

DATE ISSUED: November 12, 2002

REPORT NO. 02-266

ATTENTION: Honorable Mayor and City Council

SUBJECT: Appointment of Purchasing Division Assistant Purchasing Agent

SUMMARY

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE CITY COUNCIL.

I am pleased to announce the appointment of Walter C. Rossmann to the position of Assistant Purchasing Agent, Purchasing Division, General Services Department effective November 1, 2002. This position is responsible for providing guidance and direction to the division's procurement, information system, and administrative staff. The Assistant Purchasing Agent is also responsible for complex procurement contracts, small business outreach, the City's Online Procurement Information System (OPIS), and special projects as-assigned.

Walter started as a Management Trainee in the Budget and Management Services Division, Financial Management Department. He then accepted a position as the Procurement and Information Systems Manager, Purchasing Division, where he implemented and expanded the Division's successful small business certification program, the upgrade of OPIS, and streamlined the internal procurement process.

In addition to his City experience, Walter holds a Bachelor's degree in Hotel, Restaurant, and Travel Administration from the University of Massachusetts, and a Master's in Applied Mathematics from Texas A&M University.

Please join me in welcoming Walter to the management team.

Respectfully submitted,

George Loveland  
Senior Deputy City Manager