



THE CITY OF SAN DIEGO
MAYOR JERRY SANDERS

M E M O R A N D U M

DATE: January 7, 2008

TO: Honorable Council President Peters and City Councilmembers

FROM: Mayor Jerry Sanders

SUBJECT: *Appointment of Chief Financial Officer, Deputy Chief of Community Services, and Financial Management Director*

I am pleased to announce the appointment of several new unclassified positions as well as the re-organization of several City functions. The re-organizations slightly modify and refine the City's organizational structure for greater efficiency in providing oversight to those functions.

Mary Lewis has been selected as the City's new Chief Financial Officer (CFO). As CFO, Mary will oversee the functions of the Financial Management, Debt Management, Risk Management, and City Treasurer departments, and will now also provide oversight of the Purchasing & Contracting Department. In addition, Mary will assume the role of Auditor & Comptroller, pending City Council confirmation, and will oversee the City Comptroller Department.

Mary brings valuable experience to this position. In addition to having been the Director of Financial Management since April 2006 where she worked closely with the CFO to begin developing and implementing the City's financial reforms, Mary has 15 years of high-level management and finance experience in the private and non-profit sectors. She holds a Masters degree in Business from Columbia University. Mary will report directly to Jay Goldstone.

Nader Tirandazi has been selected as the new Director of the Financial Management Department. Nader, currently the IT Group Manager for Public Works, has a strong background in the areas of budget, information technology, human resources, and operations. Nader will report to Mary Lewis.

Elmer Heap has been appointed as the Deputy Chief Operating Officer over the newly re-organized Community Services functional area. Elmer will be responsible for the oversight of the Customer Services, Environmental Services, Library and Park & Recreation departments. The Environmental Services Department has been moved from Public Works to Community Services. Chris Gonaver, currently Assistant Director, will be the Acting Director of the

Honorable Council President Peters and City Councilmembers
January 7, 2007

Environmental Services Department while the selection process for a permanent appointment is underway. Elmer will report to Jay Goldstone.

These appointments are effective January 7, 2008. Please join me in congratulating the appointees on their new roles.



JERRY SANDERS
Mayor

333
1/29

REQUEST FOR COUNCIL ACTION
CITY OF SAN DIEGO

1. CERTIFICATE NUMB
(FOR AUDITOR'S USE)

TO: CITY COUNCIL
2. FROM (ORIGINATING DEPARTMENT): MAYOR JERRY SANDERS
3. DATE: 01/16/08

SUBJECT: CONFIRMATION OF APPOINTMENT OF AUDITOR/COMPTROLLER (CHIEF FINANCIAL OFFICER)

5. PRIMARY CONTACT (NAME, PHONE, & MAIL STA.) Jaymie Bradford MS11A, 36588
6. SECONDARY CONTACT (NAME, PHONE, & MAIL STA.) Ed Plank MS 11A, 66433
7. CHECK BOX IF REPORT TO COUNCIL IS ATTACHED

8. COMPLETE FOR ACCOUNTING PURPOSES

FUND	DEPT.	ORGANIZATION	OBJECT ACCOUNT	JOB ORDER	C.I.P. NUMBER	AMOUNT	9. ADDITIONAL INFORMATION / ESTIMATED COST:

10. ROUTING AND APPROVALS

ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIG. DEPT /AH	<i>Jammel</i>	1/16/08	8	DEPUTY CHIEF/KM		
2	AUDITOR			9	COO	<i>[Signature]</i>	1/16/08
3				10	CITY ATTORNEY	<i>Catherine Hadley</i>	1/8/08
4	CFO			11	ORIG. DEPT/ COUNCIL LIAISON/JG	<i>Jammel</i>	1/16/08
5					DOCKET COORD:		COUNCIL LIAISON
6					<input checked="" type="checkbox"/> COUNCIL PRESIDENT	<input type="checkbox"/> SPOB	<input type="checkbox"/> CONSENT
7					<input type="checkbox"/> REFER TO:		COUNCIL DATE:

11. PREPARATION OF: RESOLUTIONS ORDINANCE(S) AGREEMENT(S) DEED(S)

Appointment of Mary Lewis to Auditor/Comptroller (CFO) of the City of San Diego.
Please see Mayor Sanders' attached appointment memorandum dated January 7, 2008.

11A. MAYOR'S RECOMMENDATION: Confirm appointment as submitted.

12. SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION.)

COUNCIL DISTRICT(S): All

COMMUNITY AREA(S): All

ENVIRONMENTAL IMPACT: N/A

HOUSING IMPACT: N/A

OTHER ISSUES: N/A

DOCKET SUPPORTING INFORMATION

CITY OF SAN DIEGO

DATE:

01/16/08.

SUBJECT:

CONFIRMATION OF APPOINTMENT OF AUDITOR/COMPTROLLER (CHIEF FINANCIAL OFFICER)

BACKGROUND:

The Chief Financial Officer assumes the role of Auditor & Comptroller, which requires City Council confirmation.

REQUEST FOR COUNCIL ACTION
CITY OF SAN DIEGO

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(FOR AUDITOR'S USE ONLY)

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MAYOR JERRY SANDERS

3. DATE:
01/16/08

4. SUBJECT:
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4	CFO			11	ORIG. DEPT/ COUNCIL LIAISON/JG	<i>Jamell</i>	1/16/08
5				DOCKET COORD: _____ COUNCIL LIAISON _____			
6				✓	COUNCIL PRESIDENT	<i>[Signature]</i>	
7					<input type="checkbox"/> SPOB	<input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> ADOPTION
					<input type="checkbox"/> REFER TO: _____		COUNCIL DATE: 1/29/08

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COMMUNITY AREA(S): All.

ENVIRONMENTAL IMPACT: N/A

HOUSING IMPACT: N/A

OTHER ISSUES: N/A

000336

DOCKET SUPPORTING INFORMATION

CITY OF SAN DIEGO

DATE:

01/16/08

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BACKGROUND:

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RESOLUTION NUMBER R-_____

DATE OF FINAL PASSAGE _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SAN DIEGO CONFIRMING THE MAYOR'S APPOINTMENT
OF MARY LEWIS AS CITY AUDITOR AND COMPTROLLER
(CHIEF FINANCIAL OFFICER) OF THE CITY OF SAN
DIEGO.

WHEREAS, San Diego City Charter section 265(b)(10) provides that, notwithstanding contrary language in Charter section 39, the Mayor has sole authority to appoint the City Auditor and Comptroller, subject to Council confirmation; and

WHEREAS, the Mayor has appointed Mary Lewis to serve as the City Auditor and Comptroller (Chief Financial Officer) for the City of San Diego; and

WHEREAS, as the Chief Financial Officer, Ms. Lewis will assume the duties and role of City Auditor and Comptroller and will oversee the City Comptroller Department, the functions of the Financial Management, Debt Management, Risk Management and City Treasurer departments, and provide oversight of the Purchasing and Contracting Department; and

WHEREAS, the Mayor has requested Council confirmation of this appointment; NOW,
THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the Council hereby confirms the Mayor's appointment of Mary Lewis to serve as the City Auditor and Comptroller (Chief Financial Officer) for the City of San Diego.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By Catherine M. Bradley
Catherine M. Bradley
Chief Deputy City Attorney

CMB:SBS:als
01/18/08
Or.Dept:Mayor
R-2008-602

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of _____.

ELIZABETH S. MALAND
City Clerk

By _____
Deputy City Clerk

Approved: _____
(date)

JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

MARY J. LEWIS

PROFESSIONAL EXPERIENCE

- Financial Management Director** *City of San Diego* 2006 to 2008
- Direct the preparation of the City's annual operating and capital budgets totaling over \$2 billion.
 - Oversee the preparation of the Mayor's Five Year Financial Outlook.
 - Forecast City revenues and monitor receipts for annual budgeting and modifications to City's spending plan.
 - Monitor citywide spending and report mid-year and periodic expenditure and revenue forecasts and budget adjustments to City Council to maintain a balanced budget.
 - Fiscal oversight and compliance responsibility for Council and Mayoral actions and budgetary adjustments to ensure adherence to the City's adopted budget and related Council policies.
- Chief Operating Officer/CFO** *Alliance Healthcare Foundation* 2000 to 2006
- Directed all operations and financial functions of the organization.
 - Established the organization's first audit committee with the board of directors. Staffed the audit committee and developed internal control policies and procedures that included IRS compliance for grantee contracts and fund distribution.
 - Staffed the investment committee and restructured the investment policy with the board.
 - Oversaw investment portfolio of \$80 million.
 - Oversaw the issuance of annual audited financial statements.
 - Responsible for IRS compliance and filings.
 - Trustee for the employee pension plan.
- Senior Program Officer** *Alliance Healthcare Foundation* 1998-2000
- Developed health care programs for medically uninsured and underinsured in collaboration with private and public partners totaling over \$25 million.
 - Chaired a public/private advisory committee resulting in a \$12 million budget increase to the County Health and Human Services Agency for the medically indigent.
- Executive Vice President** *Group Physician Services* 1998
- Directed new business development and operations of a start-up for-profit health care company for group pharmaceutical purchasing for independent physicians, medical groups and practice management companies.
 - Developed strategic business partnerships.
- Regional Director, Provider Networks** *Community Care Network (CCN Inc)* 1996-1998
- Directed product development, contracting and operations in the western US for a for-profit managed care company.
 - Developed strategic business alliances with hospitals, medical groups and other managed care companies.

Marketing Manager, National Accounts *Community Care Network (CCN Inc)* 1991-1995
Network Manager

- Secured key accounts with self-insured employers, insurance carriers and third party administrators in the western region.
- Directed physician, hospital, and ancillary medical networks in four counties of southern California representing over 300,000 participants.

Director of Managed Care Services *Inland Health Organization* 1995-1996

- Evaluated physician groups for acquisition.
- Developed full risk contracts and business plans for medical center and affiliated physician groups.

PREVIOUS PROFESSIONAL EXPERIENCE

- **Assistant Director of Budget, Finance and Administration**, *Columbia University, Health Sciences Division* New York, NY
- **Management Consultant**, *Cicatelli Associates, Inc* New York, NY
- **Expenditure Analyst**, *New York City Health And Hospitals Corporation*
- **Assistant Director, Management Information Systems**, *New York City Department of Mental Health*

EDUCATION

Masters Degree in Business	Columbia University, New York, NY
Masters Degree in English Literature	University of Missouri, St. Louis, MO
BS Education	University of Missouri, Columbia, MO

ADDITIONAL PROFESSIONAL TRAINING

Yale University, Investment Institute
California Debt and Investment Advisory Commission: Mechanics of a Bond Sale
Commonfund Investment Forums
Conferences and seminars on municipal finance and the economy

CURRENT AFFILIATIONS

Government Finance Officers Association
California Society of Municipal Finance Officers
Advisory Member: Finance Committee, Alliance Healthcare Foundation Board of Directors