

DATE ISSUED: July 26, 2001

REPORT NO. 01-169

ATTENTION: Honorable Mayor and City Council

SUBJECT: Appointment of Citizen's Assistance Program Manager

SUMMARY

THIS IS AN INFORMATIONAL ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE CITY COUNCIL.

I am pleased to announce the appointment of Donna Cottingham to the position of Citizen's Assistance Program Manager effective September 1, 2001. Donna has twenty-seven years experience with the City of San Diego. In her capacity as Confidential Assistant to the City Manager for the past fifteen years, she has developed extensive knowledge and understanding of City government operations, as well as citizen, community and business interests and concerns related to City services. Donna currently serves on the Information Technology Governance Committee, three National Management Association Committees, the San Diego Community College Business Advisory Council and Office Information Systems Advisory Committee and is active in community affairs. Donna has a Bachelor of Science in Business Management from the University of Redlands, attended the Institute of Economics and Political Studies Executive Program at the University of Cambridge in England, and completed the UCSD Professional Certification in Foundations, Development and Fund Raising.

Please join me in congratulating Donna in her new assignment.

Respectfully submitted,

P. Lamont Ewell  
Assistant City Manager

cc: Management Team