

ORDINANCE NUMBER O- 21353 (NEW SERIES)

DATE OF FINAL PASSAGE JUL 27 2021

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING A PROGRAM COORDINATOR
POSITION IN THE DEPARTMENT OF FINANCE FROM THE
CLASSIFIED SERVICE.

WHEREAS, on April 1, 2021, the San Diego Civil Service Commission (Civil Service Commission) reviewed a request from the Department of Finance (Department) to exempt a Program Coordinator position from the Classified Service; and

WHEREAS, the Program Coordinator position will be responsible for overseeing the Department's Payroll section that is responsible for providing centralized support to all City departments regarding payroll matters; enforcing Citywide payroll policies, standard procedures, and internal controls; evaluating current practices and proposing revisions to policies, procedures, and Process Narratives as necessary; identifying strategies to improve process efficiencies or preventative/detective controls; identifying opportunities to integrate internal controls into payroll activities; researching, formulating, and implementing policies, monitoring, and system improvements; and serving as the liaison between the Department and other SAP Human Capital Management departments; and

WHEREAS, San Diego City Charter (Charter) section 117 states the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council"; and

WHEREAS, upon review of the duties and responsibilities of the Program Coordinator position as described by the Department to the Civil Service Commission, the Civil Service Commission found it meets the intent of Charter section 117 to exempt the position from the Classified Service; and

WHEREAS, the finding of the Civil Service Commission is presented to the Council as set forth in the memorandum dated April 2, 2021 to the Honorable Council President and members of the Council, prepared on behalf of the Civil Service Commission by the Personnel Director; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to Charter section 117, the Department of Finance initiated advisory review and comment from the Civil Service Commission related to the proposed exemption of a Program Coordinator position from the Classified Service. On April 1, 2021, the Civil Service Commission reviewed the proposed exemption and commented favorably as meeting Charter section 117 criteria for placement of the position in the Unclassified Service. Having considered and reviewed the finding of the Civil Service Commission, as set forth in the memorandum dated April 2, 2021, to the Honorable Council President and members of the Council, prepared on behalf of the Civil Service Commission by the Personnel Director, the Council now exempts from the Classified Service the Program Coordinator position identified in the memorandum by the Department, and declares the position to be in the Unclassified Service.

Section 2. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MARA W. ELLIOTT, City Attorney

By /s/Miguel Merrell
Miguel Merrell
Deputy City Attorney

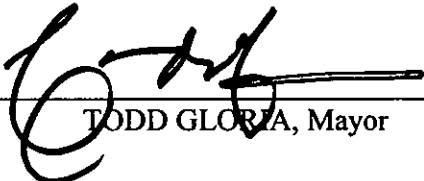
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6/10/21
Or.Dept: Department of Finance
Doc. No.: 2686656

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of 07/13/2021.

ELIZABETH S. MALAND
City Clerk

By /s/ Stacy D. Ready
Deputy City Clerk

Approved: 7/27/21
(date)


TODD GLORIA, Mayor

Vetoed: _____
(date)

TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on JUL 13 2021, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUL 27 2021.

AUTHENTICATED BY:

TODD GLORIA
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By *Stacy Bruch*, Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on JUN 29 2021, and on JUL 27 2021.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By *Stacy Bruch*, Deputy

Office of the City Clerk, San Diego, California
Ordinance Number O- 21353