

Article 2: Administrative Code

Division 23: Office of Independent Budget Analyst
(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2301 Office of Independent Budget Analyst

There is hereby created the Office of Independent Budget Analyst, a City department whose designated function is to assist the City Council in the conduct of budgetary inquiries and in the making of budgetary decisions.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2302 Independent Budget Analyst

- (a) The Independent Budget Analyst is the administrative head of the department and shall be appointed by majority vote of the City Council.
- (b) The City Council may remove the Independent Budget Analyst from office by a majority vote of the members of the City Council at any time, with or without cause.
- (c) The Independent Budget Analyst shall be the appointing authority of all City personnel authorized in the department through the normal annual budget and appropriation process of the City.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2303 Qualifications of the Independent Budget Analyst

Appointees serving as Independent Budget Analyst shall have the professional qualifications of a college degree in finance, economics, business, or other relevant field of study or a relevant professional certification. In addition, such appointees shall have experience in the area of municipal finance or substantially similar equivalent experience. No person shall be eligible to serve as the Independent Budget Analyst or a member of the staff of the Independent Budget Analyst who, during the previous eight years, has served on the staff of a City of San Diego Mayor or City Councilmember, or has been a registered lobbyist with the City of San Diego.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2304 Duties of the Independent Budget Analyst

The duties of the Independent Budget Analyst shall include:

- (a) providing a formal, comprehensive review and analysis of the Mayor's proposed annual budget;

- (b) gathering, organizing, and analyzing data and information relative to budgetary issues;
- (c) providing comparative studies of other cities as they relate to municipal finance;
- (d) engaging in fiscal forecasting and planning, including developing means of financing long-range capital improvement programs;
- (e) analyzing the City's past, current, and proposed revenues and expenditures;
- (f) reviewing existing and potential tax revenues;
- (g) analyzing federal, state, and local programs to determine sources of funding and appropriate expenditure options;
- (h) reviewing the economic effects of proposed legislation;
- (i) constructing economic models and indices as directed by the City Council;
- (j) preparing fiscal and economic project analysis as directed by the City Council;
- (k) providing policy research and analysis on proposed legislation;
- (l) preparing such other reports relating to budgetary and legislative policy concerns as directed by the City Council; and
- (m) making recommendations to the City Council in connection with the analysis studies, and reports described herein.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2305 Budget

The City Council shall appropriate a reasonable budget for the Office of Independent Budget Analyst.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)

§ 22.2306 Conflict of Interest Code

A conflict of interest code shall be adopted for the Independent Budget Analyst and staff of the Independent Budget Analyst, subject to City Council approval. The Independent Budget Analyst and members of the staff of the Independent Budget Analyst shall be required to complete and file statements of economic interests in accordance with the conflict of interest code.

(Added 10-31-2005 by O-19431 N.S.; effective 01-01-2006)