

DATE ISSUED: November 15, 2002 REPORT NO: 02-274  
ATTENTION: Honorable Mayor and City Council  
SUBJECT: Appointment of Labor Relations Officer

SUMMARY

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE CITY COUNCIL.

I am pleased to announce the appointment of Gloria Chavez to the position of Labor Relations Officer. This position is responsible for assisting in all employer/employee relations matters, including: preparation for and participation in formal labor negotiations, interpreting and advising on labor agreements, developing and maintaining liaisons with employee organizations and management, representing the City Manager in various assignments and with various City boards, commissions, and committees, conducting appeal hearings related to employee grievances, disciplinary matters, denial of industrial leave and disability benefits, conducting administrative investigations and performing special duties.

Gloria is currently an Associate Personnel Analyst in the Personnel Department. She started her career with the City in 2000 as a Management Trainee in the Personnel Department. Advancing through the analyst series, Gloria has worked on many classification and compensation studies ranging in size and complexity. In addition, she was on the Management Team negotiating successor agreements during the latest meet and confer process.

Gloria is a native San Diegan and a graduate of San Diego State University. In addition to her job at the City she volunteers as an English as a Second Language Teacher. Please join me in congratulating Gloria on joining the management team.

Respectfully submitted,

P. Lamont Ewell  
Assistant City Manager