

ORDINANCE NUMBER O- 21490 (NEW SERIES)

DATE OF FINAL PASSAGE JUL 21 2022

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING TWO PROGRAM MANAGER
POSITIONS AND FIVE PROGRAM COORDINATOR
POSITIONS IN THE HUMAN RESOURCES DEPARTMENT
FROM THE CLASSIFIED SERVICE.

WHEREAS, on June 2, 2022, the Civil Service Commission of the City of San Diego (City) reviewed a request from the Human Resources Department (Department) to exempt two Program Manager positions and five Program Coordinator positions from the Classified Service; and

WHEREAS, one Program Manager position will serve as a Senior Human Resources Officer. This position will serve as liaison to all City departments and provide guidance and policy advice on labor employment issues, the meet and confer process, grievance resolution, disciplinary actions and appeals, leave provisions, and federal and state employment and labor laws; participate in labor negotiations and analyze proposals before meeting and conferring with impacted employee organizations; and develop policies such as memorandum of understanding language related to department work standards, agreements with employee organizations, property rights discipline process, and threat management policy; and

WHEREAS, the other Program Manager position will oversee the Californians for All Employ and Empower Internship Program. This position will design and execute a comprehensive youth internship program; develop strategies to create internship opportunities; recruit and monitor interns; provide compliance reports to City Council and the State of California; and develop administrative regulations related to the internship program and career pathways; and

WHEREAS, one Program Coordinator position will oversee the Citywide Employee Engagement Program. This position will oversee all aspects of the Citywide Employee Engagement Program and Administrative Regulation 95.91 (Employee Rewards and Recognition Program); design and execute the Employee Engagement Strategy; and manage changes and improvements to Administrative Regulation 95.91; and

WHEREAS, four Program Coordinator positions will serve as Reasonable Accommodation Coordinators. These positions will oversee the Citywide Reasonable Accommodation Program and Administrative Regulation 96.21 (City Policy for Individuals with Disabilities: Employment); determine effective reasonable accommodations; and oversee the COVID-19 Reasonable Accommodation Testing Program and exemption requests; and

WHEREAS, San Diego City Charter (Charter) section 117 states the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the positions, as described by the Department, the Civil Service Commission found they meet the intent of Charter section 117 to exempt the positions from the Classified Service; and

WHEREAS, the finding by the Civil Service Commission is set forth in the memorandum dated June 3, 2022 to the Honorable Council President and members of the City Council (Council), prepared on behalf of the Civil Service Commission by the Personnel Director, on file

in the Office of the City Clerk as Document No. OO-21490; NOW,

THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to Charter section 117, the Council exempts from the Classified Service the two Program Manager positions and five Program Coordinator positions described by the Department.

Section 2. That a full reading of this ordinance is dispensed with prior to passage, a written copy having been made available to the Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

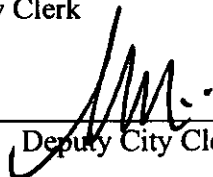
APPROVED: MARA W. ELLIOTT, City Attorney

By /s/Miguel Merrell
Miguel Merrell
Deputy City Attorney

MM:jvg:hm:jvg
June 9, 2022
Or.Dept: Department of Finance
Doc. No.: 3002358

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of JUL 12 2022.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 7/21/22
(date)


TODD GLORIA, Mayor

Vetoed: _____
(date)

TODD GLORIA, Mayor

Passed by the Council of The City of San Diego on JUL 12 2022, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul A. Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUL 21 2022.

AUTHENTICATED BY:

TODD GLORIA
Mayor of The City of San Diego, California.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By [Signature], Deputy

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on JUN 28 2022, and on JUL 21 2022.

I FURTHER CERTIFY that said ordinance was read in full prior to passage or that such reading was dispensed with by a vote of five members of the Council, and that a written copy of the ordinance was made available to each member of the Council and the public prior to the day of its passage.

(Seal)

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

By [Signature], Deputy

<p>Office of the City Clerk, San Diego, California</p> <p>Ordinance Number O- <u>21490</u></p>
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