

DATE ISSUED: June 21, 2004

REPORT NO. 04-136

ATTENTION: Honorable Mayor and City Council

SUBJECT: Appointment of Purchasing Agent

SUMMARY:

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE CITY COUNCIL.

I am pleased to announce the appointment of Walter C. Rossmann to the position of Purchasing Agent, Purchasing Division, Financial Management Department. This position is responsible for managing the citywide procurement for commodities and non-professional services, the City's Online Procurement Information System (OPIS), and the City's vendor outreach program.

In January 1999, Walter started with the City as a Management Trainee in the Budget and Management Services Division, Financial Management Department. He has been in the Purchasing Division for over three years with the last 6 months serving as the Acting Purchasing Agent.

Walter holds a Bachelor degree in Hotel, Restaurant, and Travel Administration from the University of Massachusetts and a Master degree in Applied Mathematics from Texas A&M University.

Please join me in congratulating Walter to his appointment.

Respectfully submitted,

Lisa Irvine
Financial Management Director

Approved: Patricia T. Frazier
Deputy City Manager