

000357

REQUEST FOR COUNCIL ACTION  
CITY OF SAN DIEGO

1. CERTIFICATE NUMBER (FOR AUDITOR'S USE) 105

3. DATE: N/A 11/13  
09/19/07

TO: CITY ATTORNEY

2. FROM (ORIGINATING DEPARTMENT):  
Library Department

4. SUBJECT:  
California State Library Services and Technology Act Grants

5. PRIMARY CONTACT (NAME, PHONE & MAIL STA.)  
Carol Young 236-5889, MS #17

6. SECONDARY CONTACT (NAME, PHONE & MAIL STA.)  
Valerie Hardie, 527-5479, MS #17

7. CHECK BOX IF REPORT TO COUNCIL IS ATTACHED

8. COMPLETE FOR ACCOUNTING PURPOSES

FUND			
DEPT.			
ORGANIZATION			
OBJECT ACCOUNT			
JOB ORDER			
C.I.P. NUMBER			
AMOUNT			

9. ADDITIONAL INFORMATION / ESTIMATED COST:  
The City is due to receive grant funds totaling \$29,460 for the 2 ELF Projects, and \$20,262 for the WebQuest Program in FY 2008.

10. ROUTING AND APPROVALS

ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIGINATING DEPARTMENT	<i>Amy Tatar</i>	9/20/07	8	DEPUTY CHIEF	<i>Rick Ryland</i>	9/21/07
2	EAS	<i>Denise Leasley</i>	9/21/07	9	COO		
3	EOCP	<i>Laura Wake</i>	9/21/07	11	CITY ATTORNEY	<i>Catherine Bradley</i>	10/26/07
4	LIAISON OFFICE	<i>JD</i>	9/25/07	12	ORIGINATING DEPARTMENT	<i>Carol Young</i>	10/26/07
5	Grants	<i>Debra Hochle-Tault</i>	9/28/07		DOCKET COORD:	<i>JD</i>	
6	FM	<i>Amy Merritt</i>	9/28/07		COUNCIL PRESIDENT	<i>MS</i>	
7	AUDITORS	<i>Jean Talbut</i>	9/28/07		COUNCIL LIAISON:	<i>JD</i>	

11. PREPARATION OF:  RESOLUTION(S)  ORDINANCE(S)  AGREEMENT(S)  DEED(S)

1. Authorizing the Mayor or his designee to apply for Library Services and Technology Act (LSTA) grant funds from the California State Library in Fiscal Year 2008 for the purpose of implementing two Early Learning with Families (ELF) Projects, the Integrating Instructional Technology via WebQuests Program, and any other library programs approved for future LSTA funding by the State Library in Fiscal Years 2008 through 2012.
2. Authorizing the City Auditor and Comptroller to accept, appropriate and expend LSTA grant funds from the California State Library in Fiscal Years 2008 through 2012 pending receipt of fully executed grant agreements.
3. Authorizing the City Auditor and Comptroller to establish separate funds as required by the fully executed agreements.

11A. STAFF RECOMMENDATIONS:  
Approve the resolution.

12. SPECIAL CONDITIONS:

COUNCIL DISTRICT(S): 1 - 8

COMMUNITY AREA(S): All.

ENVIRONMENTAL IMPACT: The activity is not subject to CEQA pursuant to Section 15060(c)(3) as defined by the State CEQA Guidelines ("not a project").

HOUSING IMPACT: None

OTHER ISSUES: None

CITY CLERK INSTRUCTIONS: Provide two copies of the resolution to Carol Young, MS #17.

DATE ISSUED:

REPORT NO.

ATTENTION:

Council President and City Council

ORIGINATING DEPT.

Library Department

SUBJECT:

Library Services and Technology Act Grants

COUNCIL DISTRICTS:

All

STAFF CONTACT:

Carol Young (619-236-5889) – Senior Management Analyst

REQUESTED ACTION:

1. Requesting approval to authorize the Mayor or his designee to apply for Library Services and Technology Act (LSTA) grant funds from the California State Library in Fiscal Year 2008 for the purpose of implementing two Early Learning with Families (ELF) Projects, the Integrating Instructional Technology via WebQuests Program, and any other library programs approved for future LSTA funding by the State Library in Fiscal Years 2008 through 2012 where LSTA grant funds do not exceed \$200,000 per grant.
2. Requesting approval to authorize the City Auditor and Comptroller to accept, appropriate and expend LSTA grant funds from the California State Library in Fiscal Years 2008 through 2012 pending receipt of fully executed grant agreements.
3. Requesting approval to authorize the City Auditor and Comptroller to establish separate funds as required by the fully executed agreements.

STAFF RECOMMENDATION:

Approve the resolution.

EXECUTIVE SUMMARY

The Library Services and Technology Act (LSTA) is a federal grant program administered in California by the State Librarian with grants awarded on a competitive basis. Since 1997, the Library has regularly obtained these grants. LSTA grants enable the library to produce projects that involve the community and enrich their lives.

The Early Learning with Families (ELF) Mini-Grant will allow the Central Library Children's Room to target services toward pregnant and teen families with infant and toddler children who are not currently utilizing the library. Funds will purchase an Early Literacy Station computer and software, books, musical instruments and other supplies to engage parents with babies and toddlers.

In FY 2007, an ELF Mini-Grant established a program at the San Ysidro Branch Library to create an early learning environment for families with young children. In FY 2008 the State Library has offered a continuation grant to maintain the program at San Ysidro and expand it to the College-Rolando, Mira Mesa and Rancho Penasquitos branch libraries. The grant will be used to purchase equipment and furniture, to print publicity to highlight the early learning environments in individual branches, and to purchase books, multimedia story kits for

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circulation, and multilingual materials for families from Africa, Asia, and the Middle East. The Integrating Instructional Technology via WebQuests grant consists of designing, hosting and maintaining a literacy website that will enable adult learners to use technology to improve their reading skills. Students will learn how to conduct an Internet search, sign up for an e-mail account, and other skills that will allow them to function in the digital age. READ/San Diego will partner with Oceanside READS to test this pilot project to determine if it can be replicated in library literacy programs throughout California, which is the ultimate goal of the program.

FISCAL CONSIDERATIONS:

Through LSTA, \$5,000 has been requested for the ELF Mini-Grant, \$24,260 has been requested for the ELF Continuation Project and \$20,262 has been requested for the WebQuests Program. Grant funds will be matched through in-kind contributions of employee salaries and budgeted expenditures for services, supplies and equipment.

PREVIOUS COUNCIL COMMITTEE ACTION:

None.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

The ELF mini-grant will be promoted via personal invitation and a partnership between the Lindsay Community School and the Central Library's Children's Room. The Children's Room will also collaborate with Cal-SAFE, the San Diego County Office of Education, San Diego City Schools and Helping Hands Even Start. The ELF continuation program will be promoted through participation in community events, by conducting programs in community spaces, via professionally printed publicity about the Early Learning with Families Space to attract families into the libraries, and through joint events with community partners. The WebQuests program will be promoted by contacting adult learners enrolled in the San Diego and Oceanside literacy programs via phone, mail and in person. After the initial year the results of the project will be shared at the Southern California Library Literacy Network meetings, California Library Association conferences and meetings, California Library Literacy Service meetings, and via listserves.

KEY STAKEHOLDERS & PROJECTED IMPACTS

Partners in the ELF Mini-Grant include READ/San Diego, the adult literacy program of the Library Department, the Central Library Children's Room and Lindsay Community School. Partners in the ELF Continuation grant include READ/San Diego, the Evenstart Program at Willow School, Casa Familiar, and the YMCA LEEP Program. The three additional branches in this proposal will be forming partnerships in their areas during the coming year. Partners in the Integrating Instructional Technologies via WebQuests Program include READ/San Diego, Oceanside Public Library's Oceanside READS literacy program, and Literacyworks, the non-profit organization which will host the website.

  
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Anna Tatár  
Director, Library Department

  
\_\_\_\_\_  
Jay Goldstone  
Chief Operating Officer

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RESOLUTION NUMBER R-\_\_\_\_\_

DATE OF FINAL PASSAGE \_\_\_\_\_

WHEREAS, the Library Services and Technology Act [LSTA] is a federal grant program administered in California by the State Librarian and each year the State Librarian awards grants on a competitive basis; and

WHEREAS, the LSTA grants allow the library to produce projects that involve the community and enrich their lives; and

WHEREAS, the Early Learning with Families [ELF] Mini-Grant will enable the Central Library Children's Room to target services toward pregnant and teen families with infant and toddler children who are not currently utilizing the library; and

WHEREAS, the State Library has offered to continue an ELF grant for an early learning environment program for families with young children at the San Ysidro Branch Library and to expand the program to the College-Rolando, Mira Mesa and Rancho Penasquitos branch libraries; and

WHEREAS, the Integrating Instructional Technology via WebQuests grant consists of the design, hosting and maintaining of a literacy website that will enable adult learners to use technology to improve their reading skills and use the Internet; and

WHEREAS, grant funds will be matched through in-kind contributions of employee salaries and budgeted expenditures for services, supplies and equipment; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

1. That the Mayor or his designee is hereby authorized to apply for LSTA grant funds from the California State Library in Fiscal Year 2008 for the purpose of implementing two

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Early Learning with Families Projects, the Integrating Instructional Technology via WebQuests Program, and any other library programs approved for future LSTA funding by the State Library in Fiscal Year 2008 through 2012, where the LSTA grant funds do not exceed \$200,000 per grant.

2. That the City Auditor and Comptroller is authorized to accept, appropriate and expend LSTA grant funds from the California State Library in Fiscal Year 2008 through 2012 pending receipt of fully executed grant agreements.

3. That the City Auditor and Comptroller is authorized to establish separate funds as required by the fully executed agreements.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By Catherine M. Bradley  
Catherine M. Bradley  
Chief Deputy City Attorney

CMB:als  
10/26/07  
Or.Dept:Library

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of \_\_\_\_\_.

ELIZABETH S. MALAND  
City Clerk

By \_\_\_\_\_  
Deputy City Clerk

Approved: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor