



THE CITY OF SAN DIEGO

Report to the City Council

DATE ISSUED: May 18, 2017

REPORT NO: 17-030

ATTENTION: Honorable Council President Myrtle Cole and Members of the City Council

SUBJECT: Fiscal Year 2017 Capital Improvements Program (CIP) Year-End Budget Monitoring Report and CIP Budget Revisions

REFERENCE: CIP Year-End Budget Monitoring Report, #17-030

REQUESTED ACTION:

Accept the report and approve the requested CIP budget revisions as outlined on the attachments to the report.

STAFF RECOMMENDATION:

Accept the report and approve the requested CIP budget revisions as outlined.

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The CIP Year-End Budget Monitoring Report provides updates on the City's cash management process improvements, which have been implemented to improve the efficiency and effectiveness of the CIP.

This report provides updates on the following internal process improvement initiatives, as well as a consolidated request for City Council action on behalf of all City departments:

- CIP Budget Review
- CIP Budget Monitoring
- Commercial Paper Program
- Encumbrance Process Improvements
- Pooled Project Contingencies

This report and request for Council action to reallocate excess funds to priority projects represents a collaborative effort by Financial Management (FM), Public Works, and the asset managing departments to ensure greater efficiencies in the allocation of CIP resources. This effort improves cash management by identifying projects that have excess funds that can be redistributed to other priority projects in need of funding. Additionally, City Council approval is requested for the following CIP-related actions:

- Authority to amend the Regional Transportation Improvement Program (RTIP) to allow for reallocations of TransNet funding
- Authority to approve the 2016 TransNet Audit Schedule Adjustments
- Authority to add projects to the CIP, close CIP projects, and rename projects
- Authority for use of City forces above the threshold of \$100,000
- Authority to execute change orders for Civic San Diego-managed projects
- Authority to transfer projects and sub-projects between annual allocations

All approvals requested from City Council to remove restrictions on funding sources for reallocation or otherwise modify the CIP are summarized in Attachments II, III, IV, V, VI, & VII.

CITY STRATEGIC PLAN GOAL(S)/OBJECTIVE(S):

Goal #1: Provide high quality public service

Objective #2: Improve external and internal coordination and communication

Goal #2: Work in partnership with all of our communities to achieve safe and livable neighborhoods

Objective #3: Invest in infrastructure

FISCAL CONSIDERATIONS:

See attachment: Fiscal Year 2017 CIP Year-End Budget Monitoring Report, #17-030

EQUAL OPPORTUNITY CONTRACTING INFORMATION (if applicable):

N/A

PREVIOUS COUNCIL and/or COMMITTEE ACTIONS:

Report to Council 16-108 Fiscal Year 2017 Capital Improvements Program (CIP) Mid-Year Budget Monitoring Report and CIP Budget Revisions was received by the City Council and the revisions to the CIP Budget were approved on January 10, 2017.

COMMUNITY PARTICIPATION AND OUTREACH EFFORTS:

N/A

KEY STAKEHOLDERS AND PROJECTED IMPACTS:

N/A

signature on file

signature on file

Tracy McCraner
Financial Management Director

Mary Lewis
Chief Financial Officer