

THE CITY OF SAN DIEGO
REPORT TO THE CITY COUNCIL

DATE ISSUED: March 2, 2010 REPORT NO: 10-027

ATTENTION: Public Safety and Neighborhood Services Committee
Agenda of March 10, 2010

SUBJECT: Request for Qualifications to Furnish the City of San Diego with
Licensed Tow Providers and Licensed Impound Providers

REFERENCE: Request dated February 22, 2010 for RFQ Status Update

REQUESTED ACTION: This is an informational item only. No action is required on the part of the Committee or the City Council.

STAFF RECOMMENDATION: Accept the Report.

SUMMARY: On September 7, 2005 the City received twelve proposals for towing services. Two of the proposals were deemed non-responsive. Recommendation to Award to Authorized City Towing was made on March 14, 2006. Intent to Award letters were mailed on June 8, 2006.

After resolution of two protests, the Award Letter was mailed on August 16, 2006. Subsequent to this notice several allegations were investigated, including an allegation that the City was recovering more than its operating cost, which is a violation of California Vehicle Code 12110(b). Based upon a review by the City Attorney's office, it was determined that the proposed contract could not be implemented and that a new solicitation process was required. In preparation for this new solicitation process, the San Diego Police Department and the Purchasing & Contracting Department held an open house with at least 24 tow operators to get their input regarding any future contracts.

On March 5, 2008 the City issued a Request for Proposals for its Computer-Operated Tow Dispatch Center. A pre-proposal conference was held on March 20, 2008 with eight potential proposers in attendance. Three responses were received as of the Jun 25, 2008 closing date. Demonstrations of the proposed systems were held on September 29-30, 2008. The Notices of Intent to Award were mailed on December 22, 2008. After resolution of a protest, a contract was finalized with AutoReturn on August 10, 2009.

In the interim, City staff has accomplished the following:

1. Technical input from AutoReturn for communications specifications between the Dispatch Center and tow operators, which was received on January 22, 2010.

2. A complete Scope of Work and Tow Operators Manual were developed. The last revisions were received from the Police Department on February 25, 2010.
3. The Comptroller completed a review of operating cost on February 26, 2010.

Based on the above, the Request for Qualifications (RFQ) document is currently under review by the Office of the Mayor prior to release.

Intended Next Steps

(Anticipated 30-Day Solicitation Process - Total Award 60 Days)

- Advertise RFQ.
- Issue RFQ.
- Conduct Pre-Submittal Conference.
- Issue Addendum.
- Receive Responses.
- Evaluate Responses.
- Award Recommendation.

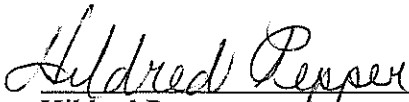
The City will issue the RFQ upon Mayoral staff approval.

FISCAL CONSIDERATIONS: The City recovers its operating costs from the City's approved rate structure.

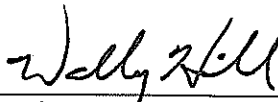
PREVIOUS COUNCIL and/or COMMITTEE ACTION: None.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: See above.

KEY STAKEHOLDERS AND PROJECTED IMPACTS: See above.



Hildred Pepper
Purchasing & Contracting Director



Wally Hill
Assistant Chief Operating Officer