

THE CITY OF SAN DIEGO
REPORT TO THE CITY COUNCIL

DATE ISSUED: July 22, 2009

REPORT NO. 09-115

ATTENTION: Council President and City Council

SUBJECT: Contracts to administer the City's Homeless Prevention and Rapid Re-Housing Program (HPRP)

REFERENCE:

REQUESTED ACTION:

1. Authorize the City Comptroller to appropriate and expend the HPRP funds in the amount of \$6,060,000, contingent upon certification of funds availability by the City Comptroller;
2. Authorize the Mayor or designee execute an agreement, with the San Diego Housing Commission in the amount of \$5,760,000 for administration of HPRP projects and programs associated with ESG funding, contingent upon certification of fund availability by the City Comptroller. ;
3. Authorize the Mayor or designee to execute an agreement with the Regional Task Force on the Homeless in an amount not to exceed \$300,000 for data collection and reporting to the U.S. Department of Housing and Urban Development, contingent upon certification of fund availability by the City Comptroller.

STAFF RECOMMENDATION:

Approve the requested actions above.

SUMMARY:

The City's HPRP application to the U.S. Department of Housing and Urban Development (HUD) in the amount of \$6,168,104 was approved by Council on May 12, 2009. The HPRP funds will be used to prevent people from becoming homeless, divert those entering the shelter system to permanent housing options and rapidly re-house those that are already homeless and must be obligated by September 30, 2009. In order to be obligated, all funds must be under contract for administration.

On June 17, 2009 the HPRP administrative plan was presented at a Land Use and Housing Council Committee (LU&H) workshop. At the workshop, the Housing Commission

(Commission) presented details about their proposed administrative plan, activities, workflow, budget, and opportunities for funding. The Housing Commission will administer the City's HPRP program pursuant to an agreement (Attachment 1) in the amount of \$5,760,000, which will extend over the 3-year grant term and terminate on December 31, 2012.

The Commission proposes to provide a comprehensive program for prevention, diversion, and re-housing of individuals and families deemed eligible for this assistance. Activities will include three phases: 1) Outreach that will be achieved via relationships with organizations with high volume interface with homeless persons; 2) In-take, which will involve eligibility determination, referral to rental assistance and related services (legal, credit) and data collection; and 3) placement and maintenance, which will involve engaging landlords with suitable vacant units and facilitating successful tenancy through mediation and coordination of supportive services. (See Attachments 2 and 3 for a detailed description of the program and budget.) The Commission intends to publish Request for Proposals (RFP's) by August, 2009 for services not administered internally. Sub-contractors will be selected based upon final program design plans and experience administering similar programs and services to ensure effective and efficient operations.

In addition, the Housing Commission will prepare exit strategies for program recipients to ensure that this short-term housing assistance leads to permanent solutions rather than a return to homelessness. Typical exits would include return to employment or new employment, permanent supportive housing, and possible housing vouchers (rent subsidy).

HPRP evaluation, data collection and reporting will be administered by the Regional Task Force on the Homeless. Program evaluation and monitoring will include sets of individual and client level data elements to be collected by each service provider in accordance with HUD reporting requirements. Data will be entered into the current local Homeless Management Information System (HMIS), as mandated by HUD. The RTFH is the HUD designated regional lead agency for HMIS administration. The City's contract with the RTFH (see attachment 4) will extend over the 3-year life of the HPRP grant and will not exceed \$300,000 for total administrative expenses.

FISCAL CONSIDERATION:

This action will not result in any fiscal impacts to the City's General Fund. Funding in the amount of \$6,168,104 is available through the U.S Department of Housing and Urban Development (HUD) Emergency Shelter Grant Program, of which \$5,760,000 will be transferred to the Housing Commission and up to \$300,000 to the Regional Task Force on the Homeless for program administration. The City will retain \$108,104 for expenses related to oversight and monitoring.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

HPRP application (Substantial Amendment to the 2008 Consolidated Action Plan) was approved by Council on May 12, 2009.

On June 17, 2009 the Land Use and Housing Committee reviewed the Housing Commission's proposed program.

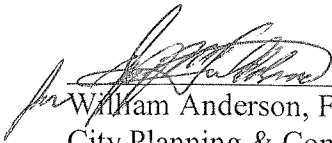
COMMUNITY PARTICIPATION and PUBLIC OUTREACH EFFORTS:

The City and the Commission have been working and meeting with interested stakeholders to identify potential partnership opportunities. Extensive outreach was conducted during the application process including stakeholder workshops, presentations to regional homeless service agencies, participation in a regional working group, and mailings to over 500 interested persons and organizations. Stakeholders were also invited to attend the LU&H workshop on June 17, 2009, where the proposed administrative plan was discussed in detail.

KEY STAKEHOLDERS and PROJECTED IMPACTS (if applicable):

Stakeholders include local supportive service providers and individuals and families experiencing or close to experiencing homelessness.

Respectfully submitted,



William Anderson, FAICP, Director
City Planning & Community Investment

WA/ab

- Attachment(s):
1. Agreement between the city of San Diego and San Diego Housing Commission for administration of the City's HPRP Program.
 2. HPRP Program Plan
 3. Proposed Draft HPRP Budget
 4. Agreement between the City of San Diego and the Regional Task Force on the Homeless for data collection and reporting on the City's HPRP Program.