

Article 2: Administrative Code

Division 51: General Services Department

*(“Fleet Operations Department” added 10-24-2017 by O-20864 N.S.; effective 11-23-2017.)
(Retitled from “Fleet Operations Department” to “General Services Department”
on 1-27-2022 by O-21404 N.S.; effective 2-26-2022.)*

§ 22.5101 General Services Department

- (a) The General Services Department is a City department. The department is responsible for managing the City’s fleet of vehicles and equipment, and providing general maintenance and facilities services to City departments.
- (b) The Director is the administrative head of the department and is appointed by, and may be removed by, the City Manager. The Director is the appointing authority of all personnel authorized in the department.
- (c) The General Services Department, under the direction of the City Manager, with policy direction from the City Council, is responsible for performing those duties and functions assigned and directed by the City Manager, including managing the acquisition and disposition of vehicles and equipment; maintaining and repairing vehicles and equipment; managing fuel systems and facilities; managing a rental fleet; providing operator training; and providing general maintenance and facilities services to City departments.

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