



THE CITY OF SAN DIEGO

REPORT TO THE CITY COUNCIL

DATE ISSUED: November 26, 2008

REPORT NO: 08-179

ATTENTION: Council President and City Council
Agenda of December 2, 2008

SUBJECT: Mission Trails Regional Park Master Plan Update and Natural Resources
Management Plan

REFERENCE: See attachments

REQUESTED ACTION: Accept this Report to serve as a Memorandum of Understanding between the City of San Diego and the Mission Trails Regional Park Task Force and Citizen's Advisory Committee for the update of the Mission Trails Regional Park Master Plan [MTRP] and Natural Resources Management Plan [NRMP].

STAFF RECOMMENDATION: Accept the Report to proceed with the Mission Trails Regional Park Master Plan Update and the Natural Resources Management Plan.

SUMMARY:

The City and Mission Trails Regional Park [MTRP] Task Force [Task Force] and Citizen's Advisory Committee [CAC], in an ongoing partnership, have been coordinating in the implementation of the Mission Trails Regional Park Master Development Plan since its adoption in 1985. It is the goal of the City, Task Force and CAC to proceed with an update to the Mission Trails Regional Park Master Development Plan to identify completed capital projects and to guide future development and preservation within the park to the benefit of the general public. In addition, a Natural Resources Management Plan needs to be prepared and incorporated into the Master Plan Update to provide City park rangers with information and tools to manage and maintain the Park's sensitive resources.

To accomplish this goal, certain City processes are required and shall be followed consistent with the City's General Plan and other land use and city council policies, to create a City-sanctioned Master Plan Update with an official standing, as outlined in a City Memorandum dated May 8, 2008 provided to the CAC. It is the intention of the parties, to hire a consultant for the preparation of the MTRP Master Plan Update and the Natural Resources Management Plan whose duties would include, but not be limited to, preparing studies and supporting documentation, developing public outreach strategies, facilitating public workshops/meeting and making presentations, creating the Master Plan Update documents, providing environmental review documents and incorporating applicable work already prepared by the CAC. The City shall serve in the lead role during the Master Plan Update process; as such, the City shall be responsible for the following:

- a. All processes related to contract initiation, consultant selection and management, ensuring processing and approval of project-related invoices, environmental review, and acting as the primary point of contact for the plan update process; however, as set forth below, CAC representatives will be asked to assist in the consultant selection process and

the consultant shall be directed to work in close coordination with the CAC Ad-Hoc Master Plan Update Subcommittee;

- b. Coordinating with various City departments and other agencies affected by the proposed update;
- c. Reviewing and approving all work completed to date by the CAC, prior to conceptual review or endorsement by any advisory or decision-making body;
- d. Renaming CIP No. 29-943.0 from MTRP Natural Resources Management Plan to MTRP Master Plan Update and Natural Resources Management Plan, and transferring \$472,000 from Antenna Fund, Fund No. 10580, and \$170,000 from CIP 20-010.3, Open Space Natural Resource Management and Park Master Plans, to CIP No. 29-943.0 for the purpose of preparing the Master Plan Update and the associated Natural Resource Management Plan; and
- e. Ensuring that every effort is made to complete the Master Plan Update and NRMP in accordance with the Preliminary Project Time Schedule.

As a major partner in this Master Plan Update process, the MTRP Task Force and CAC shall assist in the process in regards to the following:

- a. The CAC shall have the option of participating in the consultant selection interview process for the Mission Trails Regional Park Master Plan Update and Natural Resources Management Plan;
- b. The consultant shall work in close coordination with the CAC-Ad-Hoc Master Plan Update Subcommittee; the CAC shall review draft documents and on-going revisions on a regular basis as directed by the City;
- c. The Task Force agrees to endorse the use of \$472,000 from the MTRP Antenna Fund, Fund No. 10580 for CIP No. 29-943.0, MTRP Master Plan Update and Natural Resources Management Plan; and
- d. The CAC shall monitor the Antenna funding appropriation and expenditures.

FISCAL CONSIDERATION:

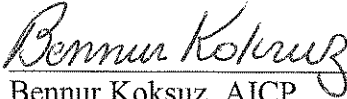
See attached "Preliminary Cost Estimate."

PREVIOUS COUNCIL and/or COMMITTEE ACTION: None

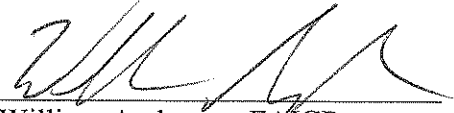
COMMUNITY PARTICIPATION and PUBLIC OUTREACH EFFORTS: As part of the Master Plan Update, proposed changes to the 1985 Mission Trails Regional Park Master Development Plan have been initiated by the Citizen's Advisory Committee through public outreach efforts including 1) website postings, and 2) information and action items on the CAC and Task Force bi-monthly meetings agendas. In addition, the Master Plan Update shall document and evaluate existing conditions, and provide and refine site-specific goals and recommendations, and reflect the public input received according to established City Policy 600-33 (COMMUNITY NOTIFICATION AND INPUT FOR CITY-WIDE PARK DEVELOPMENT PROJECTS.)

KEY STAKEHOLDERS and PROJECTED IMPACTS (if applicable): Mission Trails Regional Park (MTRP) users. The final MTRP Master Plan Update and the Natural Resources Management Plan will determine the projected impacts.

Respectfully submitted,



Bennur Koksuz, AICP
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Urban Form Division



William Anderson, FAICP
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City Planning & Community

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- Attachment(s):
1. May 8, 2008 City Memo to MTRP CAC & Task Force
 2. CIP Project Sheet
 3. Preliminary Cost Estimate
 4. Preliminary Project Time Schedule
 5. MTRP Task Force Meeting Minutes (Endorsement of \$472,000 Funding)