

THE CITY OF SAN DIEGO  
**REPORT TO THE CITY COUNCIL**

DATE ISSUED: July 20, 2011 REPORT NO. 11-113

ATTENTION: Public Safety and Neighborhood Services Committee  
Agenda of July 27, 2011

SUBJECT: Informational Report from the San Diego Police and Purchasing Departments  
Regarding the City of San Diego Tow Program

SUMMARY

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE COMMITTEE OR THE CITY COUNCIL.

BACKGROUND

On April 12, 2010, the City of San Diego issued RFQ 10004980-10-P seeking qualified Licensed Tow Providers and Licensed Impound Providers to provide tow and impound services for the City of San Diego. The publication specifically sought operators to furnish the City with Licensed Tow and Impound operations as may be required for a period of two years from the date of execution, with options to renew for three additional one-year periods.

Tow Providers will be required to tow vehicles at the request of the City, or its designee, based on a dispatch method developed by the City and/or its designee. Tow Providers are required to provide towing service only, and not impounding, release, storage, or disposal services. An Impound Provider provides impounding, vehicle release, storage, disposal services, and may additionally provide towing services.

Interested Tow and Impound Providers were required to submit statements of qualifications by May 13, 2010. After the Pre-Submittal Conference, four addendums were added to the original request for qualifications and the time for submission was extended by approximately four weeks. All qualification statements by interested parties were submitted by June 10, 2010.

A selection committee consisting of personnel from the Police Department's Traffic Division, Parking Enforcement, Fiscal Management and Records Division, reviewed each of the qualification packages submitted by interested Tow and Impound Providers. Selections were based on qualifying factors detailed in the RFQ document and the attached Tow Manual. The committee selected seven Tow Providers for each of the eight tow zones and one Impound Provider for each tow zone with the exception of Zone 8 which has 6 LTP's and 1 LIP. Only 6 LTP's requested to work Zone 8. The Committee's recommendations for selection were sent to City Purchasing in late October, 2010. The delay in sending the recommendations to City Purchasing was the result of court

litigation. Once the protest issues were resolved, the City moved forward with the recommendations and contract awards.

## CONCLUSION

All Tow and Impound Providers who submitted Qualification Packages were notified of their selection or non-selection during the last week of November 2010. Intent to award letters was sent to those Providers selected to provide contracted Tow services. A ten-day appeal process was established for companies not selected to provide either Tow or Impound Services. All appeals have been completed with the exception of the LIP provider for Zone 2.

The following award recommendations were made for the following LIP's (Licensed Impound Providers).

### **Zone Recommendations:**

- Zone 1: Anytime Towing, 8710-1A Miramar Place, San Diego
- Zone 2: (Currently undergoing an Appeal Process)
- Zone 3: A to Z Enterprises, 4955 Ruffner Street, San Diego
- Zone 4: A to Z Enterprises, 3801 Hicoek Street, San Diego
- Zone 5: A to Z Enterprises, 3333 National Avenue, San Diego
- Zone 6: Allied Gardens Towing, 4334 Sheridan Lane, San Diego
- Zone 7: Allied Gardens Towing, 123 35<sup>th</sup> Street, San Diego
- Zone 8: A to Z Enterprises, 1805 Maxwell Road, Chula Vista

The recommendation of the LIP vendor in Zone 2 is still undergoing an appeal process. An end date of this appeal is unknown at this time. The City of San Diego after consultation with the City Attorney's Office will move forward with the standard contractual process with all the above zones, excluding Zone 2.

The maximum number of LTP (Licensed Tow Providers) operators were selected for each zone, (7), based on the provisions of RFQ 1000049890, with the exception of Zone 8. The following Tow providers were selected based upon their cumulative scores and their preference of zones for which they sought work as a tow provider:

### **Zone Recommendations:**

#### **Zone 1:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
Star Towing  
Anytime Towing  
Guardian Towing  
El Norte Towing

#### **Zone 2:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing

C&D Towing  
Star Towing  
Anytime Towing  
United Road Towing

**Zone 3:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
Star Towing  
Anytime Towing  
Angelo's Towing  
Advantage Towing

**Zone 4:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
C&D Towing  
Star Towing  
Anytime Towing  
Angelo's Towing

**Zone 5:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
C&D Towing  
Star Towing  
Angelo's Towing  
Advantage Towing

**Zone 6:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
C&D Towing  
Star Towing  
Angelo's Towing  
United Road Towing

**Zone 7:**

Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
C&D Towing  
Star Towing  
Angelo's Towing  
United Road Towing

**Zone 8: (Only 6 LTP's requested to work in this zone)**

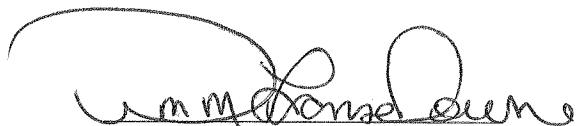
Allied Gardens Towing  
A to Z Enterprises  
J.C. Towing  
Star Towing  
American Towing  
Cortes Towing

There are no outstanding appeals or protests regarding the selections of the LTP's for each zone. The City's Purchasing Department will move forward with the contractual process with each of these vendors.

It is the intent of the City to begin tow and impound operations with the selected LIP and LTP's for Zone 8 beginning the first week of August 2011. The remainder of the LIP's and LTP's from all Zones, excluding the LIP from Zone 2, will be incrementally added to the system during the following thirty days.

Under the new Tow Administration Program, the Department will phase out the existing tow and referral fees and implement a different fee structure. The new fee structure has been developed with the goal of keeping the program cost neutral to the City and within existing vehicle code guidelines.

Respectfully submitted,



William M. Lansdowne  
Chief of Police

LANSDOWNE/ns