / ESTIMATED COST:
DEPT.	30244			Previous Contract: \$ 369,301 This Amendment: \$ 53,403 Total Contract: \$ 422,704
ORGANIZATION	107			
OBJECT ACCOUNT	4279			
JOB ORDER	581270			
C.I.P. NUMBER	58-127.0			
AMOUNT	\$53,403			

10. ROUTING AND APPROVALS

ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIG. DEPT	<i>[Signature]</i>	9/4/07	8	DEPUTY CHIEF	<i>[Signature]</i>	10-12-07
2	EAS	<i>Allison Stanwood</i>	9/5/07	9	COO	NOT REQ'D	
3	EOC	<i>Celia Driffin</i>	9/26/07	10	CITY ATTORNEY	<i>Peter A. [Signature]</i>	10/9/07
4	COUNCIL LIAISON OFFICE	<i>[Signature]</i>	9/28/07	11	ORIG. DEPT	<i>[Signature]</i>	11/5/07
5	CIP/FM	<i>[Signature]</i>	10/4/07	DOCKET COORD: <i>[Signature]</i> COUNCIL LIAISON: <i>[Signature]</i>			11/16
6	AUDITOR	<i>[Signature]</i>	10/10/07	COUNCIL PRESIDENT <input type="checkbox"/> SPOB <input type="checkbox"/> <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> ADOPTION			
7				REFER TO: <i>[Signature]</i> COUNCIL DATE: 12/4/07			

11. PREPARATION OF: RESOLUTIONS ORDINANCE(S) AGREEMENT(S) DEED(S)

1. Authorizing the Mayor, or his designee, to execute a First Amendment to the Agreement with Tetra Tech, Inc., to the existing consultant services contract for preliminary engineering for CIP 58-127.0, State Route 15 Bikeway, in the amount of \$ 53,403; and

(Continued)

11A. STAFF RECOMMENDATIONS:

Adopt the Resolution and Ordinance

12. SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION.)

COUNCIL DISTRICT(S):

3

COMMUNITY AREA(S):

Mid-City

ENVIRONMENTAL IMPACT:

This activity is not a "project" and is therefore exempt from CEQA pursuant to State CEQA Guidelines Section §15060(C)(3).

HOUSING IMPACT:

None

OTHER ISSUES:

This action is subject to charter section 99, including 2/3 vote passage by council.

ATTACHMENTS:

First Amendment to Agreement

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

Bikeway alternative alignments and design elements have been presented to local community groups and the San Diego County Bicycle Coalition several times for feedback.

STAKEHOLDERS:

Tetra Tech, Inc.



Patti Boekamp, Director
Engineering and Capital Projects



Richard Haas
Deputy Chief Public Works

ORDINANCE NUMBER O-_____ (NEW SERIES)

DATE OF FINAL PASSAGE _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SAN DIEGO AUTHORIZING A FIRST AMENDMENT TO THE AGREEMENT WITH TETRA TECH, INC. FOR THE STATE ROUTE 15 BIKEWAY PROJECT IN THE MID-CITY COMMUNITY PLAN AREA.

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That the Mayor be and he is hereby authorized and empowered to execute, for and on behalf of said City, an Agreement with Tetra Tech, Inc. [Agreement], for consultant services contract for preliminary engineering for CIP No. 58-127.0, State Route 15 Bikeway, in amount not to exceed \$53,403.00 under the terms and conditions set forth in the Agreement on file in the office of the City Clerk as Document No. RR _____.

Section 2. That the expenditure of an amount not to exceed \$53,403.00 from CIP No. 58-127.0, State Route 15 Bikeway, Fund No. 30301, TransNet Bikeway, is authorized for the purpose of executing the First Amendment to the Agreement for the above referenced Project.

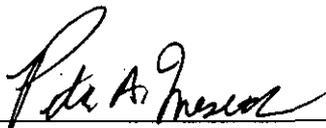
Section 3. That the City Auditor and Comptroller, upon advice from the administering department, is authorized to transfer excess funds, if any, to the appropriate reserves.

Section 4. That a full reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 5. That this ordinance, having been introduced and adopted by a two-thirds vote of the members of the San Diego City Council pursuant to Section 99 of the Charter of the City of San Diego, shall take effect and be in force on the thirtieth day from and after its passage.

Section 6. That this activity is not a "project" and is therefore exempt from CEQA pursuant to State CEQA Guidelines Sections 15060(c)(3).

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By 
Peter A. Mesich
Deputy City Attorney

PAM:cfq
10/28/07
Or.Dept:E&CP
O-O-2008-62

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of _____.

ELIZABETH S. MALAND
City Clerk

By _____
Deputy City Clerk

Approved: _____
(date)

JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor