

000739

**REQUEST FOR COUNCIL ACTION**  
CITY OF SAN DIEGO

1. CERTIFICATE NUMBER (FOR AUDITOR'S USE) 110  
*N.A.* 12/04

TO: CITY ATTORNEY  
2. FROM (ORIGINATING DEPARTMENT): Environmental Services Department  
3. DATE: 10/30/2007

4. SUBJECT: Accept E.P.A. National Community-Based Lead Outreach and Training Grant

5. PRIMARY CONTACT (NAME, PHONE & MAIL STA.): Alan Johanns, MS1103A (858) 573-1262  
6. SECONDARY CONTACT (NAME, PHONE & MAIL STA.): Linda Giannelli Pratt, MS1103A (858)492-5088  
7. CHECK BOX IF REPORT TO COUNCIL IS ATTACHED

**8. COMPLETE FOR ACCOUNTING PURPOSES**

FUND					9. ADDITIONAL INFORMATION / ESTIMATED COST: The City has been awarded a 1 year lead grant from the E.P.A. for \$249,220. The City will provide a 6.8% match of grant award with in-kind staff labor.
DEPT.					
ORGANIZATION					
OBJECT ACCOUNT					
JOB ORDER					
C.I.P. NUMBER					
AMOUNT	\$249,220				

**10. ROUTING AND APPROVALS**

ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIGINATING DEPARTMENT	<i>[Signature]</i>	11/5/07	8	DEPUTY CHIEF	<i>[Signature]</i>	11/13/07
2	EAS	<i>[Signature]</i>	11/6/07	9	COO	<i>[Signature]</i>	
3	EOC	<i>[Signature]</i>	11-7-7	10	CITY ATTORNEY	<i>[Signature]</i>	11-14-07
4	LIAISON OFFICE	<i>[Signature]</i>	11/9/07	11	ORIGINATING DEPARTMENT	<i>[Signature]</i>	11/15/07
5	FM	<i>[Signature]</i>	11/9/07	DOCKET COORD: <i>[Signature]</i> 11/19		COUNCIL LIAISON: <i>[Signature]</i> 11/16	
6	AUDITORS	<i>[Signature]</i>	11/12/07	<input checked="" type="checkbox"/> COUNCIL PRESIDENT <input type="checkbox"/> SPOB <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> ADOPTION <input type="checkbox"/> REFER TO: COUNCIL DATE: 12/4/07			
7	GRANTS COORD.						

11. PREPARATION OF:  RESOLUTION(S)     ORDINANCE(S)     AGREEMENT(S)     DEED(S)

1. Authorize the Mayor or designee to accept, negotiate, and execute an agreement for a grant in the amount of \$249,220 from the U.S. Environmental Protection Agency (EPA), in connection with the "National Community-Based Lead Outreach and Training Grant," for purposes of providing public education and outreach regarding prevention of childhood lead poisoning.
2. Authorize the City Comptroller to accept, appropriate, and expend \$249,220 in grant award funds from the U.S. EPA for purposes of the above-described grant, contingent upon successful execution by the Mayor or designee of a grant agreement.
3. Authorize the City Comptroller to establish a special interest bearing fund for the deposit of such grant funds consistent with grant requirements.

11A. STAFF RECOMMENDATIONS:  
Approve the Resolutions

12. SPECIAL CONDITIONS:

COUNCIL DISTRICT(S): ALL

COMMUNITY AREA(S): ALL

ENVIRONMENTAL IMPACT: THIS ACTIVITY IS NOT A "PROJECT" AND IS, THEREFORE, NOT SUBJECT TO CEQA PURSUANT TO STATE CEQA GUIDELINES SECTION 15060(C)3.

HOUSING IMPACT: NONE

CITY CLERK INSTRUCTIONS: SEND ALL COPIES OF RESOLUTIONS VIA ALAN JOHANNNS, MS#1103A

OTHER ISSUES: THIS ITEM NEEDS TO BE DOCKETED FOR DECEMBER 4, 2007 MEETING TO MEET EPA GRANT AWARD TIMELINE

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**EXECUTIVE SUMMARY SHEET**  
CITY OF SAN DIEGO

DATE ISSUED:

REPORT NO:

ATTENTION:

Council President and City Council

ORIGINATING DEPARTMENT: Environmental Services Department

SUBJECT:

Grant Award from U.S. Environmental Protection Agency  
National Community-Based Lead Outreach And Training  
Grant

COUNCIL DISTRICT(S):

All

CONTACT/PHONE NUMBER:

Alan Johanns / 858-573-1262

REQUESTED ACTION:

1. Authorize the Mayor or designee to negotiate, execute an agreement for, and accept grant funding in the amount of \$249,220 from the U.S. Environmental Protection Agency (EPA), in connection with the "National Community-Based Lead Outreach and Training Grant" for purposes of providing public education and outreach regarding prevention of childhood lead poisoning.
2. Authorize the City Comptroller to accept, appropriate, and expend \$249,220 in grant award funds from the U.S. EPA for purposes of the above-described grant, contingent on execution by the Mayor or designee of a grant agreement.
3. Authorize the City Comptroller to establish a special interest bearing fund for the deposit of such grant funds consistent with grant requirements.

STAFF RECOMMENDATION:

Adopt the Resolutions

EXECUTIVE SUMMARY:

The City's Lead Safe Neighborhoods Program (LSNP), coordinated by the Environmental Services Department (ESD), has been aggressively tackling the problem of lead poisoning in San Diego, since approved by City Council in the spring of 2002. During the past five years, LSNP has been developing strategies and relationships designed to tackle the issue of lead poisoning in a multi-faceted way, relying on a blend of outreach, training, lead hazard control, and code enforcement activities. Primary funding source for LSNP have been grants totaling in excess of \$10,000,000.

In January 2007, EPA announced \$1,500,000 in grant funding for eligible entities to conduct activities to reduce incidences of childhood lead poisoning in low income communities with older housing, with awards up to \$250,000. As authorized by previous council resolution R-297794, ESD competed at the national level for this one (1) year grant and has been awarded

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\$249,220 with a targeted start date of January 1, 2008. This grant project is called the San Diego Lead Safety Project (SDLSP).

SDLSP focuses on lead outreach, education and training to reduce the number of children that are lead poisoned in the Target Area. SDLSP consists of a broad array of partner organizations that will be coordinated and led by the City's ESD. Grant partners consist of Bayside Community Center; Mid-City CAN; YMCA Childcare Resource Center Services; Latino Builders Development Corporation; Painting & Decorating Contractors of America; National Association of the Remodeling Industry; Associated General Contractors of America; and San Diego Association of Realtors.

FISCAL CONSIDERATIONS:

**Total Project Amount: \$266,112**

EPA Grant Amount: \$249,220 (all grant funds pay for City grant related activities and subcontract to San Diego Association of Realtors for \$5,100)

City's Share of SDLSP Match Amount: \$16,892. In-kind labor match is from ESD Program Manager over the one (1) year grant.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

None

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

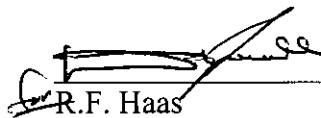
None

KEY STAKEHOLDERS AND PROJECTED IMPACTS:

The citizens of the City of San Diego and grant partners previously listed in this report.



Elmer L. Heap, Jr., Director  
Environmental Services Department



R.F. Haas  
Deputy Chief/Chief Operating Officer

Attachments: Grant Agreement  
Grant Application

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ENVIRONMENTAL SERVICES

OCT 29 2007

BY YOU

AB - 83364201 - 0 Page 1

	PROGRAMS DIVISION		ASSISTANCE ID NO.		DATE OF AWARD
	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>		PRG	DOC ID	AMEND#
			AB -	83364201	- 0
			TYPE OF ACTION		MAILING DATE
		New		09/07/2007	
		PAYMENT METHOD:		ACH#	
		ACH		90558	
RECIPIENT TYPE: Municipal			Send Payment Request to: Las Vegas Finance Center		
RECIPIENT:			PAYEE:		
City of San Diego 202 C Street, MS9B San Diego, CA 92101 EIN: 95-6000776			City of San Diego 1010 2nd Ave., 6th Floor, West Tower MS-606A Attn: Supervising Management Analyst San Diego, CA 92101		
PROJECT MANAGER		EPA PROJECT OFFICER		EPA GRANT SPECIALIST	
Pierre Erville 202 C Street, MS9B San Diego, CA 92101 E-Mail: perville@sandiego.gov Phone: 858-627-3307		Paul Cestone 1200 Pennsylvania Ave, NW, 7404 Washington, DC 20460 E-Mail: Phone: 202-566-0489		Kelley Boatwright 1200 Pennsylvania Ave NW Washington, DC 20460, 3903R E-Mail: Boatwright.Kelly@epamail.epa.gov Phone: 202-564-5327	
PROJECT TITLE AND DESCRIPTION					
San Diego Lead Safety Project To provide training in Pb-safe work practices to the local renovating and remodeling sector, the Southern California painters apprenticeship program, local building contractors, local real estate agents and to a local youth empowerment program. SDLSP will implement an outreach strategy through on-line links with other agencies and organizations and through articles in a variety of relevant organization newsletters.					
BUDGET PERIOD		PROJECT PERIOD		TOTAL BUDGET PERIOD COST	
09/01/2007 - 08/31/2008		09/01/2007 - 08/31/2008		\$249,220.00	
				\$249,220.00	
<b>NOTICE OF AWARD</b>					
Based on your application dated 05/22/2007, including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA), hereby awards \$249,220. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$249,220. Such award may be terminated by EPA without further cause if the recipient fails to provide timely affirmation of the award by signing under the Affirmation of Award section and returning all pages of this agreement to the Grants Management Office listed below within 21 days after receipt, or any extension of time, as may be granted by EPA. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.					
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS			ORGANIZATION / ADDRESS		
Grants and Interagency Agreement Management Division 1200 Pennsylvania Ave, NW Mail code 3903R Washington, DC 20460			Environmental Protection Agency Office of Prevention Pesticides and Toxic Substances 1200 Pennsylvania Ave, NW Washington, DC 20460		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY					
SIGNATURE OF AWARD OFFICIAL		TYPED NAME AND TITLE		DATE	
Digital signature applied by EPA Award Official		Denise A. Polk, Chief Grants Management Branch B		08/31/2007	
<b>AFFIRMATION OF AWARD</b>					
BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION					
SIGNATURE		TYPED NAME AND TITLE		DATE	

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EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 249,220	\$ 249,220
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 249,220	\$ 249,220

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.718 - National Community-Based Lead Outreach and Training Grant Program	Toxic Substances Control Act: Sec. 10	40 CFR PART 31

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
	0769F7S720	07	E1	69F	401C10E	4183		TPLR400	249,220
									249,220

## Budget Summary Page

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$112,797
2. Fringe Benefits	\$52,977
3. Travel	\$2,580
4. Equipment	\$0
5. Supplies	\$69,450
6. Contractual	\$5,100
7. Construction	\$0
8. Other	\$0
9. Total Direct Charges	\$242,904
10. Indirect Costs: <u>20.60%</u> Base <u>S&amp;W</u>	\$6,316
11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %.)	\$249,220
12. Total Approved Assistance Amount	\$249,220
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$249,220
15. Total EPA Amount Awarded To Date	\$249,220

### Administrative Conditions

1. In accordance with Section 2(d) of the Prompt Payment Act (P.L. 97-177), Federal funds may not be used by the recipient for the payment of interest penalties to contractors when bills are paid late nor may interest penalties be used to satisfy cost sharing requirements. Obligations to pay such interest penalties will not be obligations of the United States.
  
2. Rights to inventions made under this assistance agreement are subject to the provisions of Title 37 Code of Federal Regulations (CFR), Part 401, 'Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements', as revised through the date of this assistance agreement.
  
3. The recipient understands that none of the funds for this project (including funds contributed by the recipient as cost sharing) may be used to pay for the travel of Federal employees or for other costs associated with Federal participation in this project. Except however, if a Federal agency is selected through the recipient's procurement process to carry out some of the work as a contractor to the recipient, funds may be used to allow necessary Federal travel and other costs associated with Federal participation in this project.
  
4. **Minority Business Enterprises (MBE)/Women's' Business Enterprises (WBE) Terms and Conditions for non-SRF Recipients with EPA-approved FY2006 MBE/WBE Goals that were not based on historical data of dollars awarded to MBEs and WBEs**

1. The recipient agrees to comply with the requirements of EPA's Program for Utilization of Small, Minority and Women's Business Enterprises in procurement under assistance agreements:

(a) The recipient accepts the applicable FY2006 Minority Business Enterprise (MBE)/Womens' Business Enterprise (WBE) "fair share" goals/objectives negotiated with EPA by the State as the FY2006 MBE/WBE "fair share" goals/objectives as follows:

	MBE	WBE
	_____ %	_____ %
Construction	24 %	44 %
Supplies	20 %	31 %
Services	19 %	16 %
Equipment	_____ %	_____ %

OR

Combined Rate: \_\_\_\_\_ %                      \_\_\_\_\_ %

If the recipient wishes to negotiate their own MBE/WBE goals, the recipient must submit proposed MBE/WBE goals based on an availability analysis, or, at their option, a disparity study, of qualified MBEs and WBEs to do the work in the relevant market for construction, equipment, services, and supplies. The recipient agrees to submit proposed "fair share" objectives, together with the supporting availability analysis or disparity study, to the MBE/WBE Coordinator, Veronica Squirrell, U.S. Environmental Protection Agency, 1200 Pennsylvania Avenue, NW Mail Code 3903R, Room 51275, Washington, DC 20460, 202-564-5347, within 30 days of award. EPA will conclude "fair share" negotiations within 30 days of receiving the submission. Once EPA approves the objectives, the recipient agrees to apply them in accordance with paragraphs 1.(b)-(f).

(b)(1) The recipient agrees to ensure, to the fullest extent possible, that at least the applicable "fair share" objectives of Federal funds for prime contracts or subcontracts for supplies, construction, equipment or services are made available to organizations owned or controlled by socially and economically disadvantaged individuals, women and Historically Black Colleges and Universities.

(2) For assistance agreements related to research under the Clean Air Act Amendments of 1990, the recipient agrees to ensure, to the fullest extent possible, that at least the applicable "fair share" objectives of Federal funds for prime contracts or subcontracts for supplies, construction, equipment or services are made available to organizations owned or controlled by socially and economically disadvantaged individuals, women, disabled Americans, Historically Black Colleges and Universities, Colleges and Universities having a student body in which 40% or more of the students are Hispanic, minority institutions having a minority student body of 50% or more, and private and voluntary organizations controlled by individuals who are socially and economically disadvantaged.

(c) The recipient agrees to include in its bid documents the applicable "fair share" objectives of Federal funds and require all of its prime contractors to include in their bid documents for subcontracts the negotiated "fair share" percentages.

(d) The recipient agrees to follow the six affirmative steps or positive efforts stated in 40 CFR 30.44(b), 40 CFR 31.36(e), or 40 CFR 35.6580, as appropriate, and retain records documenting compliance.

(e) The recipient agrees to submit an EPA form 5700-52A "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements," beginning with the Federal fiscal year quarter the recipient receives the award and continuing until the project is completed. These reports must be submitted to MBE/WBE Coordinator, Veronica Squirrell, U.S. Environmental Protection Agency, 1200 Pennsylvania Avenue, NW Mail Code 3903R, Room 51275, Washington, DC 20460, 202-564-5347, within 30 days of the end of the Federal fiscal quarter (January 30, April 30, July 30, and October 30). For assistance awards for continuing environmental programs (40 CFR Part 35, Subpart A and B) and assistance awards with institutions of higher education, hospitals and other non-profit organizations, the recipient agrees to submit an EPA form 5700-52A to MBE/WBE Coordinator, Veronica Squirrell, U.S. Environmental Protection Agency, 1200 Pennsylvania Avenue, NW Mail Code 3903R, Room 51275, Washington, DC 20460, 202-564-5347, by October 30 of each year.

(f) If race and /or gender neutral efforts prove inadequate to achieve a "fair share" objective, the recipient agrees to notify EPA in advance of any race and/or gender conscious action it plans to take to more closely achieve the "fair share" objective.

2. The recipient agrees, if a contract is awarded under this assistance agreement, in accordance with Section 129 of Public Law 100-590, the Small Business Administration and Reauthorization and Amendment Act of 1988, to utilize and encourage the contractor to utilize small business located in rural areas (SBRA), to the maximum extent possible, through the use of the six affirmative steps.

3. EPA may take corrective action under 40 CFR Parts 30, 31, and 35, as appropriate, if the recipient fails to comply with these terms and conditions.

5. By accepting this agreement for the electronic method of payment through the Automated Clearing House (ACH) network using the EPA-ACH payment system, the recipient agrees to:

(a) Request funds based on the recipient's immediate disbursement requirements by presenting an EPA-ACH Payment Request to your EPA Servicing Finance Office (see EPA-ACH Payment System Recipient's Manual for additional information).

(b) Provide timely reporting of cash disbursements and balances in accordance with the EPA-ACH Payment System Recipient's Manual; and

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- (c) Impose the same standards of timing and reporting on subrecipients, if any.

Failure on the part of the recipient to comply with the above conditions may cause the recipient to be placed on the reimbursement payment method.

6. In accordance with EPA regulations (40 C.F.R. 31.40 for State, local and tribal governments; 40 C.F.R. 30.51 for other recipients), the recipient agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final report and at least one reproducible copy suitable for printing. The final report shall document project activities over the entire project period and shall include brief information on each of the following areas: 1) a comparison of actual accomplishments with the anticipated outputs/outcomes specified in the assistance agreement work plan; 2) reasons why anticipated outputs/outcomes were not met; and 3) other pertinent information, including, when appropriate, analysis and explanation of cost overruns or high unit costs. The recipient agrees that it will notify EPA of problems, delays, or adverse conditions which materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan.

7. Pursuant to 40 CFR 31.41(b) and 31.50(b), EPA recipients shall submit a final Financial Status Report - also called the SF269 - to EPA's Las Vegas Finance Center (LVFC), within ninety (90) days after the expiration of the budget period end date. Completed SF269s must be faxed to 702-798-2423 or mailed to the following address: USEPA LVFC, P.O. Box 98515, Las Vegas, NV 89193-8515. The LVFC will make adjustments, as necessary, to obligated funds after reviewing and accepting a final Financial Status Report. Recipients will be notified and instructed by EPA if they must complete any additional forms for the closeout of the assistance agreement.

EPA may take enforcement actions in accordance with 40 CFR 31.43 if the recipient does not comply with this term and condition.

8. Payment to consultants. EPA participation in the salary rate (excluding overhead) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule (formerly GS-18), to be adjusted annually. This limit applies to consultation services of designated individuals with specialized skills who are paid at a daily or hourly rate. As of January 1, 2007, the limit is \$557.28 per day and \$69.66 per hour. This rate does not include transportation and subsistence costs for travel performed (the recipient will pay these in accordance with their normal travel reimbursement practices).

Subagreements with firms for services which are awarded using the procurement requirements in 40 CFR 30 or 31, as applicable, are not affected by this limitation unless the terms of the contract provided the recipient with responsibility for the selection, direction, and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. See 40 CFR 31.36(j) or 30.27(b)

9. In accordance with EPA Order 1000.25, dated January 24, 1990, the recipient agrees to use recycled paper for all reports which are prepared as a part of this agreement and delivered to EPA. This requirement does not apply to Standard Forms. These forms are printed on recycled paper and are available through the General Services Administration.

10.

**Minority Business Enterprises (MBE)/Women's Business Enterprises (WBE) Terms and Conditions for Small Business in Rural Areas (SBRAs)**

In accordance with Section 129 of Public Law 100-590, the Small Business Administration Reauthorization and Amendment Act of 1988, if the recipient awards a contract under this assistance agreement, the recipient agrees and is required to utilize the following affirmative steps relative to Small Business in Rural

## Areas (SBRA):

- (1) Placing Small Businesses in Rural Areas (SBRAs) on solicitation lists;
- (2) Making sure that SBRAs are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into small tasks or quantities to permit maximum participation by SBRAs;
- (4) Establishing delivery schedules, where the requirements of work will permit, which would encourage participation by SBRAs;
- (5) Using the service of the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce, as appropriate; and
- (6) Requiring the contractor to take the affirmative steps in subparagraphs (1) through (5) of this Condition, if subcontracts are awarded.

11. HOTEL-MOTEL FIRE SAFETY

Pursuant to 40 CFR 30.18, if applicable, and 15 USC 2225a, the recipient agrees to ensure that all space for conferences, meetings, conventions, or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (PL 101-391, as amended). Recipients may search the Hotel-Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance (FEMA ID is currently not required), or to find other information about the Act.

12. The recipient agrees to provide EPA Form 5700-53, Lobbying and Litigation Certificate as mandated by EPA's annual appropriations act. A chief executive officer of any entity receiving funds under this Act shall certify that none of these funds have been used to engage in the lobbying of the Federal Government or in litigation against the United States unless authorized under existing law. The certification must be submitted in accordance with the instructions provided by the EPA award official and is due 90 days after the end of the project period.

13. Recipients shall fully comply with Subpart C of 40 CFR Part 32, entitled "Responsibilities of Participants Regarding Transactions." Recipient is responsible for ensuring that any lower tier covered transaction, as described in Subpart B of 40 CFR Part 32, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. Recipient is responsible for further requiring the inclusion of a similar term or condition in any subsequent lower tier covered transactions. Recipient acknowledges that failing to disclose the information required under 40 CFR 32.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Recipients may access the Excluded Parties List System at <http://www.epls.gov>. This term and condition supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters."

14.

a. The recipient agrees to:

- (1) Establish all subaward agreements in writing;
  - (2) Maintain primary responsibility for ensuring successful completion of the EPA-approved project (this responsibility cannot be delegated or transferred to a subrecipient);
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- (3) Ensure that any subawards comply with the standards in Section 210(a)-(d) of OMB Circular A-133 and are not used to acquire commercial goods or services for the recipient;
  - (4) Ensure that any subawards are awarded to eligible subrecipients and that proposed subaward costs are necessary, reasonable, and allocable;
  - (5) Ensure that any subawards to 501(c)(4) organizations do not involve lobbying activities;
  - (6) Monitor the performance of their recipients and ensure that they comply with all applicable regulations, statutes, and terms and conditions which flow down in the subaward;
  - (7) Obtain EPA's consent before making a subaward to a foreign or international organization, or a subaward to be performed in a foreign country; and
  - (8) Obtain approval from EPA for any new subaward work that is not outlined in the approved work plan in accordance with 40 CFR Parts 30.25 and 31.30, as applicable.
- b. Any questions about subrecipient eligibility or other issues pertaining to subawards should be addressed to the recipient's EPA Project Officer. Additional information regarding subawards may be found at <http://www.epa.gov/ogd/guide/subaward-policy-part-2.pdf>. Guidance for distinguishing between vendor and subrecipient relationships and ensuring compliance with Section 210(a)-(d) of OMB Circular A-133 can be found at <http://www.epa.gov/ogd/guide/subawards-appendix-b.pdf> and <http://www.whitehouse.gov/omb/circulars/a133/a133.html>.
- c. The recipient is responsible for selecting its subrecipients and, if applicable, for conducting subaward competitions.

15. In accordance with EPA regulations (40 C.F.R. 31.40 for State, local and tribal governments; 40 C.F.R. 30.51 for other recipients), the recipient agrees to submit quarterly progress reports to the EPA Project Officer within thirty days after each reporting period. These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

In addition, the report shall include brief information on each of the following areas: 1) a comparison of actual accomplishments with the anticipated outputs/outcomes specified in the assistance agreement work plan; 2) reasons why anticipated outputs/outcomes were not met; and 3) other pertinent information, including, when appropriate, analysis and explanation of cost overruns or high unit costs. The recipient agrees that it will notify EPA of problems, delays, or adverse conditions which materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan.

16. Any State agency or agency of a political subdivision of a State which is using appropriated Federal funds shall comply with Section 6002 of the Resource-Conservation and Recovery Act (RCRA) (42 U.S.C. 6962). RCRA Section 6002 requires that preference be given in procurement programs to the purchase of specific products containing recycled materials identified in guidelines developed by the Environmental Protection Agency (EPA). Current guidelines are contained in 40 CFR 247-254. State and local recipients and subrecipients of grants, loans, cooperative agreements or other instruments funded by appropriated Federal funds shall give preference in procurement programs to the purchase of recycled products pursuant to the EPA guidelines.

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**000751**

**Programmatic Conditions**

The grantee is required to provide EPA with written progress reports within 30 days after the end of each quarter and a final report within 90 calendar days of the completion of the project period.

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# City of San Diego Lead Safe Neighborhoods Program

## San Diego Lead Safety Project (SDLSP)

### Cover Page

Project Contact: Pierre Erville  
Phone: 858-627-3307  
Fax: 858-492-5189  
Email: [perville@sandiego.gov](mailto:perville@sandiego.gov)

Project Cost: \$249,220

Summary Statement: The San Diego Lead Safety Project (SDLSP) focuses on two of the City's oldest, lowest-income, and most under-served communities, Linda Vista and City Heights. In collaboration with a number of community-based organizations and in partnership with several national organizations, SDLSP will reduce lead exposures and lead poisoning by: providing training in lead-safe work practices to professionals who work in these communities; conducting training of local home improvement store staff and local family daycare providers so they are knowledgeable about lead safety measures; providing outreach and education to realtors about lead-related laws and regulations, from the Federal disclosure to assorted local requirements; offering more specialized lead training to a local Youth Empowerment Program and to a Painter's Apprenticeship Program; and creating inter-agency online links to relevant sections of the City's Lead Safe Neighborhoods Program website, thereby fostering greater inter-agency awareness of and involvement in lead safety issues and providing increased access to lead safety information to the public at large.

## I Work Plan Narrative -- Summary

### A. Background

Childhood lead poisoning remains a high priority for the City of San Diego, the second largest city in California and the eighth largest city in the United States of America. San Diego's housing stock includes a significant percentage of at-risk housing, including 319,984 housing units built before 1980, according to data from the San Diego Association of Governments. The inner-city portions of San Diego include a number of census tracts containing a very high percentage of families living in poverty, including several of the census tracts this proposal focuses on, in the community known as Linda Vista (for details, see *Letter of Support from Bayside Community Center, at Attachment A*). While the City's Lead Safe Neighborhoods Program (LSNP) has been aggressively tackling the problem of lead poisoning in San Diego, it is still a relatively new program, having been founded in the spring of 2002. During the past four years, LSNP has been developing strategies and relationships designed to tackle the issue of lead poisoning in a multi-faceted way, relying on a blend of outreach, training, and code enforcement activities. This proposal capitalizes on some of the strengths LSNP has developed during these past few years and builds on those strengths to fill some gaps in its effort to reduce and ultimately eliminate sources of exposure to lead in San Diego housing.

### B. Partnerships

The San Diego Lead Safety Project (SDLSP) is the product of LSNP's collaboration with local groups and organizations. In developing this proposal, LSNP consulted with community-based organizations, including Bayside Community Center and Mid-City CAN, and with local groups such as the Latino Builders Development Corporation, whose Letters of Support are included as attachments to this proposal (see *Attachment A*). As confirmed in those letters, this proposal resonates with the target communities, fills local gaps, and reflects community priorities and needs.

SDLSP involves numerous partnerships, with both national and local organizations, as well as with other City agencies. At the national level, SDLSP includes partnerships with the National Association of the Remodeling Industry (NARI), the Painting and Decorating Contractors Association (PDCA), and the Association of General Contractors of America (AGC), whose Letters of Commitment are included as attachments to this proposal (see *Attachment B*). At the local level, SDLSP includes partnerships with the San Diego Association of Realtors (SDAR), the Latino Builders Development Corporation (LBDC), and the San Diego YMCA Childcare Resource Service (YCRS), whose Letters of Commitment are also attached. Finally, this proposal also includes a commitment by the City itself, to develop inter-agency cooperation in the execution of SDLSP with significant participation by the Development Services Department and the San Diego Housing Commission.

### C. SDLSP's Principal Components

This proposal focuses on training and outreach activities that will benefit the entire City of San Diego, but with special attention to two of its highest-risk communities, Linda Vista and City Heights. These are disproportionately low-income communities with high percentages of pre-1979 rental housing units, many of which suffer from deferred maintenance.

SDLSP will provide trainings in lead-safe work practices to the local renovating and remodeling sector, to a Southern California painters apprenticeship program, to local building contractors, to local real estate agents, and to a local Youth Empowerment program that is an important part of Linda Vista's Bayside Community Center focus on at-risk youth. SDLSP will promote the use of lead-safe work practices through partnerships with the Latino Builders Development Corporation and with home improvement stores, as well as through inter-agency collaboration with the building permit-issuing Department of Development Services, and with the contractor-hiring San Diego Housing Commission. And SDLSP will implement a city-wide outreach strategy, through online links with other agencies and organizations, and through articles in a variety of relevant organization newsletters, ultimately reaching an audience numbering in the many thousands.

The proposal places a high value on long-term sustainability and incorporates this element throughout the project. For example, SDLSP provides basic training in lead safety to staff of home improvement stores in the target area. This will not only result in store staff offering customers sound advice on such issues, but will have the long-term effect of those stores understanding the importance of lead-safe work practices and incorporating those principles in their approach to customer service over the long term.

#### **D. Outputs and Outcomes**

This proposal's minimum outputs over the 1-year grant duration are eight 8-hour trainings in lead-safe work practices provided to classes of at least 25 enrollees; eight 1-hour trainings in lead safety basics; six full-length articles on lead safety disseminated to targeted audiences (realtors; daycare providers; renovation contractors; Latino contractors; painting contractors; and demolition workers) through their membership publications and through online outlets; five thousand units of educational materials on lead safety (including pamphlets in English, Spanish, and Vietnamese, and DVDs in English and in Spanish) strategically distributed through our partnerships to relevant audiences; 40 Southern California painters enrolled in a 3-year professional painter apprenticeship program will receive 8-hour lead-safe work practices (LSWP) training and this training will become a fixture in the apprenticeship program's curriculum; at least 140 San Diego real estate agents will receive intensive training on their legal duties regarding disclosure and pre-renovation education requirements and get educated on local lead law specifics; at least 50 renovation and other contractors specializing in San Diego rehab and remodeling work will receive 8-hour LSWP training; SDLSP will partner with at least 4 home improvement stores in Linda Vista and City Heights and provide staff training and/or customer training in basic lead safety measures; and website links will be established between LSNP and other City agencies, including the Development Services Department and the San Diego Housing Commission.

Anticipated SDLSP outcomes: residents of two high-risk communities (Linda Vista and City Heights) will become acutely aware of the need for lead safety when fixing up homes; at least 140 San Diego real estate agents will take their lead-related responsibilities more seriously, which should result in a decrease in violations of 1018 disclosure requirements; at least 100 local contractors, painters, and others will incorporate lead-safe work practices into their daily routine, resulting in a significant impact on local home maintenance practices, a decrease in LSNP enforcement cases related to unsafe work practices, and a decrease in the number of children exposed to lead hazards; an additional decrease in the number of children exposed to lead hazards is anticipated to occur due to the targeted outreach to daycare providers on basics in lead safety; because many who will receive training or outreach materials through SDLSP either work or live outside the 2 target communities, and because SDLSP includes

significant new web-based outreach and education, these outcomes are expected to be replicated in other communities throughout both the City and the County of San Diego.

#### **E. Project Duration and Cost**

LSNP seeks funding of \$249,220 for SDLSP, which is scheduled for a one-year project duration.

### **II Emphasis on Training in Lead-Safe Work Practices**

Funding of this proposal will enable LSNP to provide free trainings in lead-safe work practices (LSWP). The proposal offers two types of trainings in LSWP: the primary training to be offered will be the standard 8-hour HUD/EPA endorsed curriculum; the secondary LSWP training to be offered will be an abbreviated approximately 1-hour version of the basics in working safely with lead.

#### **A. Organizational Experience, Staff Expertise, and Project Management**

LSNP has been providing training in LSWP since the program started, in 2002. Key LSNP staff include Program Manager Alan Johanns, Program Coordinator Pierre Erville, and Lead Inspector Angie Barnum. All three staff members are State-certified lead inspectors/assessors and State-certified Project Monitors, with many years of experience in lead poisoning prevention activities, including several years of experience apiece in conducting training classes in LSWP. With respect to staff expertise, Program Coordinator Erville has served on several national committees concerned with lead safety practices, including an ASTM International committee to develop a standard of care for lead safety by landlords (1993), a committee to review and make substantive recommendations to the HUD Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing (1995), and a committee convened by the National Institute of Building Sciences to review national code provisions relating to lead safety (1998). Mr. Erville will serve as SDLSP's day-to-day Project Manager, should EPA grant this award to the City of San Diego. Mr. Johanns, who has close to 20 years of experience in lead and asbestos program management, including successful grants management, will provide general oversight. Ms. Barnum, an experienced lead inspector and risk assessor, as well as an experienced lead outreach worker and public educator on lead awareness issues, is also LSNP's chief LSWP trainer and has conducted numerous LSWP trainings over the years, with very positive feedback. She will be coordinating and performing the SDLSP trainings in LSWP, and will be assisted on an as-needed basis by 3 other staff members who are both certified inspectors/assessors and certified project monitors, with more than 40 years of field experience between them.

The City of San Diego's LSNP has provided the 8-hour HUD/EPA-endorsed curriculum and manuals to dozens of individuals over the last two years alone, in 3 trainings conducted between October 2005 and December 2006. LSNP staff has performed these trainings in LSNP's own, large facilities located within the Environmental Services Department building where LSNP is housed. This state-of-the-art training room can accommodate over 100 people in a classroom set-up, has a VCR and a dedicated laptop to play DVDs or powerpoint presentations, has a ceiling-mounted LCD projector, 3 wireless handheld microphones, a document camera, overhead projector, slide projector, mechanical screen, podium and raised stage, can be split into thirds, and has self-contained internet capability. LSNP stresses hands-on exercises in its 8-hour LSWP training course, and the preferred class size is no more than 40 at a time, with at least 2 staff to provide hands-on guidance and support.



With respect to the City of San Diego's performance in successfully managing and completing recent Federal lead grants, relevant grants are:

1. HUD-funded Lead Outreach grant (2003-05), for which LSNP's final technical report (submitted in early 2006) confirmed that all benchmarks were not only successfully achieved, but for the most part exceeded. This grant program included an emphasis on the provision of Lead Awareness and LSWP trainings, as well as a significant number of public outreach and education activities. Over 12,000 residents of San Diego were contacted and educated to some extent on lead-related issues, through either home visits, visits to clinics, or at community centers, whether by LSNP staff or LSNP project partners. Over 400 properties were enrolled through these outreach efforts into one of San Diego's lead hazard control grant programs. Over 1200 contractors, property managers, and others received formal training in either LSWP or in Lead Hazard Awareness. A general lead awareness leaflet was included in 270,000 San Diego water bills. Including this leaflet, a total of some 287,560 copies of educational materials on lead were distributed to the San Diego public through this grant program, the most prolific such effort in San Diego history.
2. HUD-funded Lead Hazard Control grant (2005-08), which the City is successfully managing, as demonstrated by the quarterly reports issued to date, which confirm that all benchmarks are being met. Both this and the following HUD grant focus on the enrollment of qualified housing into the grant programs, the provision of occupant and/or property owner education with respect to the impact of lead-based paint hazards and how to maintain housing in a lead-safe manner, relocation when necessary of affected occupants, and the implementation of lead-based paint hazard control activities.
3. HUD-funded Lead Hazard Reduction Demonstration grant (2005-08), which the City is also successfully managing, as demonstrated by the quarterly reports issued to date confirming that all benchmarks are being met. Between this and the above HUD grant, hundreds of San Diego homes are being inspected for the presence of lead hazards, which the two grant programs are then abating, while in the process ensuring that all affected individuals are being educated about the hazards of lead and how to prevent exposure to lead.

In addition, LSNP has been successfully managing a State lead grant, awarded by the California Department of Health Services (DHS), as follows:

4. Lead Hazard Reduction, Compliance, and Enforcement grant (2004- June '07), which LSNP has been successfully managing, as confirmed by bi-annual reports. This grant program has resulted in enhanced collaboration between municipalities throughout the County of San Diego and has successfully established a Citywide code enforcement program dedicated exclusively to lead poisoning prevention that DHS has recognized as a model for other jurisdictions and that has received recognition at the national level, as demonstrated by the presence of LSNP staff on a panel of Federal agencies at a workshop in December, 2006, at the CDC National Environmental Public Health Conference, in Atlanta, Georgia.

## B. Specific Approach to Lead-Safe Work Practices Training Proposal Component

This project will focus on two types of lead-safe work practices (LSWP) training outputs: the standard 8-hour LSWP course, and an abbreviated 1-hour basic training in lead safety measures.

The primary approach for the 8-hour LSWP trainings will be to work directly through our national and local partner associations, who have agreed to act as our agent with their respective memberships and will recruit trainees from among their many hundreds of members located in San Diego. Specifics on this SDLSP proposal component are as follows -- *see Attachment B for Letters of Commitment*:

- Painting and Decorating Contractors of America (PDCA): PDCA's Southern California Chapter has committed to include the full 8-hour LSWP training as part of its formal Apprenticeship Program curriculum during this grant year. Per this agreement, PDCA will provide the training facilities for LSNP staff to use to train their apprentices in LSWP on two separate dates during the grant period.
- National Association of the Remodeling Industry (NARI): NARI's San Diego Chapter commits to let its members know about the LSWP trainings LSNP will provide and will urge them to attend the 8-hour trainings. NARI will use its standard membership communication mechanisms for this.
- Association of General Contractors of America (AGC): AGC's San Diego Chapter commits to let its members know about and encourage to attend LSNP's 8-hour trainings in LSWP.
- Latino Builders Development Corporation (LBDC): LBDC commits to let its members know about LSNP's trainings in LSWP and will encourage them to attend the 8-hour trainings.

In addition, the City will notify contractors through its various agencies of the availability of all these free, scheduled trainings. Key agencies include the San Diego Housing Commission, which has a vast network of contractors that work for it in its various Home Repair programs and the San Diego Development Services Department (DSD), which has agreed to establish website links to LSNP's website, which will also advertise the free LSWP trainings. DSD is the City agency that grants permits for major renovation work and demolition activities that frequently involve disturbing lead-based paint.

The other type of LSWP trainings SDLSP will provide is an abbreviated, 1-hour version of basics in lead safety measures. This category of LSWP training focuses on the major take-home lessons that must be conveyed to achieve a basic understanding of the issues and a significantly improved level of safety when paint is being disturbed. SDLSP will offer these trainings in the following situations:

- In outreach to home improvement stores, SDLSP will offer to provide periodic LSWP training in abbreviated form to customers. Host stores will advertise these free trainings in advance to customers via flyers and other notices to customers. For those who avail themselves of the in-store training, the 8-hour full training in LSWP will also be offered as a free follow-up.
- As an alternative to the 8-hour training in LSWP, real estate agents who are contacted by our project partner SDAR will also be offered the more abbreviated training.

- LSNP will partner with the Bayside Community Center to provide the abbreviated training in the basics of lead safety to Bayside's Youth Empowerment Program (YEP), one of many Bayside programs that serve the diverse, high-risk community of Linda Vista. YEP serves Linda Vista teens who are seeking to learn job-related and other skills. By partnering with Bayside in this program, LSNP is fostering a community partnership strategy that both supports the needs of the community, and that promotes the broader goal of making more people in the community aware of the need for lead safety and how to achieve it. An additional benefit of this SDLSP project component lies in identifying more homes potentially qualified for enrollment into one of San Diego's lead hazard control grant programs. Training materials will be specially developed to meet this community's particular cultural identification needs. (*See Bayside's Letter of Support at Attachment A.*)
- The YMCA Childcare Resource Service will offer LSNP's abbreviated LSWP training to hundreds of family daycare providers in the City of San Diego, per its Letter of Commitment in Attachment B.

### III Emphasis on Outreach

Funding of this proposal will also enable LSNP to fill a long-standing gap in targeted outreach work, allowing SDLSP to engage in specialized public education efforts. These include targeted outreach to real estate agents; to customers of home improvement stores; to family daycare providers; and to those in the painting and remodeling industry. Some of this outreach will be achieved by the publication and dissemination of articles geared towards informing each of these target audiences of information relevant to them, including the specific duties and responsibilities that they each should assume.

#### A. Organizational Experience, Staff Expertise, and Project Management

LSNP has been performing outreach and public education activities since it first became operational, in 2003. That same year LSNP began implementing a 3-year, HUD-funded Lead Outreach grant program, called Lead-Out San Diego. This outreach project resulted in thousands of individuals in the most at-risk communities in the City of San Diego receiving materials on lead poisoning prevention and learning about the hazards of lead. This project was overseen by LSNP staff, including Program Manager Alan Johanns, and many of the outreach activities, including the production of key outreach materials, were developed and executed by Lead Inspector Angie Barnum. The grant was successfully completed at the end of 2005, with all benchmarks having been either met or exceeded. Both Mr. Johanns and Ms. Barnum will continue to be actively involved in the development, implementation, and the management of outreach and education activities in SDSLP, as further detailed below. Program Coordinator Pierre Erville has been a frequent contributor of a wide variety of articles on lead issues (from regulatory issues to financing issues) and has spoken about various aspects of the lead problem before a large variety of audiences (from real estate agents to tenant groups), since the early 1990s. He will author many of the articles planned for this project and conduct training specific to real estate agents' lead-related duties.

#### B. Specific Approach to Outreach Proposal Component

1. Outreach to Home Improvement Stores: In 2006, LSNP staff began an effort to reach out to home improvement stores and provide them with increased knowledge about lead safety. This unfunded pilot project resulted in a cooperative relationship with two home improvement stores in San Diego's inner city, and two several-hour sessions of customer

education on lead safety issues provided by LSNP staff. SDLSP will build on this successful pilot project to multiply its efforts to provide this important outreach, both to home improvement store staff (thereby building local capacity and long-term sustainability) and to their customers. SDLSP will distribute brochures in English, Spanish, and Vietnamese, and CDs and DVDs in English and in Spanish on lead safety (including the EPA-funded Don't Spread the Lead DVD), and will publicize its free lead-safe work practices trainings through this project component.

2. Outreach to Family Daycare Providers: LSNP has been developing a strong relationship with the YMCA Childcare Resource Service (CRS). Their partnership in SDLSP is outlined in their Letter of Commitment (*see Attachment B*), and will result in significant amounts of information relayed to the many hundreds of City of San Diego family daycare providers for whom they serve as the unique referral center. This will be accomplished both through articles written in close collaboration with LSNP staff for publication in the CRS newsletters ("The Child Care Communiqué" and the "Health Advocate News"), as well as individualized training of CRS staff, to enable such staff to provide appropriate information in response to questions from the public about lead safety. This latter element will help build long-term capacity and project sustainability into the future. It is noteworthy that the two newsletters reach more than 4,500 daycare providers throughout San Diego County.
3. Outreach to Real Estate Agents: The San Diego Realtors Association (SDAR) will urge its 11,000 members to attend trainings, provided quarterly by LSNP staff, on the various legal duties pertaining to lead that apply to them. The Federal disclosure (TSCA Section 1018) and pre-renovation education (406b) requirements will be given particular emphasis. In addition, SDAR has agreed to publish periodic articles by LSNP on lead issues in their monthly membership newsletters. (*See Letter of Commitment in Attachment B.*)
4. Outreach to Painters, Contractors, and Renovation/Remodeling Professionals: In addition to the LSWP trainings agreed to by the national organizations' local chapters of NARI, PDCA, and AGC (discussed earlier), they will also disseminate to their membership materials and articles provided by LSNP. (*See NARI, PDCA, and AGC Letters in Attachment B.*)

#### **IV Measurable Results and Replicability/Sustainability**

The Project Manager will ensure a running tally is kept of all SDLSP outputs (detailed in Section 1D) and will produce a quarterly spreadsheet to track progress. Thanks to LSNP's ongoing enforcement program, which utilizes an electronic database to record and track all case data, including cases related to unsafe work practices, LSNP will be able to track progress relating to the expected outcome of a decrease in cases of unsafe work practices. Thanks to LSNP's ongoing practice of reporting cases of suspected disclosure law violations to EPA's Region 9 Office, LSNP will also be able to track progress relating to the expected outcome of a decrease in such violations. Because of the ongoing nature of LSNP's work, this tracking will continue for years after this grant period ends.

Thanks to LSNP's current State grant (described at Section 2A4), LSNP has an ongoing relationship with other municipalities in San Diego County, focused on helping them develop lead-specific code

enforcement programs. With this EPA grant, LSNP will be able to leverage the State grant to promote outreach and training in those municipalities and encourage replication of SDLSP project components.

With this EPA grant, LSNP will promote the long-term positive outcomes of its training components by including trained contractors and painters in its Resource Guide, which will be widely distributed through our grant partners, public libraries, and other appropriate venues, as well as published online at LSNP's website ([www.sandiego.gov/environmental-services/ep/leadsafe.shtml](http://www.sandiego.gov/environmental-services/ep/leadsafe.shtml)). Other long-term sustainability aspects of SDLSP include the training of daycare provider staff, real estate agents, home improvement store staff, Bayside Youth Empowerment Program staff, the incorporation of LSWP trainings into the PDCA Southern California's Apprenticeship Program for painters, and the development of web pages and web links dedicated to lead safety among City agencies.

**V Project and Output Timeline**

	Q1 2007	Q2 2007	Q3 2008	Q4 2008
ACTIVITY	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
Lead Safe Work Practice Trainings (8 hr) (NARI, PDCA, AGC, LBDC, SDHC)	1	2	3	2
1-hr Lead Safety Basics (HIS, YEP, CRS, SDAR)	2	2	2	2
Lead Articles Published for targeted audiences	1	2	2	1
Lead Safety Booklet Distribution	1000	2000	2500	2500
1018 Training for Realtors	1	1	1	1
Paint Apprenticeship Training		1	1	
Home Improvement Store Events		2	1	1

**VI Itemized Budget and Leveraging**

Personnel

*LSNP Coordinator:* Project management is 0.35FTE of the Coordinator's time over 1 year, for a budget of \$32,622. *LSNP Inspectors:* Certified inspectors/project monitors will be working on the training and outreach components of this project over a 1-year period for a combined total of 1.0 FTE, for a budget of \$65,604. *Admin Aide 1:* Coordinating trainings, registrations and certificates, tracking costs, and processing invoices will take 0.1FTE of AA1's time over the 1-year grant, for a budget of \$5,069.

Fringe Benefit and Indirect Rates

The City's fringe benefit rate is 46% of staff labor: **\$47,516**. The City's overhead rate is considered the indirect rate and is only applied to labor charges that will be billed to the grant. The rate will be recalculated by the City Auditor on an annual basis. The current rate is 20.6%: **\$21,279**.

Contractual

The Realtors Association will provide facilities for four luncheon trainings in disclosure, pre-renovation education, and other legal duties, both Federal and local, that apply to their membership, advertising for which includes assorted mailings. Room rental, advertising costs, printing of materials, and staff time, including registration-related, amount to \$1,275 per training for a total of  $4 \times \$1275 =$  **\$5,100**.

Supplies

*LSWP Manuals:* We anticipate a need for 250 LSWP manuals in English and another 100 manuals in Spanish. At a cost of \$25/manual and \$2/certificate, this totals to:  $350 \times \$27 =$  **\$9,450**. The production of training materials for 150 San Diego real estate agents on their legal duties under Federal, State and local law is anticipated to cost \$20/handbook, for a total budget of  $150 \times \$20 =$  **\$3,000**. The production of training materials geared to teenagers served through the Youth Empowerment Program is anticipated to cost \$20/student, for an anticipated 75 total students and a total budget of  $75 \times \$20 =$  **\$1,500**. The production of training materials for 1000 family daycare providers located in the City of San Diego is anticipated to cost \$10 each, for a total budget of  $1000 \times \$10 =$  **\$10,000**. The production of a 14 page lead safety booklet in color for English, Spanish, and Vietnamese is anticipated to cost **\$2,500** in translation costs and **\$43,000** to print 8000 copies.

Transportation & Travel

Two LSWP trainings will be conducted outside of San Diego, to accommodate the PDCA's Southern California apprenticeship program, located near Los Angeles. This will require 2 LSNP staff to spend a total of 2 nights each at a hotel during the 1-year grant period, as well as travel costs for 2 round trips by car to Los Angeles. The hotel cost can be budgeted at \$125/night per person, for a total of  $2 \text{ staff} \times 2 \text{ nights} \times \$125 =$  **\$500**. The meal costs can be budgeted at \$60/staff per trip, for a total of  $2 \text{ staff} \times 2 \text{ trips} \times \$60 =$  **\$240**. The car expense can be budgeted at \$50/round trip, for a total of  $2 \times \$50 =$  **\$100**. Other mileage costs for in-town mileage to support the grant is estimated at 3,000 miles @ .58 = **\$1,740**.

Additional Leveraging

In addition to earlier references to leveraging throughout this proposal, all SDLSP project components will incorporate reference to and emphasis on the availability of HUD grant funding currently available through LSNP in the City of San Diego. This leveraging of Federal funds will be complemented by a voluntary match of time by the Environmental Services Department's Lead and Asbestos Program Manager, Alan Johanns, to oversee the administration and management of SDLSP, on a 0.1FTE basis, for an additional in-kind match of **\$16,892**.

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NOVEMBER 2007

RESOLUTION NUMBER R-\_\_\_\_\_

DATE OF FINAL PASSAGE \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAN DIEGO AUTHORIZING ACTIONS RELATED TO THE AWARD OF A GRANT FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR EDUCATION AND OUTREACH TO REDUCE CHILDHOOD LEAD POISONING.

WHEREAS, in 2002, the Council approved the Lead Safe Neighborhoods Program for purposes of conducting outreach, training, hazard control, and enforcement activities to reduce childhood lead poisoning in the City; and

WHEREAS, the U.S. Environmental Protection Agency has grant funding available to the City for the San Diego Lead Safety Project, which will be led and coordinated by the Environmental Services Department; and

WHEREAS, such grant funding, if approved by Council, will be used by the City to continue its outreach, education, and training in coordination with the Bayside Community Center, Mid-City CAN, YMCA Childcare Resource Center Services, Latino Builders Development Corporation, *Painting & Decorating Contractors of American*, National Association of the Remodeling Industry, Associated General Contractors of America, and San Diego Association of Realtors; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

1. That the Mayor or his designee is authorized to negotiate, execute an agreement for, and accept grant funding in the amount of \$249,220 from the U.S. Environmental Protection Agency [EPA] in connection with the "National Community-Based Lead Outreach and Training

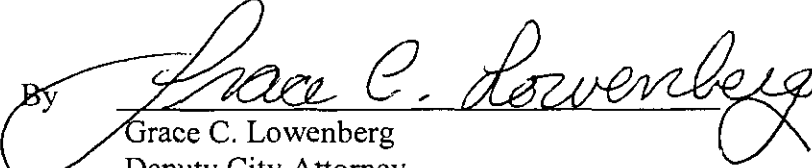
Grant," to be used for public education and outreach regarding prevention of childhood lead poisoning.

2. That, subject to execution by the Mayor or designee of a grant agreement, the City Auditor and Comptroller is authorized to accept, appropriate, and expend EPA grant award funds in the amount of \$249,220 to be used for the above purposes.

3. That the City Auditor and Comptroller is further authorized to establish a special interest bearing account for such grant funds consistent with grant requirements.

4. That the above activity is not a project pursuant to CEQA Guidelines section 15378(b)(2) because this activity constitutes ongoing administrative or maintenance activities and, therefore, is not subject to the California Environmental Quality Act pursuant to CEQA Guidelines section 15060(c)(3).

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By   
Grace C. Lowenberg  
Deputy City Attorney

GCL:mb  
11/14/07  
Aud.Cert:N/A  
Or.Dept:ESD  
R-2008-407



I hereby certify that the foregoing resolution was passed by the Council of the City of San Diego,  
at its meeting of \_\_\_\_\_.

ELIZABETH S. MALAND, City Clerk

By \_\_\_\_\_  
Deputy City Clerk

Approved: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor